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PARKING AND TRAFFIC COMMISSION

MINUTES

The documents in this volume include Regular and Special Meetings of the Parking Authority Commission and the Parking and Traffic Commission, which almost invariably held joint meetings.

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Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

NOTICE

MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, January 5, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

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1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the Recessed Meeting of the Parking and Traffic Commission and San Francisco Parking Authority Commission held on December 15, 1992 and the Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority Commission held on December 15, 1992

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *NEW BUSINESS*

   a. Policy Regarding Liquidated Damages
   b. Resolution No. 101-93-PA Directing the Executive Director of the Department of Parking and Traffic to Take All Necessary Steps to Support the Lifting of Restrictions on the Galaxy Theater to Have Matinees
   c. Resolution No. 101-93-PTC Authorizing the Department of Parking and Traffic to Request Approval to Transfer Surplus Salary Savings Not to Exceed $255,800 from Enforcement Division Permanent Salaries to Premium Pay to Provide Payment of Traffic Control Premium to Parking Control Officers

6. *PUBLIC COMMENT*

   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate

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to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

7. ***EXECUTIVE SESSION***

Discussion of Departmental Personnel Matters

8. **ADJOURNMENT**

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ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, January 5, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Finance and Budget Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The Vice President of the Commission called the meeting to order at 4:15 p.m.

The roll call indicated Quorum present. The Vice President of the Commission served as the Acting Chair of the meeting until the arrival of the President of the Commission at 4:21 p.m.

ADOPTION OF THE MINUTES

On motion of Commissioner Rosales, seconded by the Commissioner Louie, the Minutes of the December 15, 1992 Recessed and Regular Meetings of the Parking and Traffic Commission and San Francisco Parking Authority were adopted.

Commissioner Rosales requested that a clerical error be changed in the Minutes of the Regular Meeting. He stated that voting on issues following his being excused from the meeting should indicate his absence from the meeting.

VOTE *Ayes: Members Heminger, Jordan, Louie, and Rosales*
Noes: None
Excused: Commissioner Molinari

*

The Vice President inquired about the time and date of the forthcoming Special Meeting of the Commission. The Commission Secretary reported that the Special Meeting will be held on January 21, 1993 in Room 228 of City Hall at 4:00 p.m.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted the recent activities of the Department as follows:

- Four meetings have been held with representatives of the Civil Service Commission in an effort to formulate the examination for the Enforcement Director position. The anticipated appointment date of the Enforcement Director is March, 1993.

- Repairs to meters throughout the City are continuing to be made by the employees of the Meter Repair Shop. Approximately 10,000 meters have been retrofittted and new vault installation is required on approximately 6,000 additional meters. The target date for completion of the retrofitting project is mid-February, 1993.

- The Department is investigating an innovated parking meter system which is in operation in Australia. The system functions with a single meter machine facilitating four to eight parking spaces. The Department will analyze the system for effectiveness and durability.

  The Vice President of the Commission requested that a demonstration of the system be scheduled.

- Jocelyn Kane and Lisbet Engberg were introduced to the Commission. Ms. Kane has been an employee of the Department for approximately one year. Her new position will be Assistant to the Executive Director. Ms. Engberg, a new employee at the Department, has been assigned to assist the Bureau Chief for Parking.

The President of the Commission entered the meeting.

*

Director's Report (continued)

- The Parking Controller of the Month Award Ceremony will be held on January 11, 1993 at 10:15 a.m. at the Hall of Justice. The Mayor and Commissioners will participate in the presentation of the award to the Controllers chosen for the months of October and November, 1992.

- A meeting was held with representatives of the Department of Public Works (DPW) to discuss the Department's concerns regarding the use of City streets as storage space. DPW issues permits for debris boxes. The boxes, which occupy street space, are utilized by contractors for storage of debris and equipment during construction projects.

  The President questioned the Executive Director regarding the DPW meeting. Following the questioning, the President instructed the Executive Director to request a second meeting with DPW representatives to urge DPW to use controls when issuing permits. He recommended that permits be displayed on the debris boxes and that expiration dates be exhibited on the permits so that enforcement can be effected.

  The President commented on the loss of parking spaces associated with the debris boxes and stated that parking spaces are precious in the City and should not be used for storage.

COMMISSIONERS' QUESTIONS AND MATTERS

The Commission members raised the following questions and matters:

Commissioner Louie

(1) Asked if the Parking Control Officers are assigned to enforce the new seat belt law. The Executive Director reported that the jurisdiction for enforcing the seat belt law is vested with the Police Department.

(2) Inquired about the collection of traffic fines. She asked if the transfer of responsibilities from the Traffic Fines Bureau to the Department of Parking and Traffic will include collection of fines for moving violations. The Executive Director replied that the matter has not been finalized.

(3) Inquired about future plans for a citation amnesty program. The President of the Commission advised the members against implementing amnesty programs too frequently.

(4) Noted that in the near future she will be meeting with the Director of Off Street Parking and the Deputy City Attorney regarding nonprofit parking corporations.

The President of the Commission

(1) Instructed staff to provide Parking Control Officers with a written directive to remove all bags from meters.

(2) Requested that an active media campaign be conducted to educate the public regarding meter enforcement and the bagging of meters.

(3) Discussed the results of the recent audits which were conducted by the Controller. The audits indicated that late receipt deposits have been made by the operator at the Japan Center Garage and that the City Parking Company has failed to fulfill the required certified public accountant audits of the Marshall Square Parking Plaza for lease years 1987 through 1991.

Dick Dole, Attorney representing the Japan Center Garage, and Ralph Constanza, Regional Manager of the Pansini Corporation, addressed the members concerning the Japan Center Garage audit. The Director of Off Street Parking addressed the members regarding the City Parking Company audit.

The members of the Commission questioned the speakers. Messrs Dole and Constanza indicated that in the future all contract terms will be met in a timely manner.

The President instructed the Director of Off Street Parking to establish controls which will monitor payments made by garage operators. He recommended that the Department require monthly reports from garage operators.

Regarding the Marshall Square matter. The President instructed the Director of Off Street Parking to establish controls to ensure that the required CPA audits are effected.

Commissioner Rosales noted his concern regarding the lack of controls.

Commissioner Rosales

(1) Asked if the Department is involved in the expansion project at the San Francisco Airport. The President of the Commission indicated that garages located at the San Francisco Airport, Candlestick Park and Kezar are not within the Department's jurisdiction as provided in the Charter.

(2) Requested information regarding the traffic mitigation plans during the construction on the Transbay Terminal. The Executive Director reported that traffic studies are being conducted regarding traffic plans.

(3) Inquired about the plans to monitor Municipal Railway during counting of meter coins. The Executive Director stated that plans to audit Municipal Railway are in the process of being formulated. He noted that a report will be provided to the Commission on the matter.

Commissioner Rosales indicated his desire to have the process expedited.

The members questioned the Executive Director and the Director of Finance and Budget regarding the meter revenue collection and counting process.

(4) Inquired about the capturing and holding of meter vandals. The Executive Director reported that approximately one hundred arrests have been made in the past year. He noted that the arrests continue and described the penalties associated with the arrests.

Commissioner Heminger

(1) Inquired about the status of negotiations between the operators and garage attendants. The Director of Off Street Parking reported that the parking operators and the parking attendants reached an agreement in December, 1992.

(2) Asked if there are any City parking operators which are known to be delinquent in paying parking taxes. The Bureau Chief for Parking reported that records at the Tax Collector's Office indicate that City garage taxes are current.

(3) Inquired about the Don't-Block-the-Box Program which was conceived by the Executive Director. He asked if the Parking Control Officers will assist the San Francisco Police Officers in citing offenders of the Program. The Executive Director replied that Parking Control Officers

will be instructed to cite persons who violate the Don't-Block-the-Box Program.

Commissioner Heminger suggested that the Department coordinate with Municipal Railway to insure that bus drivers are instructed regarding the Program. In addition, the Commissioner requested a future Commission briefing on the progress of the Program. The Executive Director acknowledged the request.

The Vice President of the Commission reminded management of the importance of adequate training for Controllers who are subject to direct confrontations with the public.

(4) Inquired about the plans to convert meters to the new rates. The Executive Director reported that meters will be converted to the new meter rates after the retrofitting of meters is completed. The Director indicated the completion of the recalibration of meters is targeted for the end of fiscal year 1992-93.

The Vice President

(1) Commented on the need for press releases and newspaper articles which describe Departmental programs.

Commissioner Rosales commented on a recent newspaper article in which a Departmental staff member was quoted. The Commissioner suggested that Departmental press interviews be regulated and that a single individual be assigned to make public statements. He noted his preference to have all statements generated by the Executive Director.

The Vice President agreed with Commissioner Rosales.

(2) Indicated that he will be meeting with the Bureau for Traffic to discuss press releases and publications regarding preferable travel routes in San Francisco.

NEW BUSINESS

Proposed Policy Regarding Contract Change Orders

Scheduling of this matter was requested by Commission members at a previous meeting. The briefing on the proposed policy regarding contract change order was conducted by the Bureau Chief for Parking.

The Bureau Chief for Parking noted an error in the memorandum which was provided to the members entitled Proposed Policy Regarding Contract Change Orders. The memorandum states that "Typically, the construction contracts for the Department of Parking and Traffic's garages have provided that any change order exceeding $25,000 be brought before the Parking and Traffic Commission for its review." The Bureau Chief for Parking reported that it is a practice of the Department to have change orders approved by the Commission; however, the requirement is not stipulated in construction contracts.

The President of the Commission requested that the Department include a condition in future construction contracts requiring that change orders exceeding $25,000 be approved by the Commission.

On motion of the Vice President, seconded by Commissioner Rosales, the proposed policy regarding contract change orders was adopted.

VOTE *Ayes: Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes: None
Excused: None

The members requested a briefing on the status of the Polk-Bush Garage. Michael Lane, Project Manager from the Department of Public Works, provided that briefing.

Mr. Lane reported that the contract at the Polk-Bush Garage was scheduled to end in November, 1992. The contractors defaulted on the contract and liquidated damages have been assessed for the period of November 20, 1992 to present. The bonding company has assigned a consultant to handle the completion of the project.

<u>Resolution No. 101-93-PA Directing the Executive Director of the Department of Parking and Traffic to Take All Necessary Steps to Support the Lifting of Restrictions on the Galaxy Theater to Have Matinees</u>

The President of the Commission suggested that Resolution No. 101-93-PA be amended. Instead of the Resolution directing the Executive Director of the Department to take necessary steps to support the lifting of matinee restrictions at the Galaxy Theater, the Commissioner recommended that the Resolution urge

the San Francisco Planning Commission to support the lifting of the restriction.

The Deputy City attorney suggestion the following language for the Resolution:

> The title paragraph of the Resolution changed read:
> **"Urging the San Francisco Planning Commission to Support the Lifting of Restrictions on the Galaxy Theater to Have Matinees"**
>
> The resolve clause amended to read:
> **"Resolved that the Parking and Traffic Commission urges the San Francisco Planning Commission to support the lifting of restrictions on the Galaxy Theater to have matinees."**

In addition, the President recommended a new resolve clause be added. The new clause would indicated that a copy of the Resolution be forwarded to the Mayor.

Commissioner Louie noted a clerical error in the certification paragraph of the Resolution. She indicated that the date should be changed to January 5, 1993.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, the Resolution was amended as specified.

VOTE *Ayes: Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes: None
Excused: None

On motion of Commissioner Rosales, seconded by Commissioner Louie, Resolution 101-93-PA was adopted as amended.

VOTE *Ayes: Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes: None
Excused: None

Resolution No. 101-93-PTC Authorizing the Department of Parking and Traffic to Request Approval to Transfer Surplus Salary Savings Not to Exceed $255,800 from Enforcement Division Permanent Salaries to Premium Pay to Provide Payment of Traffic Control Premium to Parking Control Officers

The President of the Commission provided the members with background information regarding Resolution No. 101-93-PTC.

He reported that the agreement to pay the seventy-five cents per hour fixed post, traffic control premium to Parking Control Officers was negotiated by the prior Mayoral and Departmental administration. The President was informed of the agreement by representatives of Local 790, the Union representing the Parking Control Officers.

The Commission and staff consulted with the Mayor's Office regarding the matter. The Mayor's Office is of the opinion that the premium was negotiated in good faith and should be honored.

Mr. Newlin and the Union entered into a Letter of Agreement on the matter. The Letter of Agreement specifies that this premium will terminate on June 30, 1993.

The funds for this premium would be transferred from the Enforcement Division surplus permanent salaries to the premium pay category.

The President opined that an employer has an obligation to honor negotiated agreements. He noted, however, that he would have voted against an agreement to pay a premium for work which is not performed.

The Personnel Director provided the members with information on the premium and answered questions posed by the Commission.

Commissioner Louie noted a typographical in the Letter of Agreement. She stated that the termination date should be changed from June 30, 1992 to June 30, 1993.

The Finance and Budget Director reported on the amount of revenue in the Salary Savings Account and the Premium Account.

Each of the members noted dissatisfaction in the prior administration's approval of a premium. They echoed the President's viewpoint that the premium will pay employees for work which is not performed.

Commissioner Rosales inquired about the Parking Control Officers salaries. He asked how the salary level of a Controller is determined. The Personnel Director reported that Controller salaries are formulated by the Civil Service Commission which conducts a survey of Parking Control Officer salaries in six jurisdictions -- Berkeley, Daly City, Oakland, San Jose, Los Angeles and San Diego. The salary is determined by averaging the prevailing wages for Controllers in those areas.

Commissioner Heminger requested that a copy of the salary survey be provided to the members.

Commissioner Heminger recommended the following amendments to the Resolution:

The following clause be removed:
"Whereas, When available for traffic control, Parking Control Officers are eligible for receive a traffic control premium; and" The Commission recommended that the Officers become eligible to receive the premium when they perform the duty and not when they are available to perform the duty.

Add the following clauses after the first clause:
"Whereas, It is the policy of the Parking and Traffic Commission that Parking Control Officers are eligible to receive a traffic premium when they perform traffic control duties; and,"
"Whereas, A one-time exception to this policy is provided in the Letter of Agreement between United Public Employees Local 790 and the Department of Parking and Traffic dated December 22, 1992; and,"
"Whereas, Such Letter of Agreement fulfills a commitment made by the prior Mayoral administration; and,"

The last clause be amended to read:
"Whereas, Such Letter of Agreement provides that all outside duty Parking Control Officers shall receive the traffic control premium from July 1, 1992 to June 30, 1993; be it now, therefore;"

The clerical error in the resolve clause be changed from fiscal year 1993-94 to "fiscal year 1992-93".

Commissioner Heminger moved the amendments. The motion was seconded by the Vice President.

VOTE *Ayes: Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes: None
Excused: None

There was no public testimony on the matter.

On motion of Commissioner Heminger, seconded by the Vice President, Resolution No. 101-93-PTC was approved as amended.

VOTE *Ayes: Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes: None
Excused: None

PUBLIC COMMENT

Virginia Conway, a resident of San Francisco, requested that the Commission investigate the following:

Signage on Jackson Street at Polk Street. She indicated that the signage is ambiguous.

Signage at Stanyon Street directing traffic to Golden Gate Park. She indicated that the signage gives improper directions to Golden Gate Park. (The Bureau Chief for Traffic reported that signage on Stanyon Street is properly installed. He stated that the signage directs motorists to a series of right turns leading into the Park.)

The Presidio has a dangerous corner at Lincoln and Kobe Streets. (The President noted that the Presidio is Federal land and not within the Department's jurisdiction.)

*

Matthew Thomas, a resident of the St. Francis Apartments located at 3rd and Folsom, requested a hearing for the consideration of the implementation of a Residential Permit Parking program in his area.

Mr. Thomas reported that he submitted a petition signed by residents in his area to the Department in March, 1989. He stated that in September, 1989, the Department informed him that the petition had been lost. Mr. Thomas requested that the lost petition be honored.

The members discussed the matter and agreed that the hearing should be scheduled.

The Executive Director was instructed to proceed with the public hearing.

EXECUTIVE SESSION

The President announced the Executive Session which was held to discuss personnel and security matters.

The public was excused from the meeting at 6:39 p.m. The meeting reconvened at 6:55 p.m.

The Deputy City Attorney reported that no action was taken during the Executive Session.

ADJOURNMENT

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

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Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION
AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, January 19, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the January 5, 1993 Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *NEW BUSINESS*

   a. Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend Funds to Purchase and Install New Revenue Control Equipment and to Pay for Related Capital Improvements at the Sutter/Stockton Garage
   b. A Review of the City and County of San Francisco Parking and Traffic Ticket Process
   c. Monthly Revenue Report
   d. Briefing on Doyle Drive Task Force

6. *PUBLIC COMMENT*

   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

7. ADJOURNMENT

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

rank M. Jordan
Mayor

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ACCESSIBLE MEETING POLICY OF THE PARKING AND TRAFFIC COMMISSION

The following Accessible Meeting Policy applies to each Parking and Traffic Commission Meeting to ensure the participation of the disabled public:

1. American sign language interpreters will be available at the Commission meetings upon request. Please contact Renee Faison, the Commission Secretary, at 554-9800, at least 72 hours prior to meeting. Late requests will be honored if possible.

2. A sound enhancement system will be available at the Commission meetings upon request. Please contact Renee Faison, at least 72 hours prior to the meeting. Late requests will be honored if possible.

3. Minutes of the meeting are available in alternative formats. If you require the use of a reader during the meeting, please contact Renee Faison, at least 72 hours in advance of need. Late requests will be honored if possible.

4. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at Room 282, City Hall. The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving this location are Market Street/Civic Center and Market Street/Van Ness Avenue. For information about MUNI accessible services call 923-6142.

6. There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access.

7. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at the Commission meeting.

(Continued on Back of Page)

8. There are blue zones at the following locations:

Northeast corner of Van Ness Avenue at McAllister Street (one space)

Southwest corner of McAllister Street at Van Ness Avenue (one space)

Southwest and southeast corners of Grove Street at Polk Street (four spaces).

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

Frank M. Jordan
Mayor

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, January 19, 1993
4:00 p.m.
City Hall, Room 282
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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Finance and Budget Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President of the Commission called the meeting to order at 4:05 p.m.

The roll call indicated Quorum present.

ADOPTION OF THE MINUTES

On motion of Commissioner Heminger seconded by Commissioner Louie, the Minutes of the Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority held on January 5, 1993 were adopted as drafted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted recent activities of the Department as follows:

° The Department proposes using funds from the Salary Savings Account to pay Parking Control Officers a premium which was agreed upon by the prior City Administration. The Controller has determined that the Department is below projected revenues for Fiscal Year 1992-1993 and has opined that surplus funds do not exist in the Department. In addition, the City Attorney's Office has indicated that there is no legal basis for the premium. The Civil Service Commission is reviewing the legal opinion.

Meetings are being held with the City Attorney's Office, Civil Service Office and the Mayor's Office regarding the Parking Control Officers' premium pay.

The President of the Commission noted his dissatisfaction with the various City Departments' disapproval of the premium which had been negotiated and agreed upon by the prior Administration.

The members questioned staff concerning the matter and recommended that the President of the Commission be involved in all meetings concerning the premium.

° A Department-wide training for sexual harassment prevention has been implemented.

There has been a reissuance in the Department of the City policies regarding discrimination, sexual harassment and use of slurs by City officials and employees.

° A meeting has been coordinated with the Mayor's Office, Department of Public Works, and the Recreation and Park Department to investigate possible ways to make garage rest rooms more accessible to the public.

° A public hearing has been conducted resulting in meter time expansions in the lower Broadway, Fillmore and Kaiser Hospital areas.

- Meetings have been held with Department heads to discuss strategy concerning California Department of Transportation's reluctance to redesign the terminal separator.

- Vandalism of Duncan meters is escalating. The Department is proposing that the Commission urge the Board of Supervisors to amend the County Administrative Officer's proposed equipment lease ordinance for the inclusion of a lease/purchase of meter parts to replace Duncan meters.

  The Commission members questioned Ben Beckman, the Department's Director of Operations, concerning the Duncan meter vandalism and retrofiting of meter vaults. Mr. Beckman indicated that the approximately 3,500 meters will require replacement as a result of the Duncan meter vandalism.

  The Commission President instructed staff to prepare a resolution on the matter for consideration at the February 2, 1993 Commission meeting.

COMMISSIONERS' QUESTIONS AND MATTERS

The Commissioner members raised the following questions and matters:

President of the Commission

- Commented on the time limit assigned to meters at the Steiner Street Metered Lot. He indicated that the meters are assigned a two-hour limit and noted night life is active in the Marina District during weekends and evenings. He opined that two hours is not sufficient time to engage in dinner or a movie.

  The President asked if the merchants in the area were involved in the decision to establish the meter time at two hours. The Bureau of Parking reported that the Marina Merchants Association requested the two hour limit on meters. He noted that a public hearing was held on the matter.

  The President inquired about enforcement of the Lot. The Bureau for Parking indicated that the Lot is a part of the evening enforcement detail assigned to the Marina District.

  The President of the Commission instructed staff to reschedule the matter for public hearing.

- The President recommended the establishment of a consent calendar process whereby members of the Commission approve matters heard during the Departmental public hearing process which require a change in Departmental policy.

  The President instructed Commissioner Heminger bring the matter before the Rules Committee meeting for possible amendment to the Department's Rules of Order. Commissioner Heminger acknowledged the request.

- Commented on the Parking Control Officer directive concerning the removal of "Out of Order" bags from meters.

  The President of the Commission requested that the Bureau Chief for Parking rewrite the directive to include the following orders:

  - Immediate removal of all bags from meters.
  - Cite vehicles parked at bagged meters if meters are not broken.
  - Chalk vehicles which are parked at broken meters and follow through with enforcement.
  - Note the number of meters which are broken and submit the information to the Department's Meter Shop at the end of the business day.

- The President suggested that the Commission consider having stickers placed on meters which indicate "Do Not Feed Meters, Do Not Bag Meters."

- Inquired about the status of the reorganization of the Department and the retitling of positions. The Personnel Director indicated that classification actions and organizational charts are being finalized.

- Inquired about funding for the Garage Management Audit. The Executive Director reported that the use of current fiscal year funds for the Management Audit is contingent upon the resolution of the surplus fund issue. The Budget and Finance Director noted that the Department is prepared to include funding for the Audit in the Fiscal Year 1993-94 Budget.

  Commissioner Heminger instructed the staff to investigate the availability of nonprofit garages capital reserves to address the funding deficit for the audit. He requested that staff report to the members on the matter at the February 2, 1993 meeting of the Commission.

- Acknowledged that a representative from Citireport has requested photocopies of the Commission members' Economic

Disclosure Statements. He instructed the Commission Secretary to respond to the request.

Commissioner Rosales

- Inquired about the status of the proposal to re-open 26th Street between Treat Avenue and Harrison Street. The Executive Director reported that the Resolution has been forwarded to the Board of Supervisors for hearing.

- Requested a status report on property the Department is seeking to acquire. The Executive Director reported that a meeting has been scheduled with the Office of the Chief Administrative Officer to determine the appropriate means of financing the property.

- Inquired about the status of coin counting of meter revenue by Municipal Railway. The Executive Director replied that staff of the Department of Parking and Traffic will be conducting an analysis of the current coin counting process.

  Commissioner Rosales indicated that he would like to be included in site visits to Municipal Railway. The Executive Director acknowledged the request.

Commissioner Heminger

- Remarked that the pay-on-foot exit dispensary at the Sutter-Stockton Garage is difficult to reach from an automobile. He requested that a survey be conducted to determine customer opinion on the matter.

  Marvin Marks, representing the Garage, acknowledged the request.

- Reported that the traffic signal on Sloat Boulevard at Junipero Serra Boulevard needs synchronization. He indicated that the yellow light of the traffic signal is slow. He questioned the feasibility of shortening the time period of the green light and lengthening the time period of the yellow light.

  The Bureau Chief of Traffic reported that the change in the signal is not feasible because of the surrounding traffic patterns. He noted, however, that the intersection will be monitored.

- Requested that a Commission briefing on the 1992 Intersection Traffic Accident Report. The Commission President instructed the Commission Secretary to schedule

the matter for hearing at the April 6, 1993 meeting of the Commission.

° Inquired about the Parking Control Officer benchmark salary schedule and survey information. The Personnel Director reported that she has attended meetings on the matter held by the Employee Relations Division of the Office of the Mayor. She indicated that Local 790 is voting on the salary process and will be making recommendations on the matter.

Following discussion of the matter, the Commission agreed that a recommendation should be made to the Mayor and the Civil Service Commission on the matter. The President of the Commission instructed the Commission Secretary to schedule the matter for hearing at the March 16, 1993 meeting.

Vice President of the Commission

° Commented on the change in hiring procedures of the Civil Service Commission and requested that the Personnel Director provide the Commission with a briefing at a later date.

° Reported on a recent visit to the Traffic Engineering Division and complimented the Bureau Chief for Traffic on the efficiency of his office.

° Remarked that the signal light in front of the Glen Park Bart provides poor directional guidance. The Bureau Chief for Traffic reported that Caltrans is transferring to the Department certain parcels of land adjacent to I-280. The signal light is included in the transfer. He noted that the Department has requested improvements to be made to the parcel before the City assumes ownership. The signal will be upgraded as a part of the improvements requested.

The Vice President remarked that the signal is a hazard and requested that the Bureau Chief urge Caltrans to address the matter immediately.

° Requested that the traffic striping be re-marked at Mission and 3rd Streets.

° Remarked that only three of the four intersection approaches at Lansdale and Casitas Avenues are controlled by "Stop" signs. He requested that a fourth approach be installed with a "Stop" sign. The Bureau for Traffic acknowledged the request and indicated that he will investigate the matter.

° Requested that the Department prepare pamphlets which provide information on San Francisco travel routes.

Commissioner Louie

- Asked if specific funds are set aside for the Department. The Director of Budget and Finance reported that there are no funds which are specifically set aside in a guaranteed amount for the Department; however, Proposition D, which created the Department, allows the Off Street Parking Fund to be used for the administration of the Department.

- Commented on the need for positive press in the Department.

■

The President of the Commission called for a break in the meeting at 5:47 p.m.

The meeting reconvened at 5:57 p.m.

■

NEW BUSINESS

Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend Funds to Purchase and Install New Revenue Control Equipment and to Pay for Related Capital Improvements at the Sutter/Stockton Garage

The attorney for the Uptown Parking Corporation was out of town and unable to attend the hearing. He contacted the Commission by mail to request a continuance of the item.

There was no public comment.

On motion of Commissioner Rosales, seconded by Commissioner Louie, a hearing of Resolution No. 102-93-PA was continued for the February 2, 1993 meeting of the Commission.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

Commissioner Heminger requested that the previous material issued to the Commission on the matter be provided at the February 2, 1993 meeting. The Commission Secretary acknowledged the request.

Briefing on Doyle Drive Task Force

This item was taken out of order at the staff's request.

Mark Rand, of the Department's Traffic Engineering Division, briefed the Commission on the matter.

The Doyle Drive Task Force was formed by the Board of Supervisors

in 1992. The participants of the Task Force where charged by the Board of Supervisors to investigate conditions on Doyle Drive and to evaluate alternative alignments to the structure.

Mr. Rand reported on the findings and recommendations of the Task Force and answered questions posed by the Commission.

The Vice President of the Commission commented on the condition of Doyle Drive and noted that an inspection of the structure should be effected. He noted his interest in receiving a copy of the inspection report.

Commissioner Heminger recommended that the Department take a formal position on the Task Force recommendations and noted the importance to develop a position on the matter. The members agreed.

Mr. Rand was instructed to provide the Commission Secretary with a copy of the final Task Force report when available.

The Commission Secretary was instructed to speak with the Commission President regarding scheduling the matter for Commission review.

Review of the City and County of San Francisco Parking and Traffic Ticket Process

The Executive Director provided the Commission with a Citation Report for the week of January 10, 1993 and described the traffic ticket process.

The Commission questioned the Executive Director concerning the various parking violations and the amount of daily citation issuance.

Commissioner Heminger requested that the citation information be provided the members on a monthly basis with the inclusion of information on the dollar amount for each category.

Monthly Revenue Report

The Budget and Finance Director provided the Monthly Revenue Report to the Commission.

She noted that the average issuance of citations for expired meters is down. She noted that meter vandalism is the cause of the revenue loss.

She reported on the boot removals and fees and noted that the Residential Parking Program had a surplus of over $90,000 during the period July 1, 1992 through December 31, 1992.

She requested that beginning in March, 1993, the monthly revenue report be reviewed at the first meeting of each month to allow for the receipt of garage revenue information from the previous month. The Commission agreed to the change.

PUBLIC COMMENT

Virginia Conway, resident of San Francisco, addressed the members. She reported that persons double park continuously on Van Dyke Drive in the 1400 block and commented that Police Officers illegally park in bus zones on Jones and McAllister Streets.

EXECUTIVE SESSION

The President of the Commission announced the Executive Session which was held to discuss personnel, litigation and security matters.

The public was excused from the meeting at 7:10 p.m. The meeting reconvened at 7:25 p.m.

The Deputy City Attorney reported that no action was taken during the Executive Session.

ADJOURNMENT

Thereupon the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Renee Faison

Renee Faison
Commission Secretary

Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

SPECIAL MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Thursday, January 21, 1993
4:00 p.m.

Room 228, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *EXECUTIVE DIRECTOR'S REPORT*

3. *COMMISSIONERS' QUESTIONS AND MATTERS*

4. *NEW BUSINESS*

   a. Resolution No. 102-93-PTC Approving the 1993-94 Budget of the Department of Parking and Traffic Not to Exceed the Target Baseline of $27,811,386 and Authorizing the Director of Budget and Finance to Make Necessary Adjustments to the Budget with the Approval of President of the Commission

   b. Resolution No. 103-93-PTC Authorizing the Department of Parking and Traffic to Submit to the Mayor's Office a Proposal to Transfer the Function of the School Crossing Guard Program and the Funds Necessary to Operate the Program from the Police Department to the Department of Parking and Traffic

   c. Resolution No. 104-93-PTC Approving a Fiscal Year 1993-94 Budget Change Proposal in the Amount of $500,000 to Allow the Department of Parking and Traffic to be Included in the Lease/Purchase Proposal for a Citywide 800MHz Radio Communication System

5. *PUBLIC COMMENT*

   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

6. ADJOURNMENT

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

ACCESSIBLE MEETING POLICY OF THE PARKING AND TRAFFIC COMMISSION

The following Accessible Meeting Policy applies to each Parking and Traffic Commission Meeting to ensure the participation of the disabled public:

1. American sign language interpreters will be available at the Commission meetings upon request. Please contact Renee Faison, the Commission Secretary, at 554-9800, at least 72 hours prior to meeting. Late requests will be honored if possible.

2. A sound enhancement system will be available at the Commission meetings upon request. Please contact Renee Faison, at least 72 hours prior to the meeting. Late requests will be honored if possible.

3. Minutes of the meeting are available in alternative formats. If you require the use of a reader during the meeting, please contact Renee Faison, at least 72 hours in advance of need. Late requests will be honored if possible.

4. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at Room 282, City Hall. The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving this location are Market Street/Civic Center and Market Street/Van Ness Avenue. For information about MUNI accessible services call 923-6142.

6. There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access.

7. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at the Commission meeting.

(Continued on Back of Page)

8. There are blue zones at the following locations:

Northeast corner of Van Ness Avenue at McAllister Street (one space)

Southwest corner of McAllister Street at Van Ness Avenue (one space)

Southwest and southeast corners of Grove Street at Polk Street (four spaces).

PARKING AND TRAFFIC COMMISSION

January 21, 1993

The Minutes of this meeting are missing.

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PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

rank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
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Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, February 2, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the January 19, 1993 Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *UNFINISHED BUSINESS*

   a. Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend Funds to Purchase and Install New Revenue Control Equipment and to Pay for Related Capital Improvements at the Sutter/Stockton Garage
   b. Report on the Coalition for Accessible Parking Enforcement Request

6. *NEW BUSINESS*

   a. Resolution No. 103-93-PA Recommending Award of the Management Contract to St. Mary's Square Garage
   b. Resolution No. 104-93-PA Requesting that the Mayor's Office Approve a Supplemental Appropriation in the Amount of $1,305,900 to Fund Work on the San Francisco Hospital Garage Parking Project
   c. Resolution No. 105-93-PTC Authorizing the Department of Parking and Traffic to Lease/Purchase $835,000 for Meter Vaults

d. Resolution No. 106-93-PTC Requesting Approval from the Board of Supervisors of a Supplemental Appropriation Request for Additional Meter Parts and Labor
e. Review of Towing Procedure and Contract
f. Report on Use of Nonprofit Capital Reserves
g. Approval of Consent Calendar Policy

7. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

8. ADJOURNMENT

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

rank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
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6. There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access.

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Southwest corner of McAllister Street at Van Ness Avenue (one space)

Southwest and southeast corners of Grove Street at Polk Street (four spaces).

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P20
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2/2/93

rank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, February 2, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Finance and Budget Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President of the Commission called the meeting to order at 4:06 p.m.

The roll call indicated Quorum present.

The Executive Director entered the meeting at 5:10 p.m. He was excused from a portion of the Commission meeting in order to attend meetings held by the Mayor and the City Attorney regarding Parking Control Officer labor negotiations.

ADOPTION OF THE MINUTES

On motion of Commissioner Rosales, seconded by Commissioner Heminger, the Minutes of the Regular Meeting of the Parking and

Traffic Commission and San Francisco Parking Authority held on January 19, 1993 were adopted as drafted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The matter was delayed pending the Executive Director's arrival at the Commission meeting.

COMMISSIONERS' QUESTIONS AND MATTERS

The matter was delayed pending the Executive Director's arrival at the Commission meeting.

UNFINISHED BUSINESS

Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend $675,000 to Purchase New Revenue Control Equipment and to Pay for Related Installation Costs at the Sutter-Stockton Garage

Paul Newman, Attorney for the Uptown Parking Corporation requested that the matter be continued for the February 16, 1993 meeting of the Commission. He explained that the low bidder on the project had expressed concerns regarding the equipment. He noted that the Uptown Parking Corporation Board of Directors would like an opportunity to address those concerns.

Public Testimony

David Scripture, a bidder on the project, urged the members not to continue the matter.

Commission Inquiry

Commissioner Heminger questioned Paul Newman concerning the equipment installation schedule. The Commissioner stated that the original intention was to install the equipment in advance of the 1993 Holiday Season. He asked if continuing the matter would cause scheduling problems. Mr. Newman stated that the two week continuance would not cause scheduling problems.

Commissioner Heminger observed that two continuances have been requested by the Attorney. He questioned if the matter will be ready for hearing on February 16, 1993. Mr. Newman assured the Commissioner that it would be ready for hearing on the 16th of February.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 102-93-PA was continued until the February 16, 1993 meeting of the Commission.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

Report on the Coalition for Accessible Parking Enforcement

The Bureau Chief for Parking requested that the matter be delayed pending the delivery by staff of an accessible parking enforcement survey. The members agreed.

Resolution No. 103-93-PA Recommending that the Board of Supervisors Approve Award of a Management Agreement for the Operation of St. Mary's Square Parking Garage

The Parking Authority received six bid packages for the St. Mary's Square Parking Garage Management Agreement. The lowest bidder on the project was Five Star Parking at 29.18 percent. Following the bid, one of the bidders, City Park, filed a formal bid protest alleging that the Five Star Parking bid is too low and opining that the company will lose money. Parking Authority staff recommended award of the bid to Five Star Parking.

Commission Inquiry

The Vice President asked if minority participation was encouraged in the bid process. The Director of Off-Street Parking said that minority participation was encouraged. He noted that the only minority bidder, B.L. Hom, was disqualified.

Commissioner Heminger inquired about the disqualification judgment. The Deputy City Attorney reported that Mr. Hom had experience as a parking operator; however, his company was newly formed and lacked the required experience. The Attorney

explained that the bid document, Invitation for Bids, stipulates a certain level of required experience of the bidding company, not its employees. Mr. Hom's company lacked the required experience; therefore, his bid was disqualified.

Commissioner Heminger opined that Mr. Hom's experience should have been considered. He recommended that the Commission review the language in Invitation for Bids document. The President scheduled the matter for hearing for March 16, 1993.

Commissioner Rosales inquired about the validity of the protest filed by City Park. The City Attorney reported that a bidder cannot be disqualified on the basis of willingness to break even or lose money. He noted that public bidding statutes were put in place to protect the citizens of the City and not the bidder.

Public Testimony

Joe Lumer and Don Whitaker, representing Five Star Parking, addressed the members. They reported on Five Star Parking's experience as a parking operator noting that the company currently operates the Golden Gate Garage, Performing Arts Garage, Moscone Garage and the St. Mary's Garage on an interim basis. In addition the Parking Company operates the John F. Kennedy International Airport Garage, LaGuardia Airport Garage, Shrine Auditorium Garage, Los Angeles National Airport Garage and approximately 300 other locations nationwide.

The President commented on the operator's obligation to pay lease and tax expenses in a timely manner. Mr. Lumer responded that he understands the requirements and will comply as stipulated.

Tim Leonoudakis, representing City Park, addressed the members. He stated that based on the 29 percent bid, Five Star will lose $150,000 per year. He opined that City Park will be compromising service levels at the Garage and revenue levels for the City. In addition, he described numerous capital improvements needed in the garage and said that the funds will not be available to affect the improvements.

Commissioner Rosales expressed concern regarding the protest. He moved to continue the item until the February 16, 1993 meeting of the Commission to allow the members an opportunity to thoroughly review the protest documents. There was no second to the motion.

Commissioner Heminger moved to adopted Resolution No. 103-93-PA as drafted. Commissioner Louie seconded the motion.

The Vice President urged the Director of Off-Street Parking to meet with Commissioner Rosales to discuss the Commissioner's concerns.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - Member Rosales
Excused - None

Report on the Coalition for Accessible Parking Enforcement

The Bureau Chief for Parking provided the members with a survey of Accessible Parking Enforcement in four jurisdictions within the United States. The survey was based on telephone interviews conducted by Departmental staff.

In the Executive Director's absence, the Bureau Chief for Parking provided the members with the Executive Director's comments on the issue. He noted that:

- State law under the California Vehicle Code provides for the establishment of positions for disabled persons to enforce parking violations.

  The Deputy City Attorney noted that the Accessible Parking Coalition has offered to issue parking citations on a voluntary basis. He stated that Section 12 under the Traffic Code indicates that *regularly employed and salaried officers* of the Department of Parking and Traffic may issue parking violations. If the members of the special enforcement squad are not regularly salaried employees of the Department, it will be necessary to request that the Board of Supervisors amend the Traffic Code.

- The Department of Parking and Traffic has hired a number of individuals under Civil Service Commission Rule 34 which provides for the hiring of disabled staff members without regard to Civil Service lists. The Department will continue to welcome disabled employees as full time employees in the enforcement division, but recommends against the establishment of a separate group of Parking Control Officer volunteers.

- Enforcement should only be conducted by trained personnel in the Enforcement Division.

- Instituting civilian enforcement will set a Department precedent and may lead to pressure from other civilian groups.

Commission Inquiry

Commissioner Louie asked if the Coalition for Accessible Parking has prepared a formal business plan. The Bureau Chief for Parking indicated that the Coalition has not submitted a plan to the Department.

Commissioner Heminger asked if there has been altercations or liability in the jurisdictions employing the disabled civilian officers. The Bureau Chief for Parking indicated that there have been no reported complications.

Public Testimony

Stanley Pauer, member of the Accessible Parking Coalition and the Mayor's Council on Disability, addressed the members. He spoke of the problems associated with illegal parking in handicapped and curb cut zones. He described instances in which he missed important meetings and evening outings because of the inability to locate parking. He described instances when he has been trapped in traffic in his wheelchair, unable to access streets because of vehicles parked in curb cuts. He indicated that Department response time to calls for enforcement is slow.

The President of the Commission noted concern for the personal safety of the volunteers, the City's liability, and the inevitable pressure from several groups in the City who will want the same privilege.

°

The Executive Director entered the meeting.

°

The President of the Commission suggested that the Executive Director institute a special enforcement detail comprised of staff hired under Rule 34 whose primary function would be to provide enforcement of handicapped zones and curb cuts.

Paul George, representing the Coalition for Accessible Parking Enforcement, urged the members to institute the volunteer enforcement program. He recommended that the volunteers be properly trained in procedures to best deal with irate individuals.

Staff Recommendation

The Executive Director recommended that the Department continue to prioritize violations which create obstacles for the physically handicapped. He recommended the passage of regulations which will allow for the aggressive investigation and enforcement of disabled placard abuse. He agreed to adopt the

President's recommendation to institute a special enforcement team which would be comprised of persons hired under Rule 34 to make enforcement of handicapped zones and curbs cuts a primary focus. He stated that he would welcome the assistance of the Coalition in addressing these matters.

On motion of Commissioner Rosales, seconded by the Vice President, the recommendations expressed by the Executive Director were adopted.

Commissioner Louie noted for the record that she is not opposed to a volunteer enforcement program.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

The Vice President commented that the Department should explore ways to use the volunteer resources which are offered to the Department.

Resolution No. 104-93-PA Requesting the Mayor and the Board of Supervisors to Approve a Supplemental Appropriation in the Amount of $1,207,000 from the Off-Street Parking Fund to Pay for Pre-Construction Costs for the San Francisco General Hospital Garage

To date, the Off-Street Parking Fund has advanced $2,000,000 to the San Francisco General Hospital Garage project for hazardous waste removal in addition to review and design services. Addition work is required prior to the sale of bonds. A Supplemental Appropriation in the amount of $1,207,000 from the Off-Street Parking Fund is requested to pay for the required work.

Commission Inquiry

The President of the Commission noted his concern regarding the lack of funds for the Commission-approved Management Audit of parking facilities.

The Budget and Finance Director explained that funds have been identified for the Management Audit but the Controller's Office has not approved the use of the funds.

The President requested that the staff provide him with a listing of projects which will be deferred to make funding available for the Supplement Appropriation.

The members discussed the matter echoing the President's concerns regarding the lack of Management Audit funds.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 104-93-PA was continued to the call of the Chair pending approval of funding of the Management Audit for parking facilities.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales*
Noes - None
Excused - None

°

The President called for a break at 6:10 p.m.
The meeting reconvened at 6:15 p.m.
The Vice President was excused from the meeting at 6:16 p.m.

°

Resolution No. 105-93-PTC Resolution Acknowledging the Board of Supervisors' Amendment to the County Administrative Officer's Proposed Equipment Lease Ordinance for the Inclusion of the Lease Purchase of Meter Parts to Replace the Duncan Meters

The Department has experienced a recent rash of vandalism on the Duncan meters. Replacement of 4,200 meters will be necessary at a cost of $835,000.

Commissioner Rosales indicated his interest in developing a viable plan to replace meters in San Francisco. The President instructed the Commission Secretary to place the matter on the agenda for the March 2, 1993 meeting.

The President of the Commission recommended reviewing Resolutions No. 105-93-PTC and 106-93-PTC simultaneously since the matters are related.

Resolution No. 106-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation in the Amount of $1,400,880 to Offset the Deficit in the Off-Street Parking Fund ($1,005,110) and to Retrofit the Duncan Meters ($395,770)

Commissioner Heminger questioned the Budget and Finance Director concerning the Projected Revenue Sheet which was provided to the members. He noted that revenue from the Road Fund was applied

to offset the deficit. He questioned the legality of applying funding designated for gas tax purposes to the deficit and requested that staff report back to the Commission on the matter.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 105-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Louie, Molinari and Rosales*
Noes - None
Excused - Member Jordan

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 106-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Louie, Molinari and Rosales*
Noes - None
Excused - Member Jordan

Review of Towing Procedure and Contract

The City's contract with City Tow Company began in July, 1987. It expired in 1992 and was extended until December, 1993. The Company is responsible for removal of all vehicles requested to be towed by the Police Department and the Department of Parking and Traffic. Approximately 60,000 vehicles are towed annually. Recently a cost recovery system has been implemented whereby the Department receives $20.00 per claimed tow.

The Executive Director reported that staff is evaluating the City Tow contract as well as similar contracts throughout the United States to determine if a new contract would increase revenues for the City. In addition, staff has evaluated tow responses and is seeking to maintain a high level of service to the citizenry of San Francisco in terms of courtesy, safety and expedient service.

The Director said that the matter of the tow contract will return to the Commission in May, 1993 with staff recommendations.

Commission Inquiry

The President noted his concern regarding the retrieval process for towed vehicles. He indicated that individuals are required to go to one location for vehicle release authorizations and

another location for retrieval of vehicles. He recommended that the process be changed so that retrieval can be effected in one location.

Public Testimony

John Banner, General Manager of City Tow, addressed the members. He noted that State law requires funds in excess of storage charges be forwarded to the Department of Motor Vehicles. He noted that this includes excesses from auctioning and scrap metal.

Commissioner Heminger requested that the members be provided with the following information when the matter returns for Commission hearing:

- the amount of funds turned over to the Department of Motor Vehicles
- statistics comparing San Francisco's cost recovery for towed vehicles to other cities, and
- the degree of profitability in the tow system.

Mr. Banner stated that City Tow is willing to release vehicles. He stated that his company would look to the Commission for guidelines and will follow the instructions.

Virginia Conway, a resident of San Francisco, recommended that individuals be checked for outstanding felony warrants before towed vehicles are released. The President indicated that individuals are checked for outstanding warrants.

Gary Snitzer, representing a partnership which provides towing services in Oakland, addressed the members. He stated that the response time for towing service in Oakland is 20 minutes and vehicles can be retrieved at any hour seven days per week. He stated that he welcomes a competitive bid and looks forward to biding on the San Francisco contract.

Commissioner Rosales moved that the staff return to the Commission with recommendations for a tow contract bid process at the May 1, 1993 meeting of the Commission. Commissioner Heminger seconded the motion.

VOTE: *Ayes - Members Heminger, Louie, Molinari and Rosales*
Noes - None
Excused - Member Jordan

Report on Nonprofit Garage Reserves

This matter was discussed previously in the meeting.

Approval of Consent Calendar Policy

Commissioner Heminger reported that the Rules Committee met and approved amendments to the Rules of Order regarding a consent calendar policy.

Commissioner Heminger moved that the proposed amendments to the Rules of Order be posted for public notice and that the matter be scheduled for hearing at the February 16, 1993 meeting of the Commission.

Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Heminger, Louie, Molinari and Rosales*
Noes *- None*
Excused *- Member Jordan*

Executive Director's Report

The Executive Director highlighted recent activities of the Department as follows:

- Met with members of the Inner Sunset to discuss parking expansion on 9th Avenue.
- Met with the Mayor's Office, the City Attorney, Controller and the Head of Civil Service regarding the premium pay for Parking Officers.
- Facilitated a Controller's audit of the Department which is initiated with the change of department heads within the City.
- Spoke before the Institutional and Municipal Parking Congress at a conference in San Francisco.
- Met with Project SAFE groups at a Citywide meeting conducted at Northern Station.
- Attended a neighborhood meeting with the Vallejo/Churchill Garage people.
- Visited the Municipal Railway Counting Facility at Presidio and Geary.

Commissioner Heminger requested that the members be provided with a regular report on the status of parking garage projects.

COMMISSIONERS' QUESTIONS AND MATTERS

Below is a sampling of questions and matters raised by the members:

Commissioner Heminger

Commissioner Heminger noted that Supervisor Migden has convened a Task Force to address the issue of restructuring City government. The proposal involves the restructuring of the Department of Parking and Traffic. He inquired about the Department's participation in the Task Force. The Executive Director indicated that the Department has had limited involvement in the process.

The President recommended that a staff person be assigned to attend the Task Force meetings and to report to the Commission on portions of the proposal which will affect the Department.

Commissioner Louie

Commissioner Louie discussed sidewalk parking. She indicated that she has been informed that citing for violations in the Marina area has been sporadic. The Executive Director stated that he will review the matter with Parking Control Officer supervisors.

Commission President

- Noted the need for a Departmental policy regarding discrimination, sexual harassment and use of Slurs by City officials and employees. He scheduled the matter for hearing at the February 16, 1993 meeting of the Commission.

- Suggested that the Department interact with State Legislative Committee.

Commissioner Rosales

- Discussed recent correspondence forwarded to him from constituents interested in solving parking problems within San Francisco.

Budget Revisions

The Budget and Finance Director reported on changes made to the Departmental Budget prior to its submittal to the Mayor's Office on February 1, 1993. Those changes were approved by the Commission President.

Public Comments

Virginia Conway addressed the members regarding the Police Department's lack of enforcement of handicapped zones.

Executive Session

The President of the Commission announced the Executive Session which was held to discuss a matter of labor negotiations.

The closed session began at 7:45 p.m.

The Commission Meeting reconvened at 7:55 p.m.

The Deputy City Attorney reported that no action was taken during the Executive Session.

ADJOURNMENT

Thereupon the meeting adjourned 8:05 p.m.

Respectful submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION
AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, February 16, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the January 21, 1993 Special Meeting and February 2, 1993 Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *UNFINISHED BUSINESS*

   a. Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend Funds to Purchase and Install New Revenue Control Equipment and to Pay for Related Capital Improvements at the Sutter/Stockton Garage
   b. Resolution No. 104-93-PA Requesting the Mayor and the Board of Supervisors to Approve a Supplemental Appropriation in the Amount of $1,406,073 from the Off-Street Parking Fund to Pay for Pre-Construction Costs for the San Francisco General Hospital Garage ($1,333,000) and a Management Audit of the Parking Facilities ($73,073)
   c. Approval of Rules of Order Amendment to Include a Consent Calendar Policy
   d. Doyle Drive Task Force Final Report

6. *NEW BUSINESS*

a. Adoption of Department of Parking and Traffic Policies Regarding Discrimination, Sexual Harassment and Use of Slurs by City Officials and Employees
b. Update on Departmental Organization and Work Force Composition

7. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

8. ADJOURNMENT

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

ACCESSIBLE MEETING POLICY OF THE PARKING AND TRAFFIC COMMISSION

The following Accessible Meeting Policy applies to each Parking and Traffic Commission Meeting to ensure the participation of the disabled public:

1. American sign language interpreters will be available at the Commission meetings upon request. Please contact Renee Faison, the Commission Secretary, at 554-9800, at least 72 hours prior to meeting. Late requests will be honored if possible.

2. A sound enhancement system will be available at the Commission meetings upon request. Please contact Renee Faison, at least 72 hours prior to the meeting. Late requests will be honored if possible.

3. Minutes of the meeting are available in alternative formats. If you require the use of a reader during the meeting, please contact Renee Faison, at least 72 hours in advance of need. Late requests will be honored if possible.

4. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting, individuals are requested to refrain from wearing perfume or other scented products.

5. The meeting will be held at Room 282, City Hall. The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving this location are Market Street/Civic Center and Market Street/Van Ness Avenue. For information about MUNI accessible services call 923-6142.

6. There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access.

7. Accessible seating for persons with disabilities (including those using wheelchairs) will be available at the Commission meeting.

(Continued on Back of Page)

8. There are blue zones at the following locations:

Northeast corner of Van Ness Avenue at McAllister Street (one space)

Southwest corner of McAllister Street at Van Ness Avenue (one space)

Southwest and southeast corners of Grove Street at Polk Street (four spaces).

SF
P20
#13
2/16/93

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, February 16, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Finance and Budget Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

EXCUSED:

Commissioner: Manuel A. Rosales

The President of the Commission called the meeting to order at 4:02 p.m.

The roll call indicated Quorum present. Commissioner Heminger entered the meeting at 4:05 p.m.

The President informed the members that Commissioner Rosales was on official travel.

On motion of Commissioner Louie, seconded by the Vice President, Commissioner Rosales was excused from the Commission meeting.

VOTE: *Ayes - Members Jordan, Louie, and Molinari*
Noes - None
Excused - Members Rosales and Heminger

ADOPTION OF THE MINUTES

The Vice President requested the inclusion in the February 2, 1993 Minutes of a comment he made at that meeting regarding the Coalition for Accessible Parking Enforcement's offer of voluntary services to the Department. The Vice President had commented that the Department should explore ways to use the volunteer resources which are offered to the Department.

Commissioner Heminger noted a correction on page 5 of the February 2, 1993 Minutes. He indicated that Commissioner Rosales had voted No on Resolution No. 103-93-PA.

On motion of the Vice President, seconded by Commissioner Louie, the Minutes of the Regular Meeting of the Parking and Traffic Commission and San Francisco Parking Authority held on February 2, 1993 and the Special Meeting held on January 21, 1993 were approved.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted recent activities of the Department as follows:

- The "Don't Block the Box" campaign has been instituted. Parking Control Officers will be posted at Fifth and Market Streets and at First and Mission Streets.

- The President commented on the Department's practice to disclose locations to the media in which special enforcement is targeted. He requested that the "Don't Block the Box" program be broadened and that only partial disclosure be provided to the media.

- Submitted editorial rebuttals to the San Francisco Chronicle in response to articles concerning traffic congestion in the Downtown area and parking fees at Portsmouth Square Garage.

- Attended Town Hall Meetings at Providence Baptist Church and Corpus Christi Church with Mayor Jordan.

- Met with representatives of Senior Action Network regarding enforcement of bus zones.

- Provided information on the projected expenditures for Fiscal Year 1992-93. (A detailed briefing was provided by Budget and Finance Director.)

- Assigned staff representation (Jocelyn Kane) for attendance to the Citizens Advisory Task Force on the City Government Reorganization.

- Provided members with a copy of the monthly analysis of traffic citations written.

COMMISSIONERS' QUESTIONS AND MATTERS

The members raised the follow matters:

Commissioner Louie

- Requested that the members be provided with a photocopy of the Parking Control Officer policy guidelines.

- Commented that many Municipal Railway drivers are failing to pull into bus zones and inquired about possible measures which could be taken to halt the practice.

- Commissioner Heminger suggested that a letter be written to the President of the Public Utilities Commission regarding the matter. The President instructed the Executive Director to draft the letter.

The Vice President of the Commission

- Noted his interest in having more active Minority Business Enterprise/Women Business Enterprise (MBE/WBE) involvement in parking contracts. He requested that MBE/WBE involvement be included in the parking lease at the St. Mary's Square Garage.

- Commented on the need to revise parking receipts of City-owned garages. He stated that the information on the

receipts is ambiguous and would not be useful in audit situations.

President of the Commission

- Suggested a joint meeting be conducted between the Parking and Traffic Commission and the San Francisco Police Commission to discuss enforcement of red light violations.

- Inquired about the strategy used in installing the large street signs. The Bureau Chief for Traffic replied that the sign installation is conducted in two phases. The first phase involves installing guide signs on cross streets approaching arterial streets. The second phase involves installing signs along arterial streets.

- Suggested that meters be installed on the west side of Franklin Street between Turk and Eddy Streets. He stated that meters exist on the east side of Franklin Street and questioned the rationale for not establishing meters on the west side of the Street.

- Noted that City Park and Onorato Garages are planning to merge. He requested that the Deputy City Attorney research the matter to ascertain if modifications are needed to the garage contracts when the matter comes to fruition.

- Asked if staff has contacted the State Legislative Committee as requested at the February 2, 1993 Commission meeting. The Executive Director reported that Lisbet Engberg, of the Department staff, has been assigned to attend Committee meetings and report back on issues which may affect the Department.

- Requested a status report on the three reserved spaces at the Sutter Stockton Garage which have been targeted for conversion to bicycle parking stalls. The Bureau Chief for Off-Street Parking indicated that conversion of the spaces is forthcoming.

Commissioner Steve Heminger

- Asked if Caltrans is hiring San Francisco Police Officers to direct traffic at the terminal separator. The Executive Director replied that Caltrans is hiring Police Officers but noted that the Deputy City Attorney has drafted legislation to alter the process and ultimately save the City revenue.

- Asked if the Department will be applying for a portion of the Metropolitan Transportation Commission funds which are available for signal coordination. The Executive Director indicated that Department will apply the funds and will bring the matter before the Commission for approval.

- Questioned staff concerning an article in the San Francisco Chronicle regarding the 5th and Mission Garage.

UNFINISHED BUSINESS

The matter was taken out of order in order to accommodate the speakers.

Resolution No. 104-93-PA Requesting the Mayor and the Board of Supervisors to Approve a Supplemental Appropriation in the Amount of $1,406,073 from the Off Street Parking Fund to Pay for Pre-Construction Costs for the San Francisco General Hospital Garage $1,333,000 and a Management Audit of Parking Facilities ($73,073)

Donald Tiefenbrunn, project manager for the architects of the San Francisco General Hospital Garage, provided a briefing on the garage design.

The President of the Commission questions if there will be designated parking arrangements for Hospital staff at the Garage. The Director of Off-Street parking stated that the final perimeters of the Garage have not been finalized.

Commissioner Louie inquired about the number of parking spaces in the Garage and the number of employees on staff at the Hospital. The Director of Off-Street Parking replied that there are 1,200 spaces in the Garage and approximately 6,000 Hospital employees.

Commissioner Heminger asked if there is residential permit parking in the neighborhood surrounding the Hospital. The Bureau Chief for Parking stated that the Residential Parking Permit Program will be instituted once the Hospital Garage is opened.

The Vice President asked if value engineering will be conducted on the Garage. Mr. Tiefenbrunn indicated that there will be value engineering conducted on the project.

The President of the Commission inquired about the facility security. Mr. Tiefenbrunn described the security measures involved in the design of the project.

The President of the Commission commented on the separation of the Supplemental Appropriation requests within the Resolution. He suggested that the Supplemental Appropriations be combined

into one request. He recommended the following amendments to the Resolution:

Change the title of the Resolution to read: "Requesting that the Mayor and the Board of Supervisors Approve a Supplemental Appropriation in the Amount of $1,406,073 to Pay for Pre-Construction Costs for the San Francisco General Hospital Garage and a Management Audit of Parking Facilities."

Change the second clause on page two to read: "Whereas, The intent of the Parking Authority is to make funds available for Project Costs on the condition that the fund advancing Project monies..."

Change the Resolve clause to read: "Resolved, That the Parking Authority requests that the Mayor and the Board of Supervisors approve a supplemental appropriation in the amount of $1,406,073 to pay for pre-construction costs for the San Francisco General Hospital Garage and Management Audit of parking facilities."

Commissioner Heminger moved to approval of the amendments. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

The President of the Commission instructed staff to proceed to contact the Finance Committee of the Board of Supervisors regarding the matter.

Public Testimony

Jerry Clark, representing the Potomac Street Neighborhood Association, addressed the Commission regarding the Hospital Garage. He stated that his mother is an employee of the Hospital and discouraged the Commission from approving designated areas for employee parking noting that it may be problematic if an employee were being followed by an individual.

On motion of the Vice President, seconded by Commissioner Louie, Resolution No. 104-93-PA was approved as amended.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

The President called for a break at 5:15 p.m.

The Commission meeting reconvened at 5:30 p.m.

*

Resolution No. 102-93-PA Authorizing the City of San Francisco Uptown Parking Corporation to Expend Funds to Purchase and Install New Revenue Control Equipment and to Pay for Related Capital Improvements at the Sutter/Stockton Garage

At the February 2, 1993 Parking and Traffic Commission meeting, the Uptown Parking Corporation requested continuance of Resolution No. 102-93-PA to allow for a review of the three companies which submitted the lowest bids on the project to install new revenue control equipment at the Sutter/Stockton Garage.

Following deliberations, Uptown Parking Corporation determined that the contract should be awarded to the third lowest bidder, Certified Technology.

The Department of Parking and Traffic staff recommends approval of the award to Inter Technomics/American Parking Equipment (a joint venture), the lowest responsive and responsible bidder on the project.

The Director of Off-Street Parking briefed the Commission on the matter.

Paul Newman, Attorney for the Uptown Parking Corporation, explained the basis for the Corporation's decision to choose the third lowest bidder, Certified Technology, as the company to furnish and install the automated equipment at the Garage. He stated that the Corporation selected Certified Technology based on several factors including: (1) negative references for the American Parking Equipment Company and (2) Inter-Technomics' opinion that the revenue control technology bar code system used by Inter-Technomics/APE is inferior to the mag-strip system used by Certified Technology.

Mr. Newman stated that Steve Harlambiew, of Inter Technomics, has recommended that Certified Technology be awarded the bid. The members questioned Mr. Newman concerning Mr. Harlambiew's recommendation. Mr. Newman stated that Mr. Harlambiew had made the statement at a meeting held on February 2, 1993.

The members questioned Marvin Marx regarding the references for American Parking Equipment (APE). The President asked if any favorable references were obtained on APE. Mr. Marx stated that

the bulk of the references were negative. He acknowledged, however, that a favorable reference was received on the project.

The President questioned Mr. Marx concerning Certified Technology's references. The Commissioner noted that all of the references supplied by Mr. Marx for Certified Technology were favorable. The Commissioner asked if any negative references were submitted on Certified Technology. Mr. Marx indicated that a negative reference was received but was not included in the listing provided to the members.

David Andreychuk and Chris Archer, representing APE, addressed the members. They stated that Mr. Marx has maneuvered Certified Technology into a favorable position by conducting an unfair review of and third party references from APE's competitors. They indicated that the meeting referred to by Mr. Newman with Steve Harlambiew was held without APE's representation and opined that it is inappropriate not to have invited APE.

The President observed that Mr. Marx had informed the members that the manufacturers provided the listing used for references. The Commissioner asked if APE had provided Mr. Marx with a list of references. Mr. Andreychuk indicated that his company did not provide Mr. Marx with a list of references.

Commissioner Louie commented on inconsistent statements made by Steve Harlambiew. The Commission noted that in Paul Newman's letter of February 12, 1993, Mr. Newman alleges that Mr. Harlambiew stated that the bar code system is inferior to the mag-stripe system. She noted that Mr. Harlambiew's letter dated February 5, 1993 indicated that the bar code system is equally as good as the mag-stripe system.

The members questioned Steve Harlambiew, of Inter-Technomics. Mr. Harlambiew acknowledged that he attended a meeting with Mr. Newman but denied stating that the bar code system is inferior to the mag-stripe system.

The members questioned Mr. Harlambiew concerning his background and past work experience.

Fred Scripture and David Scripture, representing Certified Technology, addressed the members regarding the references. They stated that the City requested that they provide references of the type of equipment in the specifications and not the other types of equipment.

Pursuant to Section 54956.9 of the California Government Code, the President of the Commission called for a closed session of the Commission meeting. He announced that discussion would be held in the closed session to determine whether there was a significant exposure to litigation against the Parking Authority based on public testimony regarding the bidding procedure for the purchase of new revenue control equipment for the Sutter-Stockton Garage.

The Commission convened in closed session at 6:25 p.m.

The open session of the Commission meeting reconvened at 6:39 p.m.

The Deputy City Attorney announced that no action was taken by the Commission during the closed session.

The members further questioned the Attorney for the Uptown Parking Corporation and the operator of the Garage.

The President noted concern regarding the $150,000 difference between the lowest bidder of the project and the bidder recommended by the Uptown Parking Corporation. He also noted concern regarding the bid process, the after-the-fact investigations, the bias reference checks and financial statements. He remarked that many actions taken by the Committee after the bid process should have been taken during the pre-screening process.

Each of the members echoed the President's sentiments. In addition, Commissioner Louie questioned the operator concerning the equipment system and the Vice President questioned if the matter should be re-bid.

Commissioner Heminger inquired about the condition of the existing equipment and the risk of that equipment breaking down if the matter is re-bid. The Director of Off-Street Parking said that the existing equipment can continue to operate. Marvin Marks, representing the Sutter Stockton Garage, stated that between May, 1992 and January, 1993 repairs to the existing system has cost $50,000.

Commissioner Heminger moved to table Resolution No. 102-93-PA. The motion was seconded by Commission Louie.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

Commissioner Heminger moved that the Uptown Parking Corporation re-bid the project and furnish the Commission with copies of all minutes of Board of Directors' meetings related to the project for this year and all prior years.

Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

Approval of Rules of Order to Include a Consent Calendar Policy

At the February 2, 1993 meeting, the Rules Committee recommended amendments to the Rules of Order which would included a consent calendar policy. The matter was continued to allow for public notice.

Public Comment

The was no public comment.

*

On motion of Commissioner Louie, seconded by the Vice President, the amendments to the Rules of Order as recommended by the Rules Committee were adopted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes - None
Excused - Member Rosales

Doyle Drive Task Force Final Report

Mark Rand, a Department of Parking and Traffic Engineer and Doyle Drive Task Force member, provided a briefing to the members on the Doyle Drive Task Force final report.

Mr. Rand reported that the Board of Supervisors Committee would review the Report on February 19, 1993 and the full Board of Supervisors will review the Report on March 1, 1993.

The members questioned Mr. Rand concerning the Final Report.

The Executive Director commended Mr. Rand for his hard work in negotiating with the diverse groups in which the Task Force was comprised. He noted that Mr. Rand had the foresight to recommend

an alternative which would allow for future rail transit into the North Bay.

Following questioning, the Vice President moved that a letter be sent to the Board of Supervisors by the Executive Director of the Parking and Traffic indicating that the Commission is in favor of the Doyle Drive project to replace the unseismic structure; however, the Commission has no specific recommendations as to scope, configuration or neighborhood impact of the project.

Commission Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes *- None*
Excused - Member Rosales

NEW BUSINESS

Adoption of Department of Parking and Traffic Policies Regarding Discrimination, Sexual Harassment and Use of Slurs by City Officials and Employees

The President of the Commission requested calendaring of the matter noting the need for a formal Departmental policy regarding discrimination, sexual harassment and the use of slurs.

The members questioned the Personnel Director concerning the City's policy.

Following questioning, Commissioner Louie moved that the Department of Parking and Traffic policies regarding discrimination, sexual harassment and use of slurs by City officials and employee be adopted as an official Departmental policy.

The motion was seconded by the Vice President.

VOTE: *Ayes - Members Heminger, Jordan, Louie, and Molinari*
Noes *- None*
Excused - Member Rosales

Update on Department of Parking and Traffic Organizational Structure and Work Force Composition

The Personnel Director provided an oral and written summary of the work force and current organizational charts of the Department of Parking and Traffic by division.

The President of the Commission commended the Personnel Director on the report.

Commissioner Heminger remarked that the Department of Parking and Traffic work force is favorable as compared to the San Francisco work force. He noted that the 1980 San Francisco Census indicates 54.8 percent male and 45.2 percent female. The Department of Parking and Traffic work force is comprised of 56 percent male and 44 percent female.

PUBLIC COMMENT

A member of the public requested clarification on the public comment and public testimony sections of the meeting. The Commission President explained the process.

•

The President requested that the Commission be briefed on the Residential Permit Parking application process at the March 2, 1993 meeting of the Commission.

•

The Vice President announced that the next Revenue Increase and Savings Task Force meeting will be held at 3:00 p.m. on March 2, 1993.

ADJOURNMENT

Thereupon the meeting adjourned at 7:40 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison

Renee Faison
Commission Secretary

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#2
3/2/93

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, March 2, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the February 16, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   All matters listed on the Consent Calendar will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *NEW BUSINESS*

   a. Minority Business Enterprise/Woman Business Enterprise Requirements
   b. Resolution No. 107-93-PTC Authorizing the Executive Director to Accept and Expend Grant Funds for a Consultant Study to Evaluate Replacement Alternatives for the Central Freeway

c. Resolution No. 108-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $49,000 in California Office of Traffic Safety Funds for a High-Accident Identification Project, Foregoing Reimbursement of Indirect Costs

d. Resolution No. 109-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $60,000 of State Funds for Participation in the 1993 California Department of Transportation's Fuel Efficient Traffic Signal Management (FETSIM) Program, for the Mission District Signal System

e. Monthly Revenue Report

f. Innovative Plans for Parking Meter Alternatives

g. Review of Correspondence from Executive Director to Uptown Parking Corporation Board of Directors Concerning Revenue Control Equipment Sutter Stockton

h. Review of Stated Consolidation of Leonoudakis Onorato Garage Management Systems

7. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

8. ADJOURNMENT

CONSENT CALENDAR

March 2, 1993 Commission Meeting

Establish Tour Bus and Truck Restrictions:
- Francisco Street, between Polk Street and Columbus Avenue
- Chestnut Street, between Polk Street and Columbus Avenue
- Greenwich Street, between Polk and Taylor Streets
- Filbert Street, between Polk and Taylor Streets
- Larkin Street, between Bay Street and Pacific Avenue
- Leavenworth Street, between Bay Street and Pacific Avenue
- Jones Street, between Columbus and Pacific Avenues
- Taylor Street, between Columbus and Pacific Avenues

Establish No Turn on Red
- Mission Street, southbound, at Richland Avenue
- Alemany Boulevard, northbound, at Huron and Ottawa Avenues
- Washington Street, westbound, at Montgomery Street

Revoke Tow-away, No Stopping 3:00 p.m. to 6:00 p.m.
- Montgomery Street, west side, from Washington Street to Post Street

Establish Tow-away, No Stopping 3:00 p.m. to 7:00 p.m.
- Montgomery Street, west side, from Washington Street to Post Street

Revoke Tow-away, No Stopping 7:00 a.m. to 6:00 p.m.
- Montgomery Street, east side, from Washington Street to Post Street

Establish Tow-away, No Stopping 7:00 a.m. to 7:00 p.m.
- Montgomery Street, east side, from Washington Street to Post Street

Establish Tow-away, No Parking Anytime
- Bellair Place, both sides, between Chestnut and Pfeiffer Streets

Establish 65-Degree Angle Parking
- Raycliff Terrace, north side, from 7 feet to 33 feet east of west property line of #45 Raycliff Terrace (legalizes existing parking condition)

Establish No Parking Anytime
- Edgehill Drive, west side, from the south property line of 113 Edgehill Drive to approximately 106 Feet southerly (Extends existing No Parking Anytime zone)

Revoke No Parking Anytime
- Kissling Street, north side, from 11th Street to the east terminus

Establish Tow-Away, No Stopping Anytime
- Kissling Street, north side, from 11th Street to the east terminus

Establish Tow-away, No Stopping Anytime
- Washington Street, north side, from Jones Street to 30 feet west (replaces existing red zone)

Establish Pedestrian Overpass Closure
Highway 101 overpass at Harkness and San Bruno Avenues (makes trial closure permanent)

Establish Motorcycle Parking Only
Fell Street, north side, from 122 feet to 142 feet east of Van Ness Avenue (20-foot zone, replacing meter #286 with 6 motorcycle stalls)
Mission Street, south side, from 15 feet to 37 feet west of Washburn Street (22-foot zone, replacing meter #1319 with 6 motorcycle stalls)

Rescind Perpendicular (90 degree angle) Parking
De Haro Street, east side, between 15th and 16th Streets
De Haro Street, west side, from Alameda Street to approximately 280 feet northerly

Establish Perpendicular (90 degree angle) Parking
De Haro Street, east side, between 16th and 17th Streets

Establish 45-Degree Angle Parking
De Haro Street, west side, from Alameda Street to approximately 280 feet northerly (280-foot zone)

SF
pw
#13
3/2/93

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, March 2, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners:	John L. Molinari, President Frederick E. Jordan, Vice President Steve Heminger Betty Louie Manuel A. Rosales
Staff:	John E. Newlin, Executive Director Tim Johnson, Bureau Chief for Parking Bond Yee, Bureau Chief for Traffic Kevin Hagerty, Director of Off-Street Parking Alice Villagomez, Personnel Director Kathryn Hile, Finance and Budget Director Larry Wayte, Deputy City Attorney Renee Faison, Commission Secretary

The President of the Commission called the meeting to order at 4:12 p.m.

The roll call indicated Quorum present.

The Executive Director entered the meeting at 6:16 p.m.

ADOPTION OF THE MINUTES

On motion of the Vice President, seconded by Commissioner Louie, the Minutes of the February 16, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission were approved as drafted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Director's Report was delayed pending the arrival of the Executive Director at the Commission meeting.

COMMISSIONERS' QUESTIONS AND MATTERS

The members raised the following matters:

Commissioner Louie

- Commented on the Department of Public Works' failure to remove parking restriction signs upon the completion of special projects. She recommended that a letter be addressed to the Department of Public Works on the matter.

The Commission President

- Recommended the establishment of left-hand turns on Van Ness Avenue during peak traffic hours. The Bureau Chief for Traffic reported that the Department has received approval from Caltrans to conduct a study on the impact of left-hand turns on Van Ness Avenue. He stated that a staff report on the matter should be available in approximately three months.

  The President instructed the Commission Secretary to calendar the issue for Commission review in three months.

- Reported on a green sign located on Union Street, between Larkin and Hyde Streets, which is obstructed from view by a tree. He requested that the Bureau Chief for Traffic investigate the matter.

- Commented on the lack of evening and weekend enforcement in the Russian Hill, Nob Hill, Telegraph Hill and Marina areas. The Bureau Chief for Parking acknowledged the Commissioner's observations and indicated that the matter will be addressed. In addition, the Bureau Chief offered to provide the members with a report on current Parking Control Officer assignment sectors at a future Commission meeting.

Commissioner Manuel Rosales

- Volunteered to assist Departmental staff in the search for permanent housing for the Department.

- Asked if the constituent request to have traffic congestion on Mission Street between 24th and 25th Streets investigated has been addressed. The Bureau Chief for Parking indicated that he has contacted the constituent.

- Commented on the traffic congestion on Mission Street to Potrero Avenue between 16th and 26th Streets. He asked the Bureau Chief for Traffic to investigate the possibility of converting the streets to one-way traffic.

Commissioner Steve Heminger

- Requested a status report on the petition for Supplemental Appropriation funds for the San Francisco General Hospital Garage and City Parking Facility Management Audit projects. The Budget and Finance Director reported that there has been no official action on the matter; however, she noted that she has received informal notification that funding will not be available for those projects.

  Commissioner Heminger recommended that the Commission President, the Executive Director, and the Budget and Finance Director request a meeting with the Mayor and his staff regarding the matter. The members endorsed the Commissioner's recommendation.

  The President of the Commission agreed to the recommendation and suggested that the Commission Vice President also be in attendance. The Vice President agreed.

- Inquired about the success of the "Don't-Block-the-Box" program. The Bureau Chief for Parking indicated that the program has been successful and noted that no citations have been written to date. He attributed the success of the program to Press attention and the presence of Enforcement personnel. He noted that the program will be expanded to additional locations.

- Inquired if the City Attorney has arrived at a definitive opinion regarding the taxation of hotel parking guests. The Director of Off-Street Parking stated that the City Attorney's Office is addressing the issue and will contact the Commission when a final determination is made.

The Vice President

- Volunteered to assist the Department and Commissioner Rosales in locating permanent housing for the Department.

- Reported on the Revenue Increase and Savings Task Force meeting which was conducted prior to the full Commission meeting.

- Reported on a telephone call he received from a constituent regarding the parking citations payment process and the lack of available parking in San Francisco.

CONSENT CALENDAR

Items listed on the Consent Calendar are within the jurisdiction of the Executive Director of the Department. Commission members may remove items from the Calendar for discussion and recommendation purposes.

Commissioner Heminger observed that the first sentence of the Consent Calendar statement on the March 2, 1993 Commission Agenda is incorrect and recommended its removal. The sentence states that a Commission vote is necessary on Consent Calendar items.

Members requested the removal of two items from the Consent Calendar:

(1) Established tour bus and truck restrictions on Francisco Street (between Polk Street and Columbus Avenue), Chestnut Street (between Polk Street and Columbus Avenue), Greenwich Street (between Polk and Taylor Streets), Filbert Street (between Polk and Taylor Streets), Larkin Street (between Bay Street and Pacific Avenue), Leavenworth Street (between Bay Street and Pacific Avenue), Jones Street (between Columbus and Pacific Avenues), Taylor Street, between Columbus and Pacific Avenues

The President of the Commission commented that the areas listed currently experience tour bus and truck restrictions. The Bureau Chief for Traffic explained that many of the areas listed experience the restrictions; however, the proposal extends the restrictions to an expanded area.

(2) Establish Pedestrian Overpass Closure on Highway 101 overpass at Harkness and San Bruno Avenues.

Commissioner Heminger requested that staff contact the San Francisco Police Department to obtain a criminal activity

report for the Harkness and San Bruno Avenue areas. He requested a staff report on the matter.

The above-listed items were returned to the Consent Calendar. All Consent Calendar matters were referred back to the Executive Director for action.

NEW BUSINESS

Minority Business Enterprise/Woman Business Enterprise (MBE/WBE) Requirements

At the February 2, 1993 meeting of the Commission, members expressed concerns regarding minority and women-owned businesses' ability to adequately compete for bidding on management leases of City garages. In response to the members' concerns, staff prepared a report offering three remedial approaches for Commission consideration:

(1) reduce the pre-bid qualifications for bidding on the facilities; (2) develop a set-aside program of various facilities whereby smaller facilities would be bid upon exclusively by MBE/WBE; and (3) set a minimum participation rate by parking operators for MBE/WBE.

The Bureau Chief for Parking provided a briefing to the members on the matter.

The President expressed his preference for the third recommendation and noted that members will make a final determination on the matter prior to the next bidding process.

Commissioner Heminger commented on the staff recommendations noting that the options do not address the problem experienced at the St. Mary's Square Garage. In that instance, the bidding company was disqualified because of the lack of management experience although an intent to hire experienced employees was expressed. He recommended that the language in the bid qualifications package be modified so that experience of the employees can be substituted in lieu of experience of the bidder.

The Vice President commented favorably on the manner in which the MBE/WBE matter is being addressed by staff.

The Bureau Chief for Parking recommended that staff work with the City Attorney to identify legal risks involved in adopting MBE/WBE policies. He noted that staff would return to the Commission prior to the next bid process with language which could be used in the management agreements. The members agreed.

The Bureau for Parking noted that Edwin Lee, Director of the Human Rights Commission, will be present later in the meeting to address the members concerning the MBE/WBE ordinance.

Resolution No. 107-93-PTC Authorizing the Executive of the Department of Parking and Traffic to Accept and Expend Grant Funds for a Consultant Study to Evaluate Replacement Alternatives for the Central Freeway

Resolution No. 107-93-PTC authorizes the Executive Director of the Department to expend $150,000 in Federal Emergency Relief Funds and $50,000 in Bay Area Air Quality Management District Assembly Bill 434 grant funds for a consultant study to evaluate replacement alternatives for the Central Freeway.

The Bureau Chief of Traffic provided the staff briefing and answered Commission inquiries on the matter.

The members questioned staff concerning the possibility of conducting the study by staff. The Bureau Chief for Traffic indicated that the study is highly specialized and involves complicated computer modeling for which an outside consultant will be necessary.

Public Comment

There was no public comment.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 107-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 108-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $49,000 in California Office of Traffic Safety Funds for High-Accident Identification Project, Foregoing Reimbursement of Indirect Costs

At its December 15, 1992 meeting, the Commission authorized the Executive Director to apply for and accept from the California Office of Traffic Safety funds for a High-Accident Identification Project. Resolution No. 108-93-PTC would allow those funds to be expended.

The purpose of the grant is to enhance the Division of Traffic Engineering's ability to identify and analyze traffic accidents by taking advantage of recent innovations in computer technology and improve traffic safety in San Francisco.

The Bureau Chief for Traffic answered Commission inquiries regarding the matter. He noted that the project will be conducted by staff.

Public Comment

The was no public comment.

On motion of Commission Rosales, seconded by the Vice President, Resolution No. 108-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 109-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $60,000 of State Funds for Participation in the 1993 California Department of Transportation's Fuel Efficient Traffic Signal Management (FETSIM) Program, for the Mission District Signal System

On November 17, 1992, the Commission authorized the Executive Director to apply for and accept a State of California Department of Transportation grant as part of the Fuel Efficient Traffic Signal Management Program. Resolution No. 109-93-PTC authorizes the Executive Director of the Department to expend those funds.

The purpose of the grant is to re-time the signals in the Mission District to reduce delay, fuel consumption and exhaust emissions.

The Bureau Chief for Traffic answered Commission inquiries regarding the matter.

Commissioner Heminger requested that staff notify the neighborhood newspapers in the Mission District regarding the matter.

On motion of Commission Rosales, seconded by the Vice President, Resolution No. 109-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

MONTHLY REVENUE REPORT

The Budget and Finance Director provided the members with the monthly revenue report which covered the period July 1, 1992 through January 31, 1993. Her report included information on parking fines, boot removal fees, residential parking, meters, tow surcharge, and garages. In addition, she provided comparisons on parking garage revenues for fiscal year 1991-92 and 1992-93.

Commissioner Heminger requested that the next report include information on the Union Square Garage so that comparisons can be made to the Sutter Stockton Garage. The Budget and Finance Director acknowledged the request.

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The meeting recessed at 5:43 p.m. and reconvened to 5:54 p.m.

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Following the break, Edwin Lee, Director of the Human Rights Commission, entered the meeting. He answered Commission inquiries concerning the MBE/WBE Ordinance and offered to conduct a training session for the Commissioners on the Ordinance.

Innovative Plans for Parking Meter Alternatives

The members were briefed by the Telepark Parking Card System and Scratch 'N' Park Meterless Municipal Parking System companies which offered plans for parking meter alternatives.

Carol Goodman, Attorney representing Telepark Ltd., provided the briefing on the Telepark Parking Card System. The Telepark System uses display cards for placement in vehicle windows. The cards are equipped with pre-cut slots corresponding to the day of the month and time of day. The driver punches out tabs on the card to indicate time of arrival at the parking space.

The Telepark System is used in Israel, Greece, Crete and Hungary.

The Executive Director entered the meeting at 6:16 p.m.

The Bureau Chief for Parking was excused from the meeting at 6:17 p.m.

Tom Hsieh, Jr.and Larry Lam, representing Larry C. Lam Associates, described the Scratch 'N' Park System. The Scratch 'N' Park system is a card system in which month, day, and hour parked is scratched off by the driver. The card is affixed to the vehicle for Parking Control Officer monitoring.

The system is newly developed and is not in current use.

Public Comment

Robert Noakes, a resident of San Francisco, addressed the members regarding a coupon system used in Singapore. He described the advantages of using a coupon system noting that the proposed system would eliminate the pilfering of money during collection and counting. He stated that the program could be extended to City parking facilities thereby causing the number of garage attendants to be reduced.

The Executive Director remarked that time and motion is an essential element in issuing citations. He explained that currently a Parking Control Officer can observe meters from the Cushman vehicles, stopping only for expired meters. The coupon system would require a Parking Control Officer to check each coupon for expiration of time. He stated that the ability to enforce parking would be hindered and less citations will be written.

The Executive Director recommended that the staff be given the opportunity to evaluate the coupon system and return to the Commission with recommendations.

Commissioner Rosales commented on his preference to have meters replaced in the City but agreed that a test should be conducted on the system before the Commission votes on the matter.

Commissioner Heminger indicated that the staff should research the reasons cities in Europe have adopted the system while no cities in the United States have used the system.

Commissioner Heminger noted that the system is being recommended to the Department at a time when a tremendous amount of funds have been expended to replace the City's meter inventory. He

stated that immediate implementation of a coupon plan may be precluded but noted that it may be appropriate to test the system in the neighborhood such as Mission Bay.

Commissioner Louie expressed an interest in having meters replaced and suggested that the Department could sell the meters and parts. She echoed Commissioner Heminger's recommendation to conduct a test in the Mission Bay area.

Commissioner Rosales recommended that the City consider entering into a joint ventureship with one of the coupon companies so that revenues could be realized by selling the system in other cities.

The Vice President recommended that staff prepare a report regarding the system and return back to the Commission with a recommendation.

The President noted concern regarding public acceptance. He also echoed many of the members concern regarding lack of use of the system in the United States.

The Executive Director strongly recommended that staff be given an opportunity to initiate a test under various weather conditions and evaluate the enforcement of the coupons.

Commissioner Rosales moved that staff be instructed to investigate alternative systems to the current meter system and to evaluate the system proposed to the Commission. Staff is also instructed return to the Commission in a three-month period with findings and recommendations. Commissioner Louie seconded the motion.

The Executive Director requested that the motion be amended to allow additional staff time for the evaluation.

Commissioner Rosales amended his motion stating that staff should return to the Commission in a six-month period with findings and recommendations on the system. Commissioner Louie seconded the motion.

The President recommended getting the Budget and Finance Director involved regarding the fiscal impact regarding impact on citations, losing the responsibility for meter maintenance and collection, etc.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Review of Correspondence from Executive Director to Uptown Parking Corporation from Executive Director to Uptown Parking Corporation Board of Directors

The President of the Commission requested the calendaring of this matter to further discuss the Commissions' position regarding the bid selection process for the purchase and installation of new pay-on-foot revenue control equipment for the Sutter-Stockton Garage and to insure clarification of the Departmental recommendations.

Paul Newman, Attorney for the Uptown Parking Corporation, indicated that he has read the Departmental report and stated that he is in agreement with the Department and Commission recommendations on the matter. Mr. Newman stated that he is prepared to follow the recommendations.

The President asked if Uptown Parking Corporation will hire an independent parking consultant to manage the bid. Mr. Newman stated that a parking consultant will be hired to management the bid.

The President reported that he has requested the Deputy City Attorney to investigate the feasibility of nonprofit corporations conducting bids under the auspices of the City Purchasing Department. Mr. Newman stated that he is seeking an appointment with the Purchaser to discuss the matter and noted that the Corporation is willing to comply with the Purchasing Department rules.

The Vice President requested an opportunity to review the pre-qualification criteria prior to the bid process being implemented.

Review of Stated Consolidation of Leonoudakis' Onorato Garage Management Systems

S.E. Onorato Garages, operator of the Fifth and Mission and Portsmouth Square Garages, has expressed an intent to associate with and assign its operations to City Park effective March 14, 1993. Selection of the parking operator of both facilities is subject to the approval of the Director of the Department.

Paul Newman, serving as Legal Counsel for the Downtown Parking Corporation and the Portsmouth Plaza Parking Corporation, Gerald Kelleher, representing S.E. Onorato Garages, and Tim Leonoudakis, representing City Park, addressed the Commission on the matter.

The Executive Director remarked that the Department was given short notice regarding the consolidation. He recommended

continuance of the matter to allow for a thorough staff review of the information provided by Onorato Garages and an opportunity to consult with the City Attorney on the matter.

Commissioner Rosales moved to instruct the Executive Director to investigate the consolidation with the City Attorney and return to the Commission with recommendations for action at the March 16, 1993 meeting of the Commission. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

PUBLIC COMMENT

There was no public comment.

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Commissioner Louie was excused from the meeting from 7:50 p.m. to 7:54 p.m.

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The President reported that the merchants in the Polk-Bush Garage area have expressed an interest in using a portion of the Garage's liquidated damages for the planting of trees in the area. He asked that staff review the matter and report back to the members.

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The President remarked that staff is not being notified of items which come before the State Legislative Committee. He noted Assembly Bill 481, which addresses the issue of impounded vehicles, as an example of an item in which the Commission would be interested but notification has not been received. He requested that staff follow up on the matter.

Commissioner Heminger remarked that the deadline for introducing bills during the current session of the Legislature is March 5, 1993. He stated that hearings will begin in April, 1993 at the Committee and recommended that the Commission calendar a hearing of bills of interest to the Commission at one of the April, 1993 Commission meetings.

The President instructed the Commission Secretary to schedule the hearing.

Director's Report

The Executive Director highlighted recent activities of the Department as follows:

- Attended the Richmond District community meeting, meeting of the Potrero Hill Boosters, a District Counsel of Merchants Annual Dinner, and held a meeting with members of the Accessibility Task Force.

- A security guard has been deployed at the Polk/Bush Garage through the Insurance Company of North America.

- AB 434 funds have been received thereby resulting in implementation of the following programs: Hall of Justice shuttle, electric powered enforcement vehicles, and the Van Ness/Lombard traffic signal timing project.

- Departmental participation is being organized for the Bay to Breakers event.

- Departmental Logo has been implemented.

ADJOURNMENT

Thereupon the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

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PRO
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3/16/93

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, March 16, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the March 2, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

   a. Review for Consideration of Approval of the Assignment of the Parking Operator Management Contract at the Fifth and Mission and Portsmouth Square Garages

7. *NEW BUSINESS*

   a. Approval of Japan Center Garage Budget
   b. Report on Feasibility of Converting Sutter Stockton Garage from Annual to Monthly Lease Payments
   c. Monthly Citation Report

8. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ADJOURNMENT

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

March 16, 1993 Commission Meeting

Muni Line Nos. 27 and 42 Bus Zones - Extend
Harrison Street, north side, from 75 feet to 100 feet west of 5th Street (extends existing zone to 100 feet)

One-Way Street - Establish
Tompkins Avenue, eastbound, from Bradford Street to approximately 30 feet easterly (along narrow unimproved portion of roadway)

Tow-Away No Stopping Anytime - Establish
Lucky Street, both sides, between 24th and 26th Streets

Transit Only Lanes - Establish
O'Farrell Street, south side, between Jones and Cyril Magnin Streets

Geary Street, north side, between Kearny and Powell Streets

Post Street, south side, between Taylor Street and Grant Avenue

Sutter Street, north side, between Sansome and Montgomery Streets

Sutter Street, north side, between Kearny and Stockton Streets

Transit Only Lanes, 7 a.m. to 9 a.m., Monday through Friday - Establish
O'Farrell Street, south side, between Hyde and Jones Streets

Transit Only Lanes, 7 a.m. to 6 p.m., Monday through Friday - Establish
O'Farrell Street, south side, between Cyril Magnin and Powell Streets

Sutter Street, north side, between Montgomery and Kearny Streets

Shuttle Bus Parking Only (6 a.m. to 11 p.m., Monday through Friday) - Establish
19th Avenue, west side, from 280 feet to 320 feet north of Holloway Avenue

Motorcycle Parking Only (No Time Limit) - Establish
19th Avenue, west side, from 320 feet to 420 feet north of Holloway Avenue

19th Avenue, west side, from 770 to 800 feet south of Buckingham Way (near Hensill Hall)

Motorcycle Parking Only (No Time Limit) - Establish

Holloway Avenue, north side, from 20 feet to 50 feet east of Tapia Drive

Disabled Parking Only (Blue Zone) - Establish

Winston Drive, 25 feet zone, just west of driveway to parking lot at 480 Winston Drive

Winston Drive, 22 foot zone, just east of driveway to parking lot at 480 Winston Drive

Parking Meter Area 3 (Short Term Metered Parking, Monday through Saturday, 7 a.m. to 6 p.m.) - Extend

Holloway Avenue, north side, from Valera Avenue to 300 feet east of Arellano Avenue (converts existing green zones to metered short term parking zones)

Residential Permit Parking Area "G" - Extend

Sutter Street, north side, between Laguna and Octavia Streets

Residential Permit Parking Area "P" - Extend

Lyon Street, both sides, between Golden Gate Avenue and McAllister Street

Residential Permit Parking Area "U" - Extend

South Park, both sides, between 2nd and 3rd Streets (within loop area)

Center Place, both sides, between Brannan and Bryant Streets

Tow-Away, No Parking Anytime - Establish

15th Street, south side, from Folsom Street to 108 feet easterly (108-foot zone, replacing existing red zone with part-time tow-away)

Tow-Away, No Stopping Anytime - Establish

Folsom Street, north side, from 11th Street to 20 feet westerly (20-foot zone)

Muni Line No. 21 Bus Zone - Extend

Fulton Street, south side, from 155 feet to 195 feet east of 8th Avenue (extends existing zone to 195 feet)

No Parking Anytime - Revoke

Clay Street, north side, between Battery and Davis Streets

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3/16/93

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, March 16, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Finance and Budget Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President of the Commission called the meeting to order at 4:06 p.m.

The roll call indicated Quorum present.

ADOPTION OF THE MINUTES

On motion of the Vice President, seconded by Commissioner Heminger, the Minutes of the March 2, 1993 Meeting of the Parking and Traffic Commission and Parking Authority Commission were approved as drafted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted the recent activities of the Department. His Report included the following:

The Executive Director attended the meetings held with:

- the Parking Control Officers to discuss the cancellation of the Premium Pay.
- Mayor Jordan and Marina District residents and merchants.
- with Mayor Jordan and Bernal Heights District residents and merchants.

The Executive Director reported on:

- staff participation in a meeting held with the Planning Commission regarding the San Francisco General Hospital Garage project.
- staff interaction with the State Legislation Committee.
- staff participation in citation issuance.
- Enforcement Division beat assignments and reconfigurations.
- the search for permanent housing for the Department.
- the establishment of a system to record unpaid citations on lien sale vehicles.
- an audit which is underway at the Traffic Fines Bureau which will facilitate the implementation of Assembly Bill 408.
- the status of the hotel parking project.
- the status of the Polk/Bush Garage project.

The Commission President instructed staff to prepare recommendations on bills of interest to the Department and the Commission for Commission review on April 6, 1993 meeting of the Commission.

The Commission President raised the issue of the excessive fine for parking in bus zones. He instructed the Commission Secretary to calendar the matter for hearing at the April 6, 1993 meeting of the Parking and Traffic Commission.

The Commission President requested that staff report on the date of the Polk-Bush Garage opening ceremony at the April 6, 1993 meeting of the Commission.

The Commission Vice President requested that staff provide members with a schedule for forthcoming bids and bidding conferences.

COMMISSIONERS' QUESTIONS AND MATTERS

The members raised the following matters:

The Commission President

- Requested a status report on the tow contract. *The Executive Director brief the members on the matter noting that the Controller's Office is reviewing past audits of City Tow to identify the level of profitability of the company. The matter has been agendized for Commission hearing in May, 1993.*
- Requested a public hearing on the 10:00 a.m. to 10:00 p.m. meters at the Steiner Street Parking Lot.
- Requested the scheduling of a meeting with United Parcel Service (UPS) to discuss the double parking of vehicles during deliveries.
- Reported on an obstructed Green Sign located on California Street at Fillmore.
- Reported that the American Equipment Parking Company has contacted the Commission requesting the overturn of the decision to table Resolution No. 102-93-PA. The Commissioner asked members contact him prior to the publishing of the April 6, 1993 agenda if there is interest in revisiting the matter.
- Reported on a meeting held with the Mayor regarding the Commission-requested funding for a management audit of City garages. He stated that the Mayor supports the concept of a management audit and is committed to the project.
- Reported that, at the Commissioner's request, Deputy City Attorney had responded to questions concerning non-profit parking garage corporations which lease City parking facilities. He requested that the members review the City Attorney's opinion on the matter and indicated that the matter would be calendared for Commission hearing at a future Commission meeting.

Commissioner Manuel Rosales

- Questioned if members of all Commissions throughout the City are required to reside in San Francisco. *The Commission President stated that various Boards throughout the City (such as the War Memorial Board of Trustees and the Museum Boards) do not have the requirement because the facilities serve a wider area.*

- Inquired about the removal of meters from 2nd Street between Harrison and Folsom Streets. The Executive Director reported that the meters had been removed as a part of the demolition of the Terminal Separator.
- Informed staff that he will be contacting the Department concerning a request from the Child Protective Service for a green zone.
- Inquired about the impact of traffic flow during construction of handicapped ramps planned for Market Street. *The Bureau Chief for Traffic reported that the Department is interacting with the Public Utilities Commission to minimize the impact of traffic flow on Market Street during construction.*

Commissioner Heminger

- Thanked the Commission President for meeting with the Mayor regarding the management audit of parking facilities. The Commissioner commented on Harvey Rose's recent success in auditing the San Francisco Clean Water Enterprise. He suggested that the Clean Water audit be reviewed in an effort to generate ideas for the proposed management audit.
- Requested that staff investigate the allegations in the Public Utilities Commission letter regarding Municipal Railway drivers pulling into bus zones.
- Requested information on the City's policy regarding speed bumps on streets. *The Bureau Chief for Traffic reported that the City has discontinued the practice of installing speed bumps due to problems reported by persons living near the bumps, such as noise and vibrations. The Bureau Chief noted that when speed bumps are in need of service, neighborhoods are surveyed regarding interest in retaining the speed bumps.*

The Vice President

- Commented on traffic congestion in Hayes Valley.
- Remarked that the Department should begin to prepare for the outcome of the Court decision in the Rodney King-Los Angeles Policemen trial. *The Executive Director reported that the Department is active in the Emergency Service Response Program.*
- Inquired about changes in traffic signage during the Freeway Closure. *The Bureau Chief for Traffic indicated that the changes in signage are temporary during construction on the Freeway.*

Commissioner Betty Louie

- Inquired about inventory tracking of equipment and supplies in the Department. *The Executive Director reported that*

equipment is inventoried. He noted that he will evaluate the inventory system to determine if the process can be improved.

Inquired about the bank depositing and reconciliation of meter coins. *The Executive Director reported that Burns International Security Services collects, Municipal Railway counts, and Brink's Inc. deposits the meter coins. The reconciliation process is a joint process between Bank of America, Brink's Inc., and Burns International.*

CONSENT CALENDAR

Items listed on the Consent Calendar are within the jurisdiction of the Executive Director of the Department. Commission members may remove items from the Calendar for discussion and recommendation purposes.

Members requested the removal of two items from the Consent Calendar for discussion purposes:

The Vice President requested the removal of:

Establish Transit Only Lanes
(at areas located on O'Farrell Street, Geary Street, Post Street and Sutter Street)

Commissioner Heminger requested the removal of:

Revoke No Parking Anytime
Clay Street, north side, between Battery and Davis Street

The Vice President moved to forward the balance of the Consent Calendar items to the Executive Director for disposition. Commissioner Heminger seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Establishment of Transit Only Lanes
The Vice President opined that it may be beneficial to establish time periods for the Transit Only Lanes so that vehicles could access the lanes in the evening hours. The Bureau Chief for Traffic answered the Commissioners inquiries and indicated that he will prepare a report to the Commission on the matter.

No Parking Anytime on Clay Street
Commission Heminger noted that Five Star Parking had written the Commission to object to the action. The letter raises two issues: (1) the enforcement of parking meters installed near a City-owned garage (2) the differential between the meters and short-term garage charges.

The members questioned the staff concerning the meter charge and the charge for short-term parking at the Garage. Commissioner Heminger opined that it may be beneficial to raise the rates of meters located near City garages.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, the two items taken off of the Consent Calendar were returned to the Calendar for the Director's disposition.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

UNFINISHED BUSINESS

Review for Consideration of Approval of the Assignment of the Parking Operator Management Contract at Fifth and Mission and Portsmouth Square Garages

As reported at the March 2, 1993 meeting of the Commission, S.E. Onorato Garages has expressed an intent to assign its operation at Fifth and Mission and Portsmouth Square Garages to City Park. The Commission instructed staff at the March 2 meeting to investigate the proposed consolidation with the City Attorney and return to the Commission with recommendations.

Paul Newman, Attorney for S.E. Onorato Garages, Jerry Kelleher, Operator of S.E. Onorato Garages, and Tim Leonoudakis, representing City Park, addressed the members on the matter.

The Chair excused Commissioner Louie from the meeting at 5:28 p.m.

*

Prior to the meeting, Tim Leonoudakis submitted a letter to the Department recommending that City Park conduct a management audit of the Fifth and Mission and Portsmouth Square Garages.

The Commission President noted his disapproval of an in-house audit and noted his preference for an independent audit.

Commissioner Rosales echoed the Presidents sentiments.

Paul Newman reported that the Board of Directors of S.E. Onorato Garages endorses and welcomes the opportunity for an audit.

The Executive Director recommended that S.E. Onorato Garages continue their current obligation until two matters have been addressed: (1) the management audit and (2) the Minority and Women Business Enterprises issue. The Executive Director stated that once the issues have been addressed, the Commission will have a clear direction in which to proceed in the future.

The President noted that the merger also involves facilities other than City facilities.

Commissioner Heminger questioned the linking of the management audit to the consolidation of the facilities.

Commissioner Heminger asked if the nonprofit corporation would be willing to amend the garage contracts to allow for competitive bidding in the selection of garage operators. Paul Newman stated that he will bring the matter before the Board of Directors immediately.

The Executive Director recommended that staff meet with affected parties to discuss the issue, staff will draft a resolution, and return to the Commission for approval at the April 6, 1993 meeting of the Commission. In addition, staff will contact the operators of the nonprofit garages regarding a competitive bidding procedure and report back to the Commission on the matter.

Commissioner Rosales moved to adopt the Executive Director's recommendations. The Vice President seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

NEW BUSINESS

Approval of Japan Center Garage Budget

Richard Dole, Attorney for the Japan Center Garage, provided the briefing on the Japan Center Garage Budget and answered the members' questions on the matter.

Commissioner Heminger questioned staff concerning the Commission's role in reviewing the nonprofit parking facility

budgets. The Director of Off-Street Parking explained that under the terms of the lease agreement with the nonprofit facilities, an annual budget is submitted to the Controller's Office for approval. The Parking and Traffic Commission's role is to make recommendations to the Controller's Office.

Commissioner Heminger opined that the Parking and Traffic Commission should have a formal role in approving budgets of nonprofit parking facilities. The Commissioner recommended adding the matter to the management audit agenda.

*

There was a break in the meeting at 6:14 p.m. The meeting reconvened at 6:25 p.m.

The Bureau Chiefs for Parking and Traffic were excused from the meeting.

Following the break, the Executive Director reported that the Mayor's Office has met with the Controller's Office regarding the Commission-requested management audit of parking facilities. The Controller's Office has agreed to transfer a portion of specified Departmental funds for the project.

The Commission President commended the Mayor and his staff for swift action and praised the Controller's Office for inter-departmental cooperation in the matter.

*

Richard Dole continued with his presentation on the Japan Center Garage Budget and introduced the manager of the Japan Center Garage.

Commissioner Heminger inquired about parking at the Garage. He asked if the Western Addition Board of Directors is granted free parking in the Garage. Mr. Dole stated that the Board of Directors is allowed to park for free at the Garage.

Commissioner Heminger asked if the Board would be willing to consider changing the practice. Mr. Dole responded Yes but noted that the free parking benefits the Garage. He explained that the Garage is given input from the Board members and the employees of the Garage are able to interact with the Board members.

The President of the Commission stated that he agrees with the premise but is concerned about the public's perception and criticism of the free parking practice.

Commissioner Heminger opined that the Board of Directors of nonprofit garages should not receive free parking at City Garages.

Commissioner Heminger questioned Mr. Dole regarding a possible rate adjustment of the Garage. Mr. Dole stated that he is in favor of a rate increase. The Commissioner remarked that it would be helpful to the City if a recommendation to raise the rates could be brought forward in time for the increase in parking tax revenue to be counted as part of the City's budget deliberations for the next fiscal year. Mr. Dole replied that the matter will be reviewed by the Board of Directors as quickly as possible.

Following questioning from the members, Commissioner Rosales moved to approve the budget of the Japan Center Garage. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Molinari, and Rosales*
Noes - Member Heminger
Excused - Commissioner Louie

Commissioner Heminger indicated his disapproval of free parking for the Board of Directors.

Report on Feasibility of Converting Sutter Stockton Garage from Annual to Monthly Lease Payments

The members questioned Paul Newman regarding the feasibility of converting Sutter Stockton Garage from annual to monthly lease payments.

Mr. Newman reported that the agreement for Sutter Stockton Garage to pay annual lease payments is a part of the formal Agreement between the City and the nonprofit corporation. He discouraged staff from converting to monthly payments noting that the bond indentures are dependent on the annual payments. Mr. Newman stated that the Agreement provides that the funds will be available at Sutter Stockton Garage on the last day of May. Those funds are pledged for the bond issue. Eight-five percent of the interest goes to the City. The fifteen percent is placed in a fund for capital improvements. Funds in excess of $1 million are given the City.

The Executive Director was excused from the meeting at 6:59 p.m. The Vice President acted as Chair of the meeting.

Monthly Citation Report

The Executive Director provided the members with the monthly citation report.

Commissioner Heminger requested that trend data be included in future reports. The Executive Director reported on the difficulty in comparing years. The Commissioner requested that the Director investigate methods of measuring productivity.

The Personnel Director reported on attendance trends.

Commissioner Rosales requested quarterly reports on staff absenteeism.

PUBLIC COMMENT

Virginia Conway, a resident of San Francisco, inquired about the Port Authority's meters. The Vice President indicated that the Department of Parking and Traffic issues citations for the Port meters. The Port maintains the meters and collects revenue from the meters.

ADJOURNMENT

Thereupon the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

6193

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, April 6, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the March 16, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*
   a. Resolution No. 105-93-PA Approving the Assignment of the Parking Operator Management Contracts at the 5th and Mission and Portsmouth Square Garages from the S.E. Onorato Garages to City Park
   b. Recommendations on Parameters for Management Audit of Parking Facilities
   c. Resolution No. 106-93-PA Approving Contract with Wilbur Smith to Perform an Updated Economic Feasibility Study on San Francisco General Hospital Garage Project

7. *NEW BUSINESS*
   a. Approval of Nonprofit Garage Budgets for the Civic Center, Ellis O'Farrell, and Sutter Stockton Garages
   b. Award of Union Square Garage Hotel Parking Contract
   c. Resolution No. 107-93-PA Amending Section 213 of the Traffic Code (Off Street Parking Fund)
   d. Resolution No. 110-93-PTC Requesting Proposition J Certification for Coin Counting
   e. Recommendations on Pending Legislative Bills
      1. Resolution No. 111-93-PTC Urging the State Legislative Committee to Support State Legislation
      2. Resolution No. 112-93-PTC Urging the State Legislative Committee to Oppose State Legislation
   f. Fines for Bus Zones
   g. Monthly Revenue Report

8. *PUBLIC COMMENT*
   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ADJOURNMENT

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

April 6, 1993 Meeting
Parking and Traffic Commission

1. Blue Zones - Establish
   a. Van Ness Avenue, east side, from 9 feet to 27 feet north of Hemlock Street. (18-foot zone), replaces Parking Meter #1220.
   b. Irving Street, north side, from 16 feet to 38 feet west of 20th Avenue (22-foot zone), replaces Parking Meter #1902.
   c. 29th Street, north side, from 8 feet to 26 feet west of Mission Street. (18-foot zone), replaces Parking Meter #2.
   d. 23rd Street, north side, from 9 feet to 31 feet west of South Van Ness Avenue. (22-foot zone), replaces Parking Meter #3204G.
2. Yellow Zone - Establish
   a. Clementina Street, south side, from 45 feet to 75 feet west of 4th Street. (30-foot zone)
3. Red Zone - Establish
   a. Clementina Street, south side, from 75 feet to 80 feet west of 4th Street. (5-foot zone)
4. 3599 - 22nd Street, South Side
   a. Red Zone Revoke
      1. From 0 feet to 10 east of Church Street. (10-foot zone)
5. Green Zone - Establish
   a. 1608 Bush Street, north side, from 25 feet to 46 feet west of Franklin Street. (21-foot zone)
6. White Zone - Establish
   a. Polk Street, west side, from 8 feet to 30 feet north of Elm Street. (22-foot zone, replacing parking meter #519)
7. Muni Line No. 15 Bus Zones
   a. Bus Zones - Delete
      1. 3rd Street, west side, from Newcomb Street to 75 feet northerly.
      2. 3rd Street, west side, from LaSalle Street to 75 feet northerly.
   b. Bus Zones - Establish
      1. 3rd Street, west side, from McKinnon Street to 120 feet northerly. (120-foot zone replacing nearside zones of Newcomb Street and at LaSalle Street)
8. Muni Line No. 15 Bus Zone - Delete
   a. Geneva Avenue, south side, from the crosswalk at 1727 Geneva Avenue to 100 feet westerly.
9. Muni Line No. 15 Bus Zone - Establish
   a. Geneva Avenue, south side, from the crosswalk at 1727 Geneva Avenue to 120 Feet easterly. (120-foot zone replacing 100-foot zone west of the crosswalk)

10. **Muni Line No. 26 Bus Zone - Establish**
    a. Jessie Street, south side, from 5th Street to 80 feet westerly. (80-foot zone at existing terminal location)

11. **Tow-Away, No Parking Anytime - Establish**
    a. Seward Street, south side, from Douglass Street to 97 feet westerly. (97-foot zone replacing existing red zone)

12. **Bus Terminal, Tow-Away, No Parking Monday Through Friday 6 a.m. -9:30 a.m. - Establish**
    a. Beach Street, south side, from 135 feet to 288 feet west of Scott Street. (153-foot zone, 48-foot extension of existing Monday - Friday 6 a.m. - 7 p.m. Terminal)

13. **Tow-Away, No Stopping Anytime - Establish**
    a. San Jose Avenue, east side, from Theresa Street to 25 feet southerly. (25-foot zone)
    b. Powell Street, west side, from Sutter Street to 74 feet southerly. (74-foot zone replacing existing red zone)

14. **No Right Turn After Candlestick Events - Establish**
    a. Jamestown Avenue, westbound at Griffith Street
    b. Jamestown Avenue, westbound at Hawes Street
    c. Jamestown Avenue, westbound at Redondo Street
    d. Jamestown Avenue, westbound at Ingalls Street
    e. Jamestown Avenue, westbound at Jennings Street

15. **No Left Turn After Candlestick Events - Establish**
    a. Gilman Avenue, westbound at Hawes Street
    b. Gilman Avenue, westbound at Ingalls Street
    c. Gilman Avenue, westbound at Jennings Street
    d. Gilman Avenue, westbound at Third Street
    e. Paul Avenue, eastbound at Third Street
    f. Third Street, southbound at Gilman Avenue
    g. Redondo Street, northbound at Ingerson Avenue

16. **No U Turn After Candlestick Events - Establish**
    a. Third Street, northbound at Carroll Avenue
    b. Third Street, northbound at Yosemite Avenue
    c. Third Street, northbound at Van Dyck Avenue
    d. Third Street, northbound at Fitzgerald Avenue
    e. Third Street, northbound at Egbert Avenue
    f. Third Street, northbound at Donner Avenue
    g. Third Street, northbound at Bancroft Avenue
    h. Third Street, northbound at Armstrong Avenue
    i. Third Street, northbound at Wallace Avenue

17. **No Left or U Turn After Candlestick Events - Establish**
    a. Third Street, northbound at Paul Avenue

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, April 6, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners:	John L. Molinari, President Frederick E. Jordan, Vice President Steve Heminger Betty Louie Manuel A. Rosales
Staff:	John E. Newlin, Executive Director Tim Johnson, Bureau Chief for Parking Bond Yee, Bureau Chief for Traffic Kevin Hagerty, Director of Off-Street Parking Alice Villagomez, Personnel Director Larry Wayte, Deputy City Attorney Renee Faison, Commission Secretary

The President of the Commission called the meeting to order at 4:06 p.m.

The roll call indicated Quorum present. Commissioner Heminger entered the meeting at 4:08 p.m.

ADOPTION OF THE MINUTES

Commissioner Louie noted two corrections to be made in the Minutes of the Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission held on March 16, 1993:

Page 7 - Commissioner Louie to be listed as excused from voting.
Page 9 - the last sentence should indicate that the President of the Commission was excused from the meeting, not the Executive Director.

On motion of the Commissioner Rosales, seconded by Commissioner Louie, the Minutes of the March 16, 1993 Meeting of the Parking and Traffic Commission and Parking Authority Commission were approved as amended.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Commission Comments

The President noted that Supervisor Carole Midgen has issued a letter to all City employees urging the submittal of suggestions of ways in which the cost of operations can be decreased in City government.

The President stated that the guards at City Hall are often pre-occupied or away from the duty posts. He suggested that the positions could be abolished if the current standards continues.

*

The Vice President inquired about the proposed suggestion program of the Department. The Executive Director reported that the suggestion program has been introduced and stated that a Commission briefing on the matter is forthcoming.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted the recent activities of the Department as follows:

- Staff attended recent meeting held by the City Attorney's Office regarding the Sunshine Ordinance.
- Parking Control Officers are being assigned to assist in enforcement during major events.
- The Commission President and Executive Director met with representatives from the United Parcel Service (UPS) to discuss the practice of many UPS drivers to double park during deliveries.
- Executive Director met with the Taraval Police Community Relations Group.

- Executive Director met with the representatives of the City Attorney's Office, the Mayor's Office and Local 790 regarding the Parking Control Officer premium pay issue.
  The members discussed, and the President requested, the future calendaring of a briefing on the collective bargaining process which is being conducted to determine Parking Control Officer salaries.
- The Polk Bush Garage will open for business the week of April 12, 1993. The date of the opening ceremony is to be determined.
  The Commission President stated that the Garage has been blemished with graffiti and requested that the matter be addressed immediately.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Manuel Rosales

- Inquired about use of overtime in the Department.
  The Personnel Director provided the members with a briefing on the matter and noted that overtime is closely monitored.
- Reported that Parking Control Officers have expressed an interest in receiving hazardous pay.
  The Executive Director stated that management is supportive of efforts to increase compensation for the Parking Control Officers. The Director noted that Officer compensation will be determined during the labor negotiations.
- Requested that the Department Engineers investigate the timing of the traffic signal located at the corner of Webster and Geary Streets.
- Requested an update on the parking meter vandalism and retrofitting.
  The Director of Operations stated that 85 percent of the retrofitting is completed and meter vandalism has diminished.
- Reported favorably on the condition of the 16th and Hoff Street Garage.
- Requested that staff investigate the allegation that citizens are being charged an additional fee to park in the 16th and Hoff Street Garage during the late night hours.
- Reported on attempts he is making to secure a permanent building for the Department of Parking and Traffic.
- Requested that the double parking of vehicles on Polk Street be addressed.
- Inquired about the process to have curbs painted in San Francisco.
  The Executive Director and Commission President provided that briefing.

Commissioner Steve Heminger

- Inquired about the process to establish and evaluate Transit Only Lanes.
  The Bureau Chief for Parking reported that an inter-Departmental task force reviews transit streets which are identified in the City's Master Plan and evaluates those streets for possible Transit Only Lane implementation.
- Requested that the Commission be provided with a map of the streets which are designed as transit streets in the Master Plan and a map of the streets in which Transit Only Lanes has been implemented.
- Requested a status report on the conversion of parking meters rates.
  The Executive Director reported that the conversion of meters is approximately 60 percent completed.

UNFINISHED BUSINESS

Recommendations on Parameters of Management Audit of Parking Facilities

The Commission President interrupted the Commissioners' Questions and Matters portion of the meeting to accommodate Harvey Rose and Ken Bruce, of the Budget Analyst's Office, who attended the Commission meeting to discuss the parameters of the Management Audit of parking facilities.

Mr. Rose complimented staff on the suggestions for the audit as set forth in a memorandum dated March 31, 1993.

The Commission President inquired about the timing of the audit. Mr. Rose stated that the management audit will begin in May, 1993. The audit will be interrupted for Budget Hearings of the Board of Supervisors and will resume in July, 1993.

The members offered the following suggestions for the Management Audit:

The Vice President requested that the structure of garage contracts and bid proposals be reviewed.

Commissioner Heminger suggested adding the following items to the staff's March 31, 1993 memorandum:

ALL GARAGES (page 2)

Rates. (1) to what extent are garage rates compared to the operational cost of garages? (2) How do the garage rates compare to rates of parking meters on the streets

surrounding garages? (3) What effect do the street meter rates have on garage usage?

Employee Selection and Training. Should the pay-on-foot equipment be extended to all City garages?

Are there means by which to increase non-parking revenue (such as maximizing retail tenants, advertising in the garages, advertising on ticket instruments)?

NONPROFIT GARAGES.

Would a consolidation of nonprofit corporations be beneficial?

Can the 85 percent formula at garages be changed? Should it be changed? Should it be 90 percent? 95 percent?

Can the surplus revenue funds which are handled by the nonprofit corporation be handled by the City instead? What would the advantages be?

Should incentive fees, which are applied when gross revenues exceed a certain amount, be applied to other garages? Should it be eliminated where it currently exists?

Mr. Rose remarked that the suggestions made by members and staff are excellent.

Public Comment

There was no public comment.

The President of the Commission indicated that the matter will return for Commission hearing at the appropriate time.

COMMISSIONERS' QUESTIONS AND MATTERS (continued)

The Commission Vice President

- Thanked the Bureau Chief for Traffic for the copy of the Central Freeway Area Wide Traffic Study and requested that the members remain apprised of the issue.
- Opined that Transit Lanes should not be in effect during late night hours and indicated that he would be meeting with the Bureau Chief of Traffic to discuss the issue.

Commissioner Betty Louie

- Remarked that she has received a complaint from a constituent regarding the abuse of disabled parking placards in the area of Sansome and Washington Streets. She requested an investigation into the matter.
- Requested that the Executive Director contact the Police Department regarding motorists who do not observe red light signals.
- Requested that the members be provided with the Minutes of meetings held by Board of Directors of City nonprofit parking corporations.

President of the Commission

- Commented on bicyclists who do not observe traffic laws and requested that the Bicycle Advisory Committee and the Bicycle Coalition be advised regarding the matter.
  The Vice President indicated that brochures and public service announcements on the matter would be beneficial.
- Reported on obstructed Green Signs located on Bush Street (westbound), Pierce and Scott Streets, and Newhall Street (southbound approaching Evans Street).

CONSENT CALENDAR

Items listed on the Consent Calendar are within the jurisdiction of the Executive Director of the Department. Commission members may remove items from the Calendar for discussion and recommendation purposes.

Members requested the removal of two items from the Consent Calendar:

Commissioner Heminger requested the removal of:
Blue Zones - Establish

The President of the Commission requested the removal of:
No Left Turn After Candlestick Events -Establish
No Left or U Turn After Candlestick Events - Establish

On motion of The Vice President, seconded by Commissioner Louie, the balance of the Consent Calendar was returned to the Executive Director for action.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Blue Zones
The members and staff discussed the process for establishing Blue Zones.

Commissioner Heminger requested that the members be provided with guidelines for painted zones.

No Left Turn After Candlestick Event/No Left or U Turn After Candlestick Events
The members discussed the issue with staff. The Bureau Chief for Traffic reported that the regulations were instituted on a trial basis in 1989 and are now being formalized.

On motion of Commissioner Heminger, seconded by Commissioner Rosales, the all items were returned to the Consent Calendar for the Executive Director's action.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 105-93-PA Approving the Assignment of the Parking Operator Management Contracts at the 5th and Mission and Portsmouth Square Garages from the S.E. Onorato Garages to City Park

At the March 16, 1993 meeting of the Parking and Traffic Commission, the Executive Director was instructed to meet with affected parties to discuss the issue of approving the assignment of the parking operator management contracts at the 5th and Mission and Portsmouth Square Garages from S.E. Onorato Garages to City Park. Meetings were held as directed by the Commission and staff has recommended the following:

- *The assignment be approved on the condition that the Downtown Parking and Portsmouth Square Plaza Parking Corporations agree that parking operator contracts for the Fifth and Mission and Portsmouth Square Garages be competitively selected.*

- *Departmental staff to assist the nonprofit garage corporations in developing a plan to accomplish this goal.*
- *Plans be brought back to the Commission for review and approval within six months.*

Commissioner Heminger asked if the Portsmouth Plaza Parking Corporation and City of San Francisco Downtown Parking Corporation have agreed to comply with the Commission's request for competitive selection of parking operators. Paul Newman, Attorney for the Corporations, replied that Portsmouth Plaza Corporation has passed resolutions indicating compliance with the Commission's Resolution. The Downtown Parking Corporation will meet on May 4, 1993 to discuss this issue.

Commissioner Heminger recommended that the members remove the Whereas Clause from the Commission Resolution which refers to the competitive selection of operators.

The President of the Commission recommended that the Resolved Clause be amended to indicated that the Downtown Parking and Portsmouth Square Plaza Parking Corporations develop and implement a plan to competitively select the operators of those facilities no later than April 1, 1994. The members agreed.

Commissioner Heminger moved that the Whereas Clause, found on lines 18 through 21 of Resolution No. 105-93-PA, be deleted and the Resolve Clause be amended to indicate:

> ***"that the Downtown Parking and Portsmouth Square Plaza Parking Corporations develop and implement a plan to competitively select the operators of those facilities no late than April 1, 1994."***

Commissioner Rosales seconded the motion.

VOTE: ***Ayes -*** *Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - *None*
Excused - *None*

Public Comment

There was no public comment.

On motion of Commissioner Rosales, seconded by Commissioner Heminger, Resolution No. 105-93-PA was adopted as amended.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 106-93-PA Approving Contract with Wilbur Smith to Perform an Updated Economic Feasibility Study on San Francisco General Hospital Garage Project

In 1990, Wilbur Smith Associates was hired to perform an economic analysis and marketing survey for the San Francisco General Hospital Garage Project. The financial advisor on the project has determined that an updated economic feasibility analysis is needed to be included in the bond issue's "Official Statement." Departmental staff has recommended the contract be awarded to Wilbur Smith Associates.

The members questioned the Director of Off-Street Parking and Maurice Columbo, a representative from Wilbur Smith Associates, regarding the study.

Commissioner Rosales inquired about funding for the project. The Director stated that the cost of the contract is $14,600 and noted that the amount is within the Department's budget.

The President of the Commission instructed staff to amend the Agreement between the City and County of San Francisco and Wilbur Smith Associates as follows:

> Change item 15, Insurance, item c. to read "All policies shall be endorsed to provide: Thirty (30) days' advance written notice *by certified mail* to the City of cancellation, non-renewal or reduction in coverage, mailed to the following addresses: *Executive Director,* San Francisco Parking Authority..."

Public Comment

Virginia Conway, a San Francisco resident, stated that Sierra Club Transportation Group had been informed that the Garage would be built over the Freeway. She noted the Groups' disapproval of the concept. The Executive Director assured Ms. Conway that the Garage will not be built over the Freeway.

On motion of the Vice President, seconded by Commissioner Louie, Resolution No. 106-93-PA was adopted as drafted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

NEW BUSINESS

Approval of Nonprofit Garage Budgets for the Civic Center, Ellis O'Farrell, and Sutter Stockton Garages

Ellis O'Farrell Garage

Attorney Dick Dole provided the briefing to the Commission on the Ellis O'Farrell Garage.

The members questioned Mr. Dole regarding several line items of the budget. In addition, the members inquired about construction at the Garage, employee salaries, increase in staff, the trust income, and operating cost of the Garage.

Commissioner Heminger asked if free parking is offered to the Board of Directors of the Nonprofit Corporation. Mr. Dole indicated that the Board members are allowed to park for free.

The President inquired about Mr. Dole's hourly rate. Mr. Dole stated that he is paid $125.00 per hour.

Public Comment

There was no public testimony.

The President recommended that the budget of the Ellis O'Farrell Garage be forwarded to the Controller with a recommendation that the full budget be adopted with a provision that the Commission intends to review the budget at the end of the first quarter for possible adjustments.

Commissioner Rosales moved the President's recommendation. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - Member Heminger
Excused - None

Commissioner Heminger noted his disapproval of the policy to allow free parking to members of the Board of Directors.

The President instructed staff to forward the budget to the Controller with the appropriate cover letter. He stated that at the end of the first quarter, the Budget and Finance Director will review the budget figures with the Controller.

The Deputy City Attorney was instructed to develop a conflict of interest code for the nonprofit corporations.

*

The meeting broke at 6:29 p.m and reconvened at 6:38 p.m.

Sutter Stockton Garage

Paul Newman, Attorney for the Nonprofit Corporation, and Marvin Marx, Manager of the Sutter Stockton Garage provided, the briefing to the members.

The members questioned Messrs Newman and Marx regarding various aspects of the Sutter Stockton Garage budget. A sampling follows:

The President asked for an explanation of the Back Track Bank chargers. ($24,000) Mr. Marx replied that the charges are paid in order for the Garage to receive 24-hour bank deposit reconciliations. He explained that without this charge the reconciliations can take as long as seven days.

The President inquired about the advantages for having an account reconciled faster than seven days. Mr. Marx stated that accumulated shortages can be identified immediately.

Commissioner Louie asked if the Garage cashiers reconcile their statements. Mr. Marx stated that statements are reconciled by the cashiers.

The President questioned Mr. Newman about his hourly rate of $150.00 per hour and commented that many of the duties for which the attorney fees are billed, can and should be performed by the Garage manager.

Commissioner Heminger inquired about the Board of Director's intention to raise parking rates at the Garage. Mr. Marx stated that the matter will be addressed in approximately two weeks.

The Commissioner requested that the decision be made in time for the City's budget deliberations for the next fiscal year.

Commissioner Heminger questioned Mr. Marx about the installation of equipment in the Garage and the reduction of staff through attrition. The Commissioner recommended that the matter be revisited in the future if no savings is achieved.

The President stated that the charge for security services should be reviewed.

Commissioner Heminger moved to continue the item for the April 20, 1993 meeting of the Commission and stafff is instructed at that time to provide the members with recommendations for reductions in expenses. The same information is to be provided for the Fifth and Mission and Portsmouth Square Garages. Commissioner Rosales seconded the motion.

Public Comment

Virginia Conway recommended that the Garage use video camera to deter vandalism.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Civic Center Garage

Paul Newman provided a briefing on the Civic Center Garage budget.

The President inquired about the possibility of dissolving the Civic Center Corporation. The Deputy City Attorney reported that if there are no bonds outstanding and no obligations on the bond documents, the Corporation can be dissolved by filing a document with the Secretary of State.

The President recommended that the Executive Director be instructed to confer with the Chief Administrative Officer in the ensuing two weeks to determine interest in dissolving the Corporation. If there is interest in dissolving the Corporation,

staff is to bring back the budget of the Civic Center Garage for Commission review on April 20, 1993 and the Deputy City Attorney is instructed to provide information on how the City can secure a Board of Directors which will have responsibility to the City and County of San Francisco without having a conflict of interest.

If the Chief Administrative Officer indicates no intention in the foreseeable future of expanding the Garage and agrees that the Corporation should be dissolved, the Commission will commence the dissolution of the Corporation beginning May 1, 1993.

Commissioner Heminger moved the President's recommendations. Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Award of Union Square Hotel Contract

Four firms submitted bids on the Union Square hotel parking contract. None of the firms met the pre-qualification standards. Currently, City Park, the lessee of the facility, has been offering hotel parking at the cost of $10.00 per day as part of the interim rate agreement approved by the Board of Supervisors. Parking Authority staff has recommended that the Commission allow City Park to continue this interim arrangement with hotels.

The members questioned the Off-Street Parking Director concerning the matter.

Commissioner Rosales inquired about the length of the interim period. The Off-Street Parking Director stated that the period extends until the end of the contract or at such time that the Board of Supervisors takes further action on the matter.

The Commission President inquired about the amount of revenue which the City will realize on the project. The Off-Street Director stated that the City receives 8 cents on the dollar after taxes.

Public Comment

There was no public comment.

Commissioner Rosales moved to adopt the recommendations of staff that City Park be allowed to continue the interim arrangement

with hotels at a rate of $10.00 per day until further determination has been made by the Board of Supervisors.

Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 107-93-PA Amending Section 213 of the Traffic Code (Off-Street Parking Fund)

Amending Section 213 of the Traffic Code (Off-Street Parking Fund) will affect financing of the San Francisco General Hospital Garage.

Staff requested that the matter be continued to allow additional time to prepare the necessary legislation.

On motion of Commissioner Rosales, seconded by Commission Louie, the matter was continued until the April 20, 1993 meeting of the Commission.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 110-93-PTC Requesting Proposition J Certification for Coin Counting

At the members request, staff reviewed the parking meter revenue collection and counting contracts with Burns Security and Municipal Railway. Staff opined that the Department would be best served by competitive bidding on the contracts.

The President of the Commission requested that the Deputy City Attorney draft a clause to incorporate into the Resolution.

The Commission continued with business. Later in the meeting the Deputy City Attorney recommended the following Clause:

"Whereas the Department believes that the significant savings in cost and timeliness of services can be achieved by contracting with a private company for the provision of Parking Meter Revenue accounting services."

On motion of Commissioner Heminger, seconded by Commissioner Rosales, the recommended clause was added to Resolution No. 110-93-PTC.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 110-93-PTC was adopted as amended.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Recommendations on Pending Legislative Bills

At the members request, recommendations were provided on pending State Legislative Bills.

Assembly Bill 481 authorizes a city, county, or city and county to establish a procedure to recover an administrative fee for towed vehicles.

Commissioner Rosales moved to support AB481. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Assembly Bill 780 enhances certain impoundment and parking penalty recovery procedures.

Commissioner Heminger moved to support AB780. Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Assembly Bill 1169 allows parking and traffic entities to impound vehicles parked solely for the purpose of advertising the sale of that vehicle.

Commissioner Heminger reported that the Board of Supervisors has adopted the Bill and stated that no Commission action is necessary.

The item was passed.

Assembly Bill 92 exempts drivers of 3-wheeled enclosed vehicles for any public agency from wearing a safety helmet.

The Vice President moved to oppose AB92. Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Senate Bill 40 would prohibit the California Transportation Commission and the Department of Transportation from allocating State funds to local transportation entities unless the entities have adopted a policy which imposes restrictions on the expenditure of public funds and regulates the acceptance of honoraria, gifts and travel by officers of the entity.

Commissioner Heminger moved to support AB40. There was no second to the motion.

Staff advised the members that the legislation will not impact the Department.

The Commission took no action on AB40.

Resolution No. 111-93-PTC Resolution Requesting the State Legislative Committee to Support Assembly Bills 481, 780 and 1169

Commissioner Heminger move to remove AB1169 from Resolution 111-93-PTC. The motion was seconded by Commissioner Rosales.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 111-93-PTC was adopted as amended. The motion was seconded by Commissioner Rosales.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

Resolution No. 112-93-PTC Requesting the State Legislative Committee to Oppose Assembly Bill 92

On motion of Commissioner Heminger, seconded by Commissioner Rosales, Resolution No. 112-93-PTC was adopted.

VOTE: *Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - None

The President of the Commission instructed staff to prepare a letter to the State Legislature regarding the Commission's recommendations on the Bills.

Fines in Bus Zones

This matter was placed on the agenda at the request of the President of the Commission.

The Commission President recommended that the Commission contact the State Legislative Committee to request that the fines for bus zone parking infractions be placed within the jurisdiction of local authorities and not determined on a statewide basis.

The members discussed the matter. The President noted his position that the $250 fine is excessive.

The President commented on blue zones noting that disabled placards are issued by the State and opining that the issue should remain within the State jurisdiction.

Commissioner Heminger reported that State Senator Quentin Kopp has volunteered to amend the Bill to effectuate the Commissioner's proposal if approved by the full Commission.

Public Testimony

There was no public testimony.

Commissioner Rosales moved that a letter go forward to the State Legislative Committee and City lobbyists informing them that the Commission urges that this legislation be amended to allow that local jurisdictions determine amount of bus zone fines. The letter is to indicate that Commissioner Heminger has determined that Senator Kopp is willing to amend the Bill which is currently introduced to accomplish this end.

The Vice President seconded the motion.

VOTE: ***Ayes*** - *Members Heminger, Jordan, Louie, Molinari, and Rosales*
Noes - *None*
Excused - *None*

Monthly Revenue Report

The Executive Director reported on the monthly revenue in the Budget and Finance Director's absence.

The Monthly Revenue Report included the following:
- the forecast for the revenues from parking fines has not changed substantially in the last month.
- There has been a 52 percent increase in the average number of expired meter citations issued daily in the last two months.

Commissioner Heminger noted that the report indicates that Portsmouth Square Garage has not made payments for Fiscal Years 1990-91 and 1991-92. He requested an explanation. The Executive Director reported that this issue arose prior to the formation of the Department of Parking and Traffic and is within the auspices of the Recreation and Park Department who administer the Garage.

Paul Newman, Attorney for the nonprofit Corporation, provided the members with details on the matter. In addition, Calvin Louie, a Certified Public Account, and Harding Leong, Manager of the Garage, addressed the members on the matter.

PUBLIC COMMENT

Virginia Conway commented on the double parked vehicles on Mission Street between 19th through 23rd Streets.

ADJOURNMENT

Thereupon the meeting adjourned at 8:23 p.m.

Respectfully submitted,

Renee Faison

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, April 20, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the April 6, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

   a. Approval of Nonprofit Garage Budgets for the Civic Center and Sutter Stockton Garages
   b. Consideration of Amendment to Nonprofit Garage Corporation Leases to Require that:
      1. Garage corporations follow the City's public, competitive bidding procedures in their contracting for services and materials
      2. There be a representative from the City on the Boards of Directors of non-profit garage corporations

3. Garage operators employed by the non-profit garage corporations be chosen on the basis of a regular, competitive bidding procedure similar to that employed by the Parking Authority

c. Resolution No. 107-93-PA Approving San Francisco General Hospital Garage Legal Documents

7. ***NEW BUSINESS***

a. Approval of Nonprofit Garage Budgets for the 5th and Mission and Portsmouth Square Garages
b. Resolution No. 108-93-PA Recommending the Board of Supervisors Approve Legal Documents for Bid of the Commercial Space Lease at the Polk-Bush Garage
c. Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement
d. Resolution No. 113-93-PTC Indicating Support for and Intent to Participate in Lease for City-wide Radio Communication System
e. Resolution No. 114-93-PTC Amending Chapter I of the San Francisco Administrative Code by Adding Section 1.41 Thereof, Relating to Hold Harmless Agreements Between the Department of Parking and Traffic and Governmental Agencies for Receipt of Transportation Grant Funds
f. 1992 High Accident Locations Report
g. Monthly Citation and Quarterly Attendance Reports

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. **ADJOURNMENT**

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals

with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

(Consent Calendar is listed
on back of page)

CONSENT CALENDAR

Parking and Traffic Commission Meeting
April 20, 1993

1. Motorcycle Parking Only (Unmetered) - Establish
   a. Phelan Avenue, east side, from 30 feet to 72 feet south of north end of Cloud Hall Circle (Extends existing motorcycle parking zone by 42 feet to accommodate 12 additional stalls).
2. No Parking Anytime - Rescind
   a. Colin P. Kelly, Jr. Street, west side, from Townsend Street to 263 feet northerly (263-foot zone).
3. Diagonal (45-degree) Parking - Establish
   a. Harrison Street, west side, between Alameda and Mistral Streets.
   b. Harrison Street, west side, from 150 feet south of Mistral Street to 22nd Street.
4. Blue Zone - Establish
   a. 1400 Pine Street, north side, from 0 to 20 feet west of Larkin Street (20-foot zone).
5. Short-Term (30 Minutes) Parking Meters - Establish
   a. Pine Street, north side, from 20 to 98 feet west of Larkin Street (78-foot zone - 4 meters).
6. Harrison Street, Between 4th Street and Lapu Lapu Street - North Side
   a. Red Zone Revoke
      1. From 0 feet to 15 feet, east of 4th Street (15-foot zone).
      2. From 11 feet to 20 feet east of the west property line for 760 Harrison Street (9-foot zone).
   b. Yellow Zone Revoke
      1. From 52 feet to 116 feet east of the west property line for 774 Harrison Street (revokes 64 feet of a 94 foot yellow zone, leaving a 30-foot zone).
      2. From 0 feet to 25 feet west of Lapu Lapu Street (25-foot zone).
7. Yellow Zone - Establish
   a. California Street, north side, from 5 feet to 30 feet east of Divisadero Street (25-foot zone).
8. White Zone - Establish
   a. 2135 Sutter Street, south side, from 39 feet to 69 feet west of the easterly property line (30-foot zone).
   b. 1755 Franklin Street, west side, from 7 feet to 34 feet south of Sacramento Street (27-foot zone).
9. Green Zone - Establish
   a. Larkin Street, west side, from 3 feet to 28 feet north Pine Street (25-foot zone).
   b. Larkin Street, west side, from 38 feet to 109 feet north of Pine Street (71-foot zone).
   c. 210 College Avenue, south side, from 2 feet to 22 feet west of the east building line - two parking stalls (20-foot zone).

0/93
nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY

Tuesday, April 20, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

EXCUSED:

Commissioner: Steve Heminger

The President of the Commission called the meeting to order at 4:03 p.m. The roll call showed Quorum present.

The Vice President moved to excuse Commissioner Heminger from the April 6, 1993 Commission Meeting to allow his attendance at a meeting outside the City. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Jordan, Louie, Molinari, and Rosales
Noes - None

ADOPTION OF THE MINUTES

Commissioner Louie moved to approve the April 6, 1993 Minutes of the Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission as drafted. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Commission Comments

The Vice President complimented the Commission Secretary on the Minutes characterizing them as accurate and thorough. The President echoed the Vice President's sentiments.

EXECUTIVE DIRECTOR'S REPORT

Highlights of the Director's Report follow:

- United Public Employees Local 790 and the City and County of San Francisco have signed the Memorandum of Understanding regarding the Parking Control Officer premium pay.

- The examination for the selection of the Enforcement Director has been completed. A listing of candidates is forthcoming.

- The Executive Director attended a Waterfront Transportation Policy Steering Committee meeting that was held to discuss the Embarcadero Freeway.

- The Executive Director participated in the Earthquake Simulation Drill held on April 15, 1993. He described the Department's active role in both the planning and operational aspects of disaster drills in the City.

- The Executive Director met with representatives of City Planning Department and the Mayor's Office of Economic Planning and Development to discuss redesign and expansion plans for the San Francisco General Hospital Garage.

  The Architects of the project, Fong & Chan, have requested authorization to expend a maximum of $24,000 to pursue redesign and expansion of the Garage. The offices of the Planning Department, Economic Development and the San

Francisco General Hospital have suggested that the project will respond to future development plans at the Hospital.

Jerry Rankin, representing the San Francisco General Hospital, answered the members' questions regarding the redesign and expansion of the Garage. The President questioned Mr. Rankin concerning garage usage studies. He also questioned Mr. Rankin concerning neighborhood meetings held on the matter.

Commissioner Louie moved to continue the item to the call of the Chair and instructed staff to schedule the appropriate neighborhood meeting. Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

COMMISSIONERS' QUESTIONS AND MATTERS

The members raised the following questions and matters:

The Vice President

- Requested an ongoing evaluation of the pay-on-foot equipment at City-owned parking facilities.

- Requested that the Bureau Chief for Traffic ensure that the Department is prepared to provide safety procedures for traffic and parking problems to those persons in need of assistance.

- Suggested that the Department poll parking facility operators for suggestions that will increase the City's revenues. *The Executive Director reported that parking facilities are preparing marketing plans that will enhance revenues through operation, advertising and promotion.*

- Instructed the Commission Secretary to provide Minutes of Revenue Increase and Savings Task Force Committee Meeting to Committee members.

- Voiced disagreement with the Department's Traffic Transit report on Transit Only Lanes as discussed at the April 6, 1993 Commission meeting. The Commissioner requested that

staff provide him with a schedule of buses for key Transit Only Lanes.

Commissioner Betty Louie

- Reported on an abandoned vehicle on El Camino Street and requested that staff have the vehicle towed.

The Commission President

- Discussed the Department of Public Works' proposed parking ban for the North Beach Area. *The President opined that the Department of Parking and Traffic should evaluate the matter before the Department of Public Works makes a final decision. He instructed the Executive Director to attend the Department of Public Works' hearing on the matter.*

- Inquired about the Department's attempts to assume responsibility of the "No Parking Anytime" signs issued by the San Francisco Police Department. *The Bureau Chief for Traffic reported that meetings on the matter are pending with the relevant Departments.*

- Reported that identical Green Signs have been installed on Lombard Street between Greenwich and Lombard Streets.

- Asked if a date has been scheduled for the opening ceremony for the Polk-Bush Garage. *The Director of Off-Street Parking reported that the Garage will open on April 22, 1993.*

Commissioner Manuel Rosales

- Asked about plans to secure permanent housing for the Department. *The Executive Director reported that he is attempting to schedule a joint meeting with the Redevelopment Agency, the Vice President, Commissioner Rosales, and himself to discuss the matter.*

- Commented on illegal parking in the Bayshore and Visitation Valley Areas.

- Commented on the congestion on Potrero Avenue caused by the traffic turning left between 4:00 p.m. and 6:00 p.m. The Commissioner requested that the Bureau Chief for Traffic investigate the feasibility of banning left-hand turns on Potrero Avenue.

- Asked about parking ticket loopholes. *The Executive Director reported that many parking ticket loopholes will no longer be valid after the implementation of AB 408.*

***

The President of the Commission complimented staff on the Bicycle Advisory Committee pamphlet.

CONSENT CALENDAR

The Vice President moved to approve the Consent Calendar. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

UNFINISHED BUSINESS

Approval of Nonprofit Garage Budgets for the Civic Center and the Sutter Stockton Garages

Civic Center Garage

The members reviewed the Civic Center Garage budget at the April 6, 1993 Commission meeting. Staff was instructed to (1) determine if there is a benefit in maintaining the City of San Francisco Civic Center Plaza Parking Corporation, and (2) make recommendations on a 10 percent reduction in the Garage budget.

At a previous meeting of the Commission, the members discussed the possibility of dissolving the Garage's nonprofit corporation. The members agreed that dissolving the corporation would effect a cost savings. The President stated that the Chief Administrative Officer agrees with the Commission's opinion on the matter.

The President recommended that the Commission instruct the Deputy City Attorney to prepare the necessary legislation to dissolve the City of San Francisco Civic Center Plaza Parking Corporation.

Public Comment

Paul Newman, Attorney for the Civic Center nonprofit corporation, addressed the members. He stated that the Corporation has been

expecting this action and is prepared to proceed as the Commission recommends.

Commissioner Louie moved the President's recommendations. Commissioner Rosales seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

The Director of Off-Street Parking described the recommended reductions by Garage management and the staff's advice on those recommendations. The staff opposes two recommendations of the Garage management: (1) to decrease repair and maintenance of fans and (2) to reduce security in the facility.

Kim King, representing King Security, addressed the members regarding security in the garage and the need for the two-way radios that the Garage provides.

The members agreed with the staff recommendation to purchase two-way radios but questioned the cost of the radios suggested by the Garage management.

The President suggested that the Commission approve the Garage budget ($713,192) minus the reductions ($46,000). He recommended that an asterisk be placed in the budget for the Controller's attention. The asterisk would note that the Purchaser should buy the two-way radios at the standard City price.

Commissioner Rosales moved the President's recommendations. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

SUTTER STOCKTON GARAGE

At the April 6, 1993 Commission meeting, members requested that the Sutter Stockton Garage management correct errors in the Garage budget. The Garage management failed to supply Parking and Traffic Commission staff with a revised budget on the deadline date assigned. Therefore, staff has been unable to review the matter to make recommendations to the Commission.

The President of the Commission noted his dissatisfaction with both the Garage management and Attorney's handling of the matter. He commented on the constant requests for continuance and late submittal of information.

Commissioner Rosales moved to continue the matter for the May 4, 1993 meeting of the Commission. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Consideration of Amendment to Nonprofit Garage Corporation Leases

At the March 16, 1993 Commission Meeting, the Deputy City Attorney addressed the President's questions concerning the consideration of amendment to nonprofit garage corporation leases. The questions posed by the President are:

(1) if garage corporations should follow the City's public, competitive bidding procedures in their contracting for services and materials;
(2) if there should be a representative from the City on Boards of Directors of nonprofit garage corporations; and
(3) if garage operators employed by the nonprofit garage corporations should be chosen on the basis of a regular, competitive bidding procedure similar to that employed by the Parking Authority.

The Deputy City Attorney requested continuance to allow for consultation with a bond counsel.

The Vice President moved to continue the matter for the May 18, 1993 meeting of the Commission. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Resolution No. 107-93-PA Approving San Francisco General Hospital Garage Legal Documents

The Executive Director reported that the legal documents cannot be prepared without additional consultation with the City Attorney and bond counsel.

Commissioner Rosales moved to continue the matter to the call of the Chair. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

NEW BUSINESS

Approval of Nonprofit Garage Budgets for the Fifth and Mission and Portsmouth Square Garages

The Director of Off-Street Parking requested a continuance of the matter. He explained that staff has not been able to review and comment on the Fifth and Mission Garage budget because of the late submittal of information. In addition, the Portsmouth Square Garage budget is incomplete.

Commissioner Rosales moved to continue the matter until the May 4, 1993 meeting of the Commission.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Resolution No. 108-93-PA Recommending the Board of Supervisors Approve Legal Documents for Bid of the Commercial Space Lease at the Polk-Bush Garage

The Commission reviewed the legal documents for bid of the commercial space lease at the Polk-Bush Garage. The Department of Real Estate recommended a single bid for the space as opposed to four separate bids. Larry Jacobson, representing the Department of Real Estate, addressed the members on the matter.

The President noted his preference of having information in the bid document giving the Parking Authority the authority to reject tenants.

The Vice President questioned Mr. Jacobson concerning the Commission's authority to approve the prime tenant. Mr. Jacobson reported that the Commission and the Board of Supervisors have the right to reject bidders.

There was no public comment on the matter.

Commissioner Louie questioned staff concerning the firm of Headliners' interest in the lease. Mr. Jacobson stated that Headliners has sought to receive a variance to allow them to occupy the entire commercial space. However, he noted that Headliners is given no bidding preference.

Commissioner Rosales moved adoption of the Resolution with modifications to the bid documents that will show that the Parking Authority has sole authority to reject tenants. The Vice President seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

The Director of Off-Street Parking reported that the matter is pending a determination of bid preference points by the Human Rights Commission. He requested continuance of the item for the May 4, 1993 Commission Meeting.

The Vice President asked about the noticing of garage bids. The Director of Off-Street Parking reported that the Department of Real Estate advertises in local newspapers. In addition, a variety of organizations are contacted directly by the Department.

There was no public comment on the matter.

Commissioner Rosales moved to continue the item to the May 4, 1993 meeting of the Parking and Traffic Commission. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

Resolution No. 113-93-PTC Indicating Support for and Intent to Participate in Lease for City-wide Radio Communication Systems

All users of radio communication systems in the City are experiencing system problems. The Department of Electricity and

Telecommunications has developed a proposal for a radio system to meet the City's needs.

The Executive Director reported that the cost of the entire system is $37 million. The Department's share of the radio system cost is $2,976,293 with yearly bond payments of $540,000 for 10 years.

Commissioner Rosales observed that the members previously approved the radio system as a part of the Commission approval of the Department's budget. The Budget and Finance Director reported that the new resolution will comply with a directive from the Chief Administrative Officer for each participating Department.

There was no public comment on the matter.

Commissioner Rosales moved to approve Resolution No. 113-93-PTC. Commissioner Louie seconded the motion.

The President requested that staff follow the matter closely to ensure that the Department pays no more than its proper share of the cost of the radio system.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

***

The Commission President reported on a letter received from the Secretary-Treasurer of the Teamster Automotive Employees Local Union No. 665. The letter protests the selection of CarPark Corporation as the bid winner for valet parking at the Sutter Stockton Garage.

The President apologized for not bring the matter up earlier in the meeting and noted that the representatives from the Union have left the meeting.

Paul Newman, Attorney for the Garage, reported that provisions in the Department's bid documents specify that prevailing wages are to be paid pursuant to the City Administrative Code. He stated that the Union asserts that prevailing wages are to be paid pursuant to the Labor Code of the State.

George Karas, representing CarPark, addressed the members. He reported that CarPark was the successful bidder in the project on January 5, 1993; however, the nonprofit corporation has prevented

his company from commencing operations. He stated that the four-month period, which has elapsed, has prevented his company from securing hotel contracts that will service the Garage. He noted that his company has lost credibility with the hotels because of the delay.

Mr. Newman reported that the purpose of the delay was to ensure the company could deliver on the contract. He stated that the Hyatt at Union Square would not commit to the project and the nonprofit corporation was concerned about possible picketing at the Garage.

The members noted disapproval of the delay in awarding the contract.

Mr. Karas stated that his company is now questioning if it is economically viable to proceed with the contract. He also commented on the City's garage bidding practices noting that the same three or four companies bid on every City garage contract. He opined that the City's best interest is not being served.

The members encouraged Mr. Karas to proceed with the contract.

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The President called for a break at 6:08 p.m. The meeting reconvened at 6:17 p.m.

Resolution No. 114-93-PTC Amending Chapter I of the San Francisco Administrative Code by Adding Section 1.41 Thereof, Relating to Hold Harmless Agreements Between the Department of Parking and Traffic and Governmental Agencies for Receipt of Transportation Grant Funds

In order for the Department to receive funds from State and Federal government agencies, the Department enters into hold harmless agreements with granting agencies. These agreements hold agencies harmless from claims that may result from the work performed by the Department using funds from the grant.

The Deputy City Attorney reported that Cal Trans is requiring indemnification from the City as a condition to providing grant funds to standard contractual provisions. He explained that the Department, unlike many City departments, does not have a provision in the Administrative Code authorizing the execution of hold harmless agreements.

The Commissioners questioned the Deputy City Attorney on the background of the request. The Attorney stated that the most

recent issue involves bicycle lane improvement on Valencia Street.

The President requested the installation of signs in bicycle lanes to encourage the cyclists to observe traffic laws.

The Vice President moved to approve Resolution No. 114-93-PTC. Commissioner Louie seconded the motion.

VOTE: *Ayes - Members Jordan, Louie, Molinari, and Rosales*
Noes - None
Excused - Member Heminger

1992 High Accident Locations Report

The Bureau Chief for Traffic provided the members with a Report on the high accident locations in San Francisco as requested by Commissioner Heminger at a previous meeting. The report catalogs accident rates, comparisons to the previous year, and improvements and studies conducted to improve safety.

The members complimented the Bureau Chief for Traffic on the Report. The President stated that Commissioner Heminger may have questions at the May 4, 1993 meeting regarding the Report.

Monthly Citation and Quarterly Attendance Reports

The Executive Director and Personnel Director responded to the member's inquiries regarding the Citation and Attendance Reports.

The President remarked that the Enforcement Division attendance reports have improved.

Commissioner Rosales suggested publishing the attendance reports within the Department to encourage employees to improve attendance.

PUBLIC COMMENT

Edward Evans, representing the North of Market Planning Coalition, addressed the members regarding bus zone fines. He commented on his objection to the Commission's request for amendments the State legislation that will lower bus zone fines. He requested that the Commission rescind the action.

Mr. Evans reported that illegally parked vehicles in bus zones prevent the disabled and senior citizens from access. He opined that the severe fines aid in keeping bus zones free of offenders.

The Commission President explained his motivation for initiating the request to amend the Vehicle Code Section of the Bill. He noted that certain fines should be within local jurisdiction where community standards dictate the need for fee levels.

The President informed Mr. Evans that notice of the bus zone matter ocurred a week before its hearing.

The President reported that State Senator Quentin Kopp is introducing the requested amendment to the State Senate Committee on Transportation. The President encouraged Mr. Evans to contact the Commission regarding a hearing following that action.

ADJOURNMENT

The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

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ink M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, May 4, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the April 20, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

   a. Approval of Nonprofit Garage Budgets for the Sutter Stockton Garages, 5th and Mission and Portsmouth Square Garages
   b. Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

7. *NEW BUSINESS*

a. Resolution No. 115-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $365,000 to Fund a Demonstration Project Testing Whether Increased Parking Enforcement Reduces Congestion and Toxic Emissions
b. Resolution No. 116-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $59,375 to Purchase and Install Bicycle Lockers in City Parking Garages and Other Major Transit Hubs in San Francisco
c. Resolution No. 117-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $104,500 to Establish a Traffic Signal Control Program to Identify and Repair Malfunctioning Signals
d. Resolution No. 118-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $100,000 to Help Fund the 19th Avenue Traffic Signal Interconnect Project to Interconnect and Synchronize Signals Along 19th Avenue
e. Resolution No. 119-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $150,000 to Help Fund the Harrison Street Arterial Management Program to Provide Congestion Relief Along Harrison Street Using Timed, Interconnected Signals
f. Resolution No. 120-93-PTC Amending the Amount of the Request for Supplemental Appropriation Authorized by Resolution No. 106-93-PTC
g. Towing Contract Bid Process
h. Report on Quality Action Teams
i. Monthly Revenue Report

8. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ADJOURNMENT

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request.

See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION
May 4, 1993

1. **Metered Parking, Area No. 2 (1-hour Parking Time Limit, Monday through Saturday, 9:00 a.m. - 6:00 p.m.) - Establish**
   a. 4th Street, west side, between Howard and Folsom Streets
2. **Parking Meter Area No. 3 (1-hour Parking Time Limit, Monday through Saturday, 9:00 a.m. - 6:00 p.m.) - Extend**
   a. Folsom Street, south side, between 3rd and 4th Streets
   b. Folsom Street, both sides, between 1st and 2nd Streets
   c. 1st Street, both sides, between Folsom and Harrison Streets
   d. Fremont Street, both sides, between Folsom and Harrison Streets
   e. Geary Expressway, north side, between Laguna and Webster Streets
3. **Parking Meter Area No. 3 (2-hour Parking Time Limit, Monday through Saturday, 9:00 a.m. - 6:00 p.m.) - Extend**
   a. Harrison Street, both sides, between 2nd and 3rd Streets
   b. Hawthorne Street, both sides, between Folsom and Harrison Streets
4. **Residential Permit Parking Area "P" - Extend**
   a. Central Avenue, both sides, between Fulton and Hayes Streets
5. **Tall Vehicle (over 6 Feet) Parking Restriction - Establish**
   a. Stockton Street, east side, from Pfeiffer Street to 33 feet southerly (33-foot zone)
6. **Yellow Zone - Establish**
   a. 1331 Harrison Street, south side, from 0 feet to 25 feet east of Dore Street (25-foot zone)
7. **White Zone - Revoke**
   a. 150 Oak Street, north side, from 103 feet to 169 feet west of Franklin Street (66-foot zone, to be replaced by 3 parking meters)
8. **Blue Zone - Relocation**
   a. Blue Zone Revoke
      1. 20 - 10th Street, west side, from 161 feet to 181 feet south of Market Street. To be replaced by a parking meter
   b. Blue Zone - Establish
      1. 10th Street, west side, from 13 feet to 34 feet south of Market Street (21-foot zone, replacing parking meter #4)
9. **White Zone - Shift**
   a. White Zone - Revoke
      1. 20 - 10th Street, west side, from 135 feet to 141 feet south of Market Street (6-foot zone)

b. Blue Zone - Extension
    1. 20 - 10th Street, west side, from 135 feet to 141 feet south of Market Street (6-foot zone; creates a 26-foot blue zone)
c. Red Zone - Revoke
    1. 20 - 10th Street, west side, from 117 feet to 123 feet south of Market Street (6-foot zone revocation to accommodate white zone shift)
d. White Zone - Establish
    1. 20 - 10th Street, west side, from 117 feet to 123 feet south of Market Street (6-foot zone)

10. White Zone, 7:30 a.m. to 8:30 a.m.; 2:00 p.m. to 3:30 p.m. School Days Only - Establish

a. 375 - 23rd Avenue, west side, from 251 feet to 298 feet north of Geary Boulevard adjacent to schoolyard, between first two driveways from Geary Boulevard (47-foot zone)

11. White Zone, 11:30 a.m. to 3:30 p.m., School Days Only - Establish

a. 498 - 24th Avenue, east side, from 13 feet to 73 feet north of Geary Boulevard (60-foot zone)

12. 5920 Geary Boulevard, North Side - Modify White Zone

a. White Zone - Revoke
    1. From 60 feet to 76 feet west of 23rd Avenue (16-foot zone)
b. Red Zone - Revoke
    1. From 0 feet to 16 feet west of 23rd Avenue (16-foot zone)
c. Red Zone - Establish
    1. From 60 feet to 76 feet west of 23rd Avenue (16-foot zone)
d. White Zone - Establish
    1. From 0 feet to 16 feet west of 23rd Avenue (16-foot zone)

13. Red Zone - Revoke

a. 23rd Avenue, west side, from 0 feet to 8 feet north of Geary Boulevard

14. Perpendicular (90-Degree) Parking - Establish

a. Wisconsin Street, west side, between 16th and 17th Streets

15. Yellow Zone - Establish

a. 16th Street, south side, from 0 feet to 44 feet east of Wisconsin Street (44-foot zone)

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PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, May 4, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Eleanor Elrod, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:02 p.m.

ROLL CALL

The roll call indicated Quorum present.

The Vice President arrived at the meeting at 4:08 p.m.
Commission Rosales arrived at the meeting at 5:30 p.m.

The President of the Commission excused Commissioner Louie from the meeting at 7:34 p.m.

ADOPTION OF MINUTES

Commissioner Louie moved to approve the April 20, 1993 Minutes of the Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission as drafted. Commissioner Heminger seconded the motion.

VOTE: AYES - Members Heminger, Louie and Molinari
NOES - None
EXCUSED - Members Jordan and Rosales

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported the following:

- Attended a ceremony that celebrated the opening of an interchange with the I-280 Freeway.

- Met with representatives from Burns International Security Services regarding the implementation of a polygraph test for meter collectors.

- Met with the Mayor, members the Mayor's staff, the Commission President and Commissioner Heminger regarding the Department of Parking and Traffic budget.

- Met with the Mayor, the Commission President, and representatives from City Planning and the Mayor's Office of Economic Development regarding the San Francisco General Hospital.

In addition, the Executive Director briefed the members on:

- The Budget Analyst's audit that makes recommendations for the transfer of personnel and related overhead costs from the Municipal Court Traffic Division to the Department of Parking of Traffic.

- The Mayor's decision to reduce the amount of funding budgeted for the School Crossing Guard Program.

  Stuart Sunshine, representing the Mayor's Office addressed the members regarding the Mayor's recommendation on the School Crossing Guard Program. Mr. Sunshine reported that the Mayor's Office is contacting the Director of the Mayor's Office of Children and Families in an attempt to seek assistance for the program.

Commissioner Heminger expressed an interest in having the program remain intact. The members discussed alternative means of funding and staffing for the Program. The President suggested using Parking Control Officers to assist in the Program.

After discussion, Commissioner Heminger moved that:

(1) staff members work with Mayor's Office to develop alternative means of covering the School Crossing Guard Program, including funding the Program with Proposition J funds or beginning a volunteer Program;

(2) staff members prepare a status report for presentation to the members at the May 18, 1993 Commission meeting; and

(3) staff members develop a list of revenue reductions to the Department budget that will match the amount of the budget reduction directed by the Mayor.

The Vice President seconded the motion.

The Vice President remarked on the usefulness of a volunteer program and encouraged the Department to employ volunteers and implement volunteer programs.

Bob Plantholl, a resident of San Francisco, addressed the members on the need to extend the School Crossing Guard Program. He stated that elementary school principals have identified 30 intersections located near schools that lack traffic signals, stop signs and School Crossing Guards.

The President asked Mr. Sunshine to contact him following discussions with the Mayor's Office of Children and Family.

VOTE: AYES - Members Heminger, Jordan, Louie, and Molinari
NOES - None
EXCUSED - Member Rosales

***

The Commission Vice President announced the scheduling of the Revenue Increase/Savings Task Force Commission for June 1, 1993 at 3:00 p.m.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Louie

- Commented on the meters in Chinatown noting that the meters have been retrofitted and are operating. The Commissioner also noted that the attempts to stop the bagging of meters are successful.

- Reported on obscured Stop Signs located on Clay Street (at Broderick Street) and Lake Street (at 19th Avenue). The Commissioner requested the repainting of parking zones in those areas.

- Reported that a resident of the Presidio Heights area has expressed concern regarding the issuance of parking permits to teachers at the Lillienthal School.
  The Bureau Chief for Parking briefed the members on the Department's policy regarding parking permits issued to schools and stated that he will investigate the Lillienthal School matter. The President instructed the Executive Director to send a letter to the Board of Education restating the Department's parking permit guidelines.

- Stated that she has received correspondence from a person who received four parking citations for parking his automobile in a zone delineated for four motorcycles. She asked staff to investigate the matter.

- Asked if the Brown Act governs meetings of Board of Directors of nonprofit parking corporations.
  The Deputy City Attorney stated that the Brown Act laws do not apply to the nonprofit corporation Board meetings.

- Reported on her attendance at a 5th and Mission Garage Board of Directors' meeting. The Commissioner commented on the importance of Commission attendance at parking facility Board meetings.

The Commission President

- Commented on the operating hours of the Polk-Bush Garage noting that the Garage opens at 9:30 a.m. The Commissioner recommended that the Garage open earlier to attract downtown and early hour parkers.

- Commented on the street encroachment caused by contractors working in the 10th Street area and questioned staff concerning issuance and monitoring of permits to contractors.

- Reported on a Green Sign located on 5th Avenue at Balboa Street that needs repositioning.

- Commented on a recent newspaper article regarding dangerous intersections in San Francisco. The Commissioner requested that the Executive Director invite Captain Gleason of the San Francisco Police Department to attend a Commission meeting to discuss the matter.

- Instructed staff to remove the white zone located in front of the closed restaurant located on Van Ness Avenue at McAllister Street.

Commissioner Heminger

- Commented on the opinion rendered by the City Attorney on hotel parking. He stated that the issue rendered in the opinion is not the same issue posed by the Commission. He requested that a letter be prepared to the City Attorney asking for a legal opinion on the following matter: Hotels charge their guests more for hotel parking services than it cost the hotel to park at the parking facilities. If hotels are using this as a revenue earning device, should hotels pay parking tax?

- Asked about the status of the Union Square bus zone project. *The Bureau Chief for Parking reported that the Mayor has approved the Legislation and the Department of Real Estate is preparing the Invitation for Bids document.*

- Inquired about the study on alternative alignments for the Terminal Separator.
  The Bureau Chief for Traffic reported that the various City Departments assigned to the project are addressing the issue and a status report is forthcoming.

- Asked when recommendations will be presented regarding the selection for the Embarcadero Freeway replacement.
  The Bureau Chief for Traffic reported that he will research the matter and report back to the Commission. The Bureau Chief noted that the project is behind schedule.

- Recommended that the Commission comment on the draft Golden Gate Park Master Plan.

- Questioned staff concerning the Transit Preferential Street Map and Master Plan.

- Noted that the Memorandum of Understanding regarding fixed post compensation for Parking Control Officers makes no mention of the Commission-approved language committing the

Union to using its best efforts to improve worker productivity and reduced absenteeism.

After discussing the matter, Commissioner Heminger moved:
- to instruct staff to prepare a letter addressed to Mr. Bunch regarding the language omitted in the Memorandum of Understanding; and
- to request that the Department and the Commission be involved in future negotiations.

The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie and Molinari
Noes - None
Excused - Member Rosales

- Inquired about the increase in Residential Permit Parking fees. The Budget and Finance Director reported that the Residential Parking Permit fee increased from $13 to $21 in Fiscal Year 1991-92.

The Commission Vice President

- Complimented the Traffic Engineering Division on their new quarters.

- Commented on the opening of the Polk-Bush Garage characterizing it as successful.

- Requested that staff provide the members with two-year projections on forthcoming parking facility management and lease contracts.

CONSENT CALENDAR

Commissioner Heminger moved to approve the Consent Calendar.

Commissioner Louie seconded the motion.

VOTE: AYES: Members Heminger, Jordan, Louie and Molinari
NOES: None
EXCUSED: Member Rosales

UNFINISHED BUSINESS

Approval of Nonprofit Garage Budgets for the Sutter Stockton, 5th and Mission and Portsmouth Square Garages

Portsmouth Square Garage

Paul Newman, Attorney for the Garage, addressed the Commission on the matter.

The President of the Commission asked if the Board of Directors of the Portsmouth Plaza Parking Corporation has approved the budget of the Garage. Mr. Newman stated that neither the Portsmouth Plaza Parking Corporation Board of Directors nor the Uptown Parking Corporation Board of Directors have met to approve the budgets.

The President expressed disappointment in garage staff and nonprofit corporations' handling of the approval process of garage budgets and noted his frustration with the constant need to continue the garage budget items.

Commissioner Louie and the Vice President of the Commission echoed the President's concerns.

Commissioner Heminger moved to continue the Portsmouth Square Garage and Uptown Parking Corporation (Sutter Stockton Garage) budget items for May 18, 1993. Commissioner Louie seconded the motion.

The President requested that Mr. Newman compute the savings to the City in the event the City operated the garages and the nonprofit corporation no longer existed. Mr. Newman acknowledged the request.

VOTE:

AYES:	Members Heminger, Jordan, Louie and Molinari
NOES:	None
EXCUSED:	Member Rosales

5th and Mission Garage

The Department's Director of Off-Street Parking, Marvin Marx, Corporate Manager of the 5th and Mission Garage, and Paul Newman, Attorney for the Downtown Parking Corporation, addressed the members regarding the Garage budget.

Commissioner Heminger questioned the Director of Off-Street Parking regarding equipment at the Garage and the savings associated with the equipment. The Director stated that the Garage expansion plans include pay-on-foot equipment. He recommended the evaluation of Garage employee levels after the completion of the garage expansion.

Commissioner Heminger questioned Mr. Marx concerning possible savings to the budget from the installation of energy efficient lighting. Mr. Marx stated the addition of two floors to the Garage precludes any savings on electric bills. The Director of Off-Street Parking noted that there is a potential savings in a plan to turn electric power off in unused sections of the Garage.

Commissioner Heminger questioned the growth in the budget as proposed by the garage operator. The Director of Off-Street Parking explained that the growth in the budget is due to the Garage construction.

The members questioned Mr. Newman on the Garage surplus funds. Mr. Newman explained that there are two phases involved in the Garage construction. Garage funds are retained in a surplus fund until after phase two of the construction is completed. After completion of phase two, 85 percent of the net revenues of the Garage are deposited into the City's General Fund. He noted that the bond indenture provides that the funds be placed in a surplus fund.

Commissioner Louie asked about the construction schedule. Mr. Newman stated that the construction began in January 1993 and will be completed in five years.

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Commissioner Rosales entered the meeting.

***

The President of the Commission commented on the 333 hours of legal work charged to the Garage and questioned the need for that level of legal service. Mr. Newman stated that part of the time was for operational services. He stated that the Downtown Parking Corporation will be considering further reductions in legal expenses.

The President of the Commission asked about the frequency of billing. Mr. Newman replied that he bills the Corporation twice a year. The President of the Commission recommended more frequency in billing. Commissioner Louie recommended monthly billing. Commissioner Rosales agreed with Commissioner Louie.

Commissioner Louie commented on the 5th and Mission Board of Directors' meeting. She stated that there was no questioning by the Directors of the line items in the Garage budget. She noted dissatisfaction with the lack of participation on the part of the Directors and the rubber stamp approval of the budget.

Mr. Newman stated that the Board of Directors received the budget and asked questions before the meeting.

The Vice President questioned garage representatives concerning the $13,000 increase in garage insurance. Mr. Marx stated that the $13,000 is the best rate the garage received for the earthquake and business interruption insurance. He noted that the bond indenture requires the insurance.

There was no public testimony.

Commissioner Heminger moved the adoption of the staff recommendation of $20,419 in savings in the 5th and Mission Garage budget and directed staff to forward the budget to the Controller with the following message:

(1) the Commission recommends that garage legal billing be conducted monthly;
(2) be alerted that the Downtown Parking Corporation Board of Directors is considering further reductions in the Garage legal expenses;
(3) be alerted that there are potential savings in utilities bills at the Garage;
(4) the Commission may have recommendations for future expenditures after the management audit of parking facilities has been completed.

Commissioner Rosales seconded the motion.

VOTE:

AYES:	Members Heminger, Jordan, Louie, Molinari, and Rosales
NOES:	None
EXCUSED:	None

Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

The Executive Director requested the continuance of action on Resolution No. 109-93-PTC for the May 18, 1993 meeting of the Commission. He explained the staff's concerns regarding delinquency in taxes and cash viability of the company.

There was no public comment on the matter.

The Commission Vice President moved to continue the item for the May 18, 1993 meeting of the Parking and Traffic Commission. Commissioner Rosales seconded the motion.

VOTE: AYES: Members Heminger, Jordan, Louie, Molinari and Rosales
NOES: None
EXCUSED: None

***

The Commission meeting recessed at 5:52 p.m. and reconvened at 6:02 p.m.

NEW BUSINESS

Departmental Applications for Assembly Bill 434 Transportation Fund for Clear Air Grant Funds

Jerry Robbins, Department of Parking and Traffic Transit Planning, provided the members with a briefing on the Resolutions.

Resolution No. 115-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $365,000 to Fund a Demonstration Project Testing Whether Increased Parking Enforcement Reduces Congestion and Toxic Emissions

Commissioner Heminger questioned staff regarding the eligibility of the project for AB 434 funding and questioned the usefulness of the project.

There was no public comment on the matter.

The Vice President moved to approve Resolution No. 115-93-PTC. Commissioner Rosales seconded the motion.

VOTE: AYES - Members Jordan, Molinari and Rosales
NOES - Member Heminger and Louie
EXCUSED - None

Resolution No. 116-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $59,375 to Purchase and Install Bicycle Lockers in City Parking Garages and Other Major Transit Hubs in San Francisco

Resolution No. 117-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $104,500 to Establish a Traffic Signal Control Program to Identify and Repair Malfunctioning Signals

Resolution No. 118-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $100,000 to Help Fund the 19th Avenue Traffic Signal Interconnect Project to Interconnect and Synchronize Signals Along 19th Avenue

Resolution No. 119-93-PTC Authorizing the Chief Administrative Officer to Apply for and Accept a Grant in the Amount of $150,000 to Help Fund the Harrison Street Arterial Management Program to Provide Congestion Relief Along Harrison Street Using Timed, Interconnected Signals

There was no public comment on the Resolutions.

The Vice President moved to approve Resolutions No. 116-93-PTC, 117-93-PTC, 118-93-PTC, and 119-PTC-93.
Commissioner Rosales seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie, Molinari and Rosales
NOES - None
EXCUSED - None

Resolution No. 120-93-PTC Amending the Amount of the Request for Supplemental Appropriation Authorized by Resolution No. 106-93-PTC

The Budget and Finance Director provided the Commission with background information on the matter. The Director recommended amending the amount of the Supplemental Appropriation request in Resolution No. 106-93-PTC and described the changes in figures following a recalculation of revenue and expenditure forecasts using data updated through March 1993.

Commissioner Heminger moved to approve Resolution 120-93-PTC.
Commissioner Rosales seconded the motion.

There was no public comment on the matter.

VOTE: AYES - Members Heminger, Jordan, Louie, Molinari and Rosales
NOES - None
EXCUSED - None

Towing Contract Bid Process

The City's contract with City Tow Company has been in effect since 1987. At a previous meeting, the Commission instructed staff to review the terms of the current City towing contract, survey towing agreements in other jurisdictions, and recommend enhanced levels of service to the City.

The Executive Director reported on the staff's finding and the recommendation that the Commission direct the Department of Parking and Traffic, the Purchaser's Office, and the Department of Real Estate to prepare an RFP for issuance in September 1993. The Director recommended extension of the contract with City Tow Company for six months if the need arises.

The members questioned staff on the matter.

***

The Deputy City Attorney was excused from the meeting at 6:39 p.m.

***

The Commission President discussed the requirement of a $500,000 cash security deposit. The Vice President of the Commission stated that a cash requirement of that size would preclude minority and women business enterprises (MBE/WBEs) from bidding on the project. The Executive Director stated that the cash requirement could be resolved by the development of partnerships between MBE/WBEs and parent corporations.

Public Comment

Robert McCarthy, Attorney for the City Tow Company, addressed the Commission. He made the following observations:

(1) Regarding levels of service - Mr. McCarthy stated that City Tow Company's level of service at the City Tow Company is more than adequate;
(2) Regarding MBE/WBE participation in the process - Mr. McCarthy noted that 6 of the 11 subcontractors with the City Tow Company are minority or women.

(3) Regarding enhancement of revenues - Mr. McCarthy suggested that rather than bid the contract publicly, that the Commission make recommendations in revenue enhancements for the City Tow Company's consideration.

The President agreed that the City Tow Company is preforming well but opined that a public contract should be reviewed at least every five years.

The Vice President moved to direct the Department, the Purchaser's Office and the Department of Real Estate to prepare an RFP for presentation to the Commission at the September 7, 1993 meeting of the Commission. He stated that discussion of the extension of the contract with the City Tow Company will be occur at the September 7 meeting. The Commissioner noted that the RFP should include recommended levels of service, revenue enhances and MBE/WBE enhancements.

Commissioner Heminger seconded the motion.

VOTE:

AYES - Members Heminger, Jordan, Louie, Molinari and Rosales
NOES - None
EXCUSED - None

Report on Quality Action Teams

Jocelyn Kane, Assistant to the Executive Director, briefed the members on the Department's quality improvement activities. She answered questions concerning "Total Quality Management" and described the concepts of the project.

Monthly Revenue Report

The Budget and Finance Director provided the members with details on the Monthly Revenue Report. In addition, she reported on a meeting held with the Controller's Office regarding revenue projections for Fiscal Year 1993-94.

Commissioner Heminger requested that staff provide members with a report on the Department's revenue estimates at the May 18, 1993 meeting of the Commission.

PUBLIC COMMENT

San Francisco General Hospital Proposed Parking Garage

Five speakers addressed the members on the proposed San Francisco General Hospital Parking Garage -- Rae Ann Emery, John Wilson, Michele Schaal, Babette Drefke, and an unidentified fifth speaker.

The speakers, who are residents of the area surrounding the Garage, addressed the Commission concerning the neighborhood's opposition to the proposed twelve hundred stall garage. The speakers cited several negative impacts associated with the garage, such as the size, height, and noise, long-term health issues, emissions and pollutions.

The President stated that representatives from the San Francisco General Hospital, City Planning, and the Mayor Office of Planning and Development recommended the twelve hundred parking stall garage. The President noted that the Commission has approved an eight hundred stall garage. He stated that the Commission's approval of the garage design occurred after a neighborhood hearing on the matter. He recommended the scheduling of a second neighborhood hearing to discuss the impact of the twelve hundred stall garage.

***

Commissioner Louie was excused from the meeting at 7:34 p.m.

***

Commissioner Heminger requested copies of the 1991 Wilbur Smith feasibility study on the Garage and the new study when available.

TDA Article 3 Bicycle/Pedestrian Funds

Marilyn Hope Smulyan, Chair of the Bicycle Advisory Committee, and Dave Snyder, Executive Director of the San Francisco Bicycle Coalition, addressed the members concerning the Department's decision not to apply for TDA Article 3 Bicycle funds for Fiscal Year 1993-94. A large group of individuals attended the meeting to show their support for Ms. Smulyan and Mr. Snyder.

Jerry Robbins, the Department's Transit Planner, provided the members with an overview of the staff recommendation. He stated that last year, the Board of Supervisors elected not to fund the bicycle projects. He stated that the Controller has objected to

using TDA funds for bicycle projects but has no objection to the Department applying for Transportation Authority funding.

The Executive Director reported that by applying for Transportation Authority funding, the Department would appreciate the revenues for bicycle projects while Municipal Railway would appreciate funds from TDA.

Marilyn Smulyan noted her Committee's support for applying for TDA funds. She stated that in 1990, the bicycle community applied to the Board of Supervisors and received unanimous support. The Board of Supervisors agreed not to divert bicycle funds to other Departments. She stated that in 1991, bicycle projects received TDA funds and Proposition 116 funds from the State. Part of the TDA fund remains.

Ms. Smulyan noted the importance of developing a plan and completing the plan this year. She stated that the remaining TDA funds cannot be used for that purpose.

The Vice President recommended the use of consultants in developing the plan.

Commissioner Heminger agreed with the staff proposal. He stated that Municipal Railway makes 750,000 trips a day and could use the TDA funds to assist that effort.

Dave Snyder recommended applying for funding from both the Transportation Authority and TDA sources.

The Commission President stated that Ms. Smulyan and Mr. Snyder should be in agreement before the matter is settled. He recommended that they meet with staff and return to the Commission on May 18, 1993 for a hearing.

The Commission President instructed the Commission Secretary to schedule the matter for the May 18 Agenda.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ınk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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MAY 12 1993

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, May 18, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the May 4, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

   a. Bicycle Funds for Fiscal Year 1993-1994
   b. Approval of Nonprofit Garage Budgets for the Sutter Stockton and Portsmouth Square Garages
   c. Consideration of Amendment to Nonprofit Garage Corporation Leases to Require that:
      1. Garage corporations follow the City's public, competitive bidding procedures in their contracting for services and materials

2. There be a representative from the City on the Boards of Directors of non-profit garage corporations
3. Garage operators employed by the non-profit garage corporations be chosen on the basis of a regular, competitive bidding procedure similar to that employed by the Parking Authority

d. Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

7. ***NEW BUSINESS***

a. Resolution No. 110-93-PA Recommending Changes in Parking Rates at the Sutter Stockton, Ellis O'Farrell and Polk-Bush Garages
b. Resolution No. 121-93-PTC Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot
c. Resolution No. 122-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Execute the Necessary Documents to Expend up to $1,224,840 in Federal Funds for the Improvement of Bayshore Boulevard at the Northbound U.S. 101 Off-ramp to Army Street; the Widening of Army Street Between U.S. 101 and Third Street; a Traffic Video Surveillance Demonstration at Various Downtown Locations; and New Traffic Signals at the Intersections of Alemany Boulevard/Mt. Vernon Avenue, Clay Street/Powell Street, West Portal Avenue/Vicente Street and at Divisadero Street/Page Street
d. Report on Funding of School Crossing Guard Program
e. Report on Revenue Estimates for Fiscal Year 1993-94
f. Monthly Citation Report

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***EXECUTIVE SESSION***

Consider Appointment of Executive Director

10. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

MAY 18, 1993

Parking and Traffic Commission Meeting

1. **Green Zone - Establish**
   a. 31 South Gough, west side, from 4 feet to 64 feet north of parking lot driveway (60-foot zone)
2. **White Zone - Establish**
   a. 2332 Clement Street, north side, from 83 feet to 107 feet west of 25th Avenue. Existing meters 2326 and 2328. (24-foot white zone)
3. **Clayton Street Post Office #554, East Side**
   a. White Zone - Revoke: From 12 feet to 44 feet north of Haight Street (32-foot zone)
   b. Red Zone - Revoke: From 44 feet to 60 feet north of Haight Street (16-foot zone)
   c. White Zone - Establish: From 30 feet to 60 feet north of Haight Street (30-foot white zone)
   d. Blue Zone - Establish: From 12 feet to 30 feet north of Haight Street (18-foot blue zone)
4. **Short-Term (30 minute) Parking Meter - Establish**
   a. Clayton Street, west side, from 3 feet to 25 feet north of Haight Street (22-foot zone, meter 529)
5. **White Zone - Establish**
   a. 1025 Columbus Avenue, west side, from 0 feet to 20 feet south of Houston Street (20-foot white zone)
6. **Kaiser Hospital - Geary Boulevard and St. Joseph Street**
   a. Blue Zone - Establish: (Mid-block ramp to be installed by Kaiser) 350 St. Joseph Street, east side, from 25 feet to 51 feet north of northerly crosswalk (26-foot blue zone, revoke - meter 304)
   b. Blue Zone - Modify: 350 St. Joseph Street, east side, from 0 feet to 25 feet north of northerly crosswalk (25-foot blue zone shifted to the south covering the 4 feet red zone)
   c. Red Zone - Revoke: 375 St. Joseph Street, west side, from 0 feet to 6 feet south from mid-block sidewalk ramp (6-foot zone)
   d. White Zone - Revoke: 375 St. Joseph Street, west side, from 6 feet to 14 feet south of mid-block sidewalk ramp (8-foot zone)
   e. Blue Zone - Establish: 375 St. Joseph Street, west side, from mid-block sidewalk ramp to 26 feet south (26-foot blue zone)
7. **2465 Geary Boulevard, South Side**
   a. Red Zone - Revoke: From 74 feet to 99 feet east of Lyon Street (25-foot zone)
   b. Green Zone - Revoke: From 99 feet to 151 feet east of Lyon Street (52-foot zone)
   c. White Zone - Revoke: From 151 feet to 205 feet east of Lyon Street (54-foot zone)

8. **2266 Geary Boulevard, North Side**
   a. Green Zone - Revoke: From 0 feet to 20 feet west of easterly property line (20-foot green zone)
   b. Blue Zone - Establish: From 18 feet to 44 feet west of east property line (26-foot mid-block blue zone - ramp to be installed by Kaiser Hospital)
9. **Metered Truck Loading Zone - Revoke**
   a. 252 California Street, north side, from 45 feet to 89 feet east of Battery Street (44-foot zone, remove meters 224 and 226)
10. **White Zone - Establish**
   a. 252 California Street, north side, from 45 feet to 89 feet east of Battery Street (44-foot white zone)
11. **White Zone - Revoke**
   a. 1201 Powell Street, west side, from 15 feet to 39 feet north of Jackson Street (24-foot zone)
   b. 1213 Powell Street, west side, from the south property line north, 63 feet (63-foot zone)
   c. 1241 Powell Street, west side, from south property line, 22 feet north (22-foot zone)
12. **Bus Zone - Revoke**
   a. Balboa Street, south side, from 0 feet to 74 feet west of 6th Avenue (74-foot bus zone)
13. **Bus Zone - Establish**
   a. Balboa Street, south side, from 0 feet to 80 feet east of 6th Avenue (80-foot zone)
14. **Part-Time White Zone (5:30 - 10:30 P.M., 7 Days a Week) - Establish**
   a. 501 Balboa Street, south side, from 0 feet to 22 feet west of 6th Avenue (22-foot zone)
15. **Yellow Zone - Revoke**
   a. Bryant Street, north side, from 0 feet to 38 feet east of Harriet Street. (38-foot yellow zone)
   b. Bryant Street, north side, from 60 feet to 80 feet east of Harriet Street (20-foot yellow zone)
   c. Bryant Street, north side, from 99 feet to 148 feet east of Harriet Street (49-foot yellow zone)
16. **Blue Zone - Establish**
   a. Bryant Street, north side, from 0 feet to 20 feet, east of Harriet Street (20-foot zone)
17. **480 Winston Drive**
   a. White Zone - Revoke: north side, from mid-block ramp to 22 feet west (22-foot white zone)
   b. White Zone - Establish: north side, from mid-block ramp to 28 feet east (28-foot white zone)
   c. Blue Zone - Establish: north side, from mid-block ramp to 57 feet west (57-foot blue zone)
18. **White Zone - Establish**
   a. 1190 Folsom street, north side, from 0 feet to 30 feet west of east property line (30-foot white zone)
19. **White Zone - Revoke**
   a. Stockton Street, east side, from 25 feet to 70 feet north of Maiden Lane (35-foot white zone)

20. **Blue Zone - Revoke**
    a. Stockton Street, east side from 3 feet to 25 feet north of Maiden Lane (22-foot blue zone)
21. **Special Truck Loading Only, 9 A.M. to 11 A.M., Monday thru Saturday**
    a. Stockton Street, east side, from 3 feet to 121 feet north of Maiden Lane (118-foot zone)
22. **Metered Truck Loading Zone - Revoke**
    a. Post Street, south side, from 0 feet to 26 feet east of Stockton Street (26-foot zone, meter 239)
23. **Blue Zone - Establish**
    a. Post Street, south side, from 0 feet to 26 feet east of Stockton Street (26-foot blue zone, remove meter 239)

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#13
5/18/93
C.3

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, May 18, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

***PRESENT*:**

***Commissioners*:** John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

***Staff*:** John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:00 p.m.

ROLL CALL

The roll call showed Quorum present.

The Vice President entered the meeting at 4:50 p.m.
Commissioner Rosales was excused from the meeting at 5:50 p.m.

ADOPTION OF MINUTES

The Commission Secretary noted an error in the Minutes of the May 4, 1993 Commission meeting. She indicated that she inadvertently listed the speaker as Darryl Skrabak on pages 14 and 15. The name of the speaker is Dave Snyder.

Commissioner Louie moved the amendment to the Minutes. Commissioner Rosales seconded the motion.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

Commissioner Heminger moved the adoption of the amended Minutes. Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported the following:

- Attended the International Municipal Parking Congress Annual Conference in Atlanta, Georgia.

- Met with Supervisor Maher, along with the Bureau Chiefs of Parking and Traffic, to discuss several Resolutions proposed by the Supervisor that involves parking and traffic issues.

  Commissioner Heminger recommended that the Commission take a formal position on each Resolution so that staff can communicate the Commission's views at the May 20 Board of Supervisors' meeting.

  Commissioner Heminger moved that the Resolutions be added to the May 18 calendar of the Commission and noted that the matter arose too late for placement on the Agenda prior to mailing.

  Commissioner Rosales seconded the motion.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

The members reviewed the Resolutions and voted as follows:

Resolution Urging the Mayor to Urge the Parking and Traffic Commission to Take All Steps Necessary to Hire Twenty-Four to Thirty-Six Additional Parking Control Officers whose Primary Function would be the Control of Traffic in Heavily Used Intersections in the City During Periods of Peak Evening Traffic

Commissioner Heminger moved to instruct staff to communicate the following to the Board of Supervisors:

- The Commission acknowledges that the question of hiring additional Parking Control Officers (PCO) is a policy matter for the Board of Supervisors and the Mayor to decide. However, the Commission is concerned with the Department's ability to manage and supervise additional personnel based on limitations of facilities, equipment and the lack of appropriate supervisory personnel.
- The Department of Parking and Traffic is attempting to promote nine PCOs through Assembly Bill 434.

Commissioner Rosales seconded the motion.

Public Comment

There was no public comment.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

Resolution Urging the Municipal Court of the City and County of San Francisco to Increase the Bail for Double Parking Violations from $43 and $50 to $100, Directing the Clerk to Transmit a Copy of this Resolution to the Municipal Court, and Urging the Mayor to Urge the Parking and Traffic Commission and the Police Commission to Place a High Priority on Vigorously Citing Violators of Double Parking Prohibitions, Especially During Periods of Peak Evening Traffic

Commissioner Heminger moved to instruct staff to communicate the following to the Board of Supervisors:

- As of July 1, 1993, the Parking and Traffic Commission will assume the function as described in the Resolution.
- The Department is studying the double-parking violation fines as well as other fines, in particular as they may apply to heavily traveled thoroughfares and transit streets.

- The Commission will be taking action on this matter and will bring back recommendations to the Board of Supervisors in July 1993.

Commissioner Rosales seconded the motion.

Public Comment

There was no public comment.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

Resolution Urging the Mayor to Urge the Parking and Traffic Commission to Expand Metered Yellow Zones in the Downtown Core to Van Ness and South of Market, and to Urge the Parking and Traffic Commission and the Police Commission Vigorously to Cite Non-Commercial Vehicles Illegally Parked in Yellow Zones as well as Commercial Vehicles Parked Illegally in Yellow Zones All Day

Commissioner Heminger moved to instruct staff to communicate the following to the Board of Supervisors:

- The expansion program is ongoing.
- Delays in the program are caused by vandalism of meters.
- Additional personnel would accelerate the program.

Commissioner Rosales seconded the motion.

Public Comment

Lurilla Harris, a resident of Bernal Heights, addressed the members regarding metered yellow zones located at Golden Gate Avenue and Hyde Street. She reported the meters are in effect on Saturdays but noted that deliveries at the neighborhood post office do not occur during weekends. Ms. Harris requested that the meters be in effect during the week days only.

The President instructed staff to investigate the matter.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

Resolution Urging the Mayor to Urge the Parking and Traffic Commission to Enforce and Expand the "Don't Block the Box Program"

Commissioner Heminger moved to instruct staff to communicate the following to the Board of Supervisors:

- The Parking and Traffic Commission has reinstituted the "Don't Block the Box Program" and is hoping to expand it under Assembly Bill 434.
- The Commission is happy to receive suggestions for additional locations for the Program.

Commissioner Rosales seconded the motion.

Public Comment

There was no public comment.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

Resolution Declaring the Policy of the City and County of San Francisco that it is Essential to San Francisco's Transit Plan to Have Manual Traffic Control in the City's Busiest Intersections in the Downtown Core of the City During Periods of Peak Evening Traffic

Commissioner Heminger moved to instruct staff to inform the Board of Supervisors that the Department is constrained by a limited number of personnel. The Commission believes that the most effective way of addressing the issue would be to expand the "Don't Block the Box Program."

Commissioner Rosales seconded the motion.

Public Comment

There was no public comment.

VOTE: AYES - Members Heminger, Louie, Molinari and Rosales
NOES - None
EXCUSED - Member Jordan

***

The President reported that Supervisor Maher has introduced a Charter Amendment transferring PCO authority from the Department of Parking and Traffic to the Chief of Police. He instructed the Commission Secretary to schedule the matter for Commission hearing on June 1, 1993.

Commissioner Heminger requested that at the June 1, 1993 meeting, staff provide members with an analysis of the advantages and disadvantages of the PCOs being within the jurisdiction of both Departments.

COMMISSIONERS' QUESTIONS AND MATTERS

The Commission President:

- Requested that staff address the issues in a letter from the President of Merrill's Drug Store regarding traffic at the intersection of 4th and Mission.

- Questioned staff concerning the progress of the Polk-Bush Garage.

- Requested that the Deputy City Attorney determine if an injunction was granted concerning the closure of the Galaxy Theater for Matinees.

Commissioner Rosales:

- Recommended that the corners of Bush and Market/Battery and First Streets be considered as new locations for the "Don't Block the Box Program."

- Questioned staff concerning procedures for PCOs to communicate suggestions to the Department.

- Questioned staff concerning the layers of Management between the Bureau Chief of Parking and the PCOs.

- Inquired about a proposed audit of the Enforcement Department as recommended by Supervisor Kennedy. *The Executive Director reported that the audit is proposed for the full Department.*

- Inquired about a written survey issued to PCOs. *The Executive Director stated that the full Department participated in a survey that will identify salient issues in the Department.*

- Questioned staff concerning management training.

*

The Vice President entered the meeting.

*

Commissioner Heminger:

- Requested that the Bureau Chief for Traffic report to the Commission at the June 1, 1993 meeting regarding Metropolitan Transportation Commission's comments on signal improvements.

- Questioned staff concerning the Department's collection process at City garages.

- Commented on two letters addressed to the Commission President from Paul Newman, Attorney for the Uptown Parking Corporation. The letters provide an analysis of the financial effects to the City if nonprofit corporations cease to operate the nonprofit garages.

  The Commissioner instructed staff to transmit the letters Budget Analyst for examination as a part of the management audit of the parking facilities.

The Commission Vice President:

- Questioned staff concerning the Institute of Transportation Engineering Program.

- Questioned staff concerning the transference of functions from Municipal Court to the Department.

Commissioner Louie:

- Commented on the failure of the Recreation and Park Department to contact the Department of Parking and Traffic regarding construction plans. She requested that a letter be prepared to the Recreation and Park Department on the subject.

- Reported that she received a fax from a person who received three tickets with consecutive numbers. The person

questioned the validity of the tickets. Commissioner Louie asked the staff to investigate the matter.

***

The Commission Secretary advised the members of the possible lack of Quorum at the June 15 Regular Meeting of the Parking and Traffic Commission.

Commissioner Rosales moved to cancel the June 15, 1993 meeting of the Parking and Traffic Commission. The Vice President seconded the motion.

VOTE: *AYES - Members Heminger, Jordan, Louie, Molinari and Rosales*
NOES - None
EXCUSED - None

CONSENT CALENDAR

Commissioner Rosales moved to approve the Consent Calendar. Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie, Molinari and Rosales
NOES - None
EXCUSED - None

*

Commissioner Rosales requested a reordering of the calendar items. He stated that he will be leaving the meeting early and asked that the Executive Session be heard next. The Commission President agreed.

The Commission President called for a break in the meeting at 5:30 p.m. At 5:40 p.m. the Commission convened in closed Executive Session.

EXECUTIVE SESSION

The Parking and Traffic Commission met in Executive Session to consider the matter of the appointment of Executive Director of the Department. Present at the Executive Session were

Commissioners Heminger, Jordan, Louie, Molinari and Rosales, the Executive Director, the Budget and Finance Director, the Deputy City Attorney and the Commission Secretary.

There was no action taken on the matter.

Commissioner Rosales was excused from the meeting at 5:50 p.m.

The Regular meeting of the Commission reconvened at 6:00 p.m.

UNFINISHED BUSINESS

Bicycle Funds for Fiscal Year 1993-1994

Lucinda Means, representing the Bicycle Advisory Committee, addressed the members regarding Bicycle Funds for Fiscal Year 1993-94. She reported that the Bicycle Advisory Committee has met and decided to request that the Department of Parking and Traffic apply for both Transportation Development Authority (TDA) funds and Transportation Authority funds. She described the grounds for the Committee's decision noting their concern with the neglect, underfunding, and nonfunding of bicycle projects for the past twenty years. She stated that the Bicycle Advisory Committee is of the opinion that bicycle funding should be sought from all sources.

The Executive Director presented the Department's position on the matter. He stated that proper levels of funding are available from the Transportation Authority source, leaving TDA funds to be realized by Municipal Railway.

Jerry Robbins, the Department Transit Planner, answered the Commissioner's questions on the matter. He noted that TDA funds amounting to approximately $200,000 remain unexpended. He stated that the Department is prepared to apply for funding from the Transportation Authority for $200,000 this year and $50,000 in February 1994.

*

The President of the Commission was excused from the meeting from 6:05 p.m. to 6:10 p.m.

*

Commissioner Heminger moved to instruct the staff to pursue funding for bicycle projects from the Transportation Authority.

Commissioner Louie seconded the motion.

Public Comment

Dave Snyder, representing the San Francisco Bicycle Coalition, requested that the Commission go on record stating their intention of to apply for TDA funds in 1994.

VOTE: AYES - Members Heminger, Jordan, Louie, and Molinari
NOES - None
EXCUSED - Member Rosales

Approval of Nonprofit Garage Budgets for the Sutter Stockton and Portsmouth Square Garages

Sutter Stockton Garage

The Director of Off-Street Parking provided a briefing to the Commission on the Sutter Stockton Garage budget. Marvin Marx, the Corporate Management for the Uptown Parking Corporation, Dean Hatfield, representing the operator of the facility, and Paul Newman, Attorney for the Uptown Parking Corporation, answered the Commissioner's questions regarding the budget line items.

The President raised the issue of the delays in the hotel validation program. He stated that the delays have cost the City a minimum of $100,000 and instructed staff to send a letter to the Directors of the nonprofit corporation on the matter. The members agreed.

Commissioner Heminger moved the approval of the Sutter Stockton Garage budget with an additional $68,065 of savings as recommended by staff.

Commissioner Louie seconded the motion.

Public Comment

There was no public comment.

VOTE: AYES - Members Heminger, Jordan, Louie, and Molinari
NOES - None
EXCUSED - Member Rosales

Portsmouth Square Garage

The Director of Off-Street Parking briefed the members on the Portsmouth Square Garage budget. Harding Leong, Manager of the Portsmouth Square Garage, and Tim Leonoudakis, operator of the Garage, responded to the Commission's questions regarding the budget.

Messrs. Leong and Leonoudakis described the Portsmouth Square Plaza Corporation's rejection of the recommendations to close the Garage at night and to bid out janitorial services.

Department of Parking and Traffic staff recommended $75,800 in savings at the Garage.

Public Comment

There was no public comment.

The Vice President of the Commission moved the staff recommendation of $75,800 in savings at the Portsmouth Square Garage.

Commissioner Heminger seconded the motion.

VOTE: AYES - Members Heminger, Jordan, and Molinari
NOES - Member Louie
EXCUSED - Member Rosales

May Louie, a member of the Portsmouth Square Plaza Corporation, addressed the members. She stated her opposition to the staff recommendation and requested a continuance of the matter for two weeks to allow for further review by the Corporation.

Commissioner Heminger moved to rescind the motion and recommended continuance of the review of the Portsmouth Square Garage budget for the June 1, 1993 meeting of the Commission.

Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie, and Molinari
NOES - None
EXCUSED - Member Rosales

The members deliberated further on the matter and agreed to the following savings at the Garage:

$25,000 legal fees
$10,000 repairs and maintenance
$ 8,500 insurance
$ -0- PG&E
$43,500 Total

Commissioner Louie moved the approval of the Portsmouth Square Garage budget with $43,500 in savings. In addition, she noted that the Commission will review the matter again when the results of the Management Audit are available.

The Vice President seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

Commissioner Heminger instructed staff to request that the Budget Analyst review night closure at all City garages as a part of the Management Audit.

Consideration of Amendment to Nonprofit Garage Corporation Leases to Require that:

1. **Garage corporations follow the City's public, competitive bidding procedures in their contracting for services and materials**
2. **There be a representative from the City on the Boards of Directors of non-profit garage corporations**
3. **Garage operators employed by the non-profit garage corporations be chosen on the basis of a regular, competitive bidding procedure similar to that employed by the Parking Authority**

d. **Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement**

Commissioner Heminger moved to continue the item for the June 1, 1993 meeting of the Commission to allow the City Attorney additional time to complete necessary research.

Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

The Executive Director reported that a representative from the Human Rights Commission has asked that the Commission consider continuing the matter until the June 1, 1993 meeting to allow additional time to review documentation.

Richard Stein, the current operator at the Vallejo Street Garage, questioned the Commission regarding the Human Rights Commission's role in the process.

The Vice President moved to grant the request of the Human Rights Commission to continue the item to the June 1, 1993 meeting of the Commission.

Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

NEW BUSINESS

Resolution No. 110-93-PA Recommending Changes in Parking Rates at the Sutter Stockton, Ellis O'Farrell and Polk-Bush Garages

ELLIS O'FARRELL and POLK BUSH GARAGES

The Director of Off-Street Parking provided a briefing on the matter.

The Vice President moved the approval of the staff recommendations on Ellis O'Farrell and Polk-Bush Garage.

Commissioner Louie seconded the motion.

Commissioner Heminger proposed an amendment to the motion. He moved to standardize the monthly parking rate at the Ellis O'Farrell Garage to $225.

Commissioner Louie provided a courtesy second to the amended motion.

Vote on the amended motion:

AYES - Member Heminger
NOES - Members Jordan, Louie and Molinari
EXCUSED - Member Rosales

The Vice President moved the item as originally proposed. Commissioner Louie seconded the motion.

VOTE: AYES - Members Jordan, Louie, and Molinari
NOES - Members Heminger
EXCUSED - Member Rosales

SUTTER STOCKTON GARAGE

Commissioner Louie moved the staff recommendation on the new rates with the 6th hour rate changed to $11.00. She also noted a typographical error in the monthly rate and stated that the rate should be listed as $250.

The Vice President seconded the motion.

VOTE: AYES - Members Jordan and Louie
NOES - Members Heminger and Molinari
EXCUSED - Member Rosales

Commissioner Heminger moved the staff recommendation to the rates with a correction of the typographical error of $250 in the monthly rate.

The President stepped out of the Chair and seconded the motion.

VOTE: AYES - Members Heminger and Molinari
NOES - Member Jordan and Louie
EXCUSED - Member Rosales

Commissioner Heminger moved to continue the matter until the June 1 meeting of the Commission when five members will be present.

Commissioner Louie seconded the motion.

VOTE: AYES - Members Heminger, Jordan, Louie, Molinari
NOES - None
EXCUSED - Member Rosales

Resolution No. 121-93-PTC Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot

The President noted concern regarding many of the recommendations for signal placement.

Commissioner Heminger moved to continue the item until the July 6, 1993 meeting of the Parking and Traffic Commission and requested that staff provide the members with a priority listing and dollar amount of each item.

The Vice President seconded the motion.

Public Comment

Virginia Conway commented on the Resolution noting her opinion on various recommendations.

VOTE: AYES - Member Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

Resolution No. 122-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Execute the Necessary Documents to Expend up to $1,224,840 in Federal Funds for the Improvement of Bayshore Boulevard at the Northbound U.S. 101 Off-ramp to Army Street; the Widening of Army Street Between U.S. 101 and Third Street; a Traffic Video Surveillance Demonstration at Various Downtown Locations; and New Traffic Signals at the Intersections of Alemany Boulevard/Mt. Vernon Avenue, Clay Street/Powell Street, West Portal Avenue/Vicente Street and at Divisadero Street/Page Street

Commissioner Heminger moved the approval of the Resolution No. 122-93-PTC.

The Vice President seconded the motion.

VOTE: AYES - Member Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

Report on Funding of School Crossing Guard Program

The Bureau Chief for Parking provided a briefing to the Commission on the School Crossing Guard Program. He reported on meetings held with representatives from the Mayor's Office and the Department's attempts to maintain the School Crossing Guard Program intact. He stated that the Mayor's Budget Office supports leaving Enforcement Division staffing at its current level in the Department's budget so that PCOs can provide assistance in the Adult School Crossing Guard Program.

Commissioner Heminger thanked staff for their efforts and moved the approval of the matter.

The Vice President seconded the motion.

VOTE: AYES - Member Heminger, Jordan, Louie and Molinari
NOES - None
EXCUSED - Member Rosales

Report on Revenue Estimates for Fiscal Year 1993-94

The Budget and Finance Director reported on the revenue estimates for Fiscal Year 1993-94. The Commission questioned the Budget and Finance Director on the line items of her report and complimented her on a job well done.

Monthly Citation Report

The Executive Director briefed the Commission on citation issuance for the months of February, March and April for Fiscal Years 1991-92 and 1992-93.

PUBLIC COMMENT

Virginia Conway, a San Francisco resident, reported that the Polk and Bush Garage is in need of cleaning and questioned staff concerning the Mission Bartlett Garage.

ADJOURNMENT

The meeting adjourned at 9:01 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, June 1, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the May 18, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

   a. Consideration of Amendment to Nonprofit Garage Corporation Leases to Require that:
      1. Garage corporations follow the City's public, competitive bidding procedures in their contracting for services and materials
      2. There be a representative from the City on the Boards of Directors of non-profit garage corporations

3. Garage operators employed by the non-profit garage corporations be chosen on the basis of a regular, competitive bidding procedure similar to that employed by the Parking Authority

b. Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

7. *NEW BUSINESS*

a. Resolution No. 111-93-PA Recommending Changes in Parking Rates at the Japan Center Garage
b. Resolution No. 112-93-PA Recommending Marketing Rates for the Ellis O'Farrell Garage
c. Review of 5th and Mission Expansion Budget and Expeditures
d. Staff Presentation on San Francisco General Hospital Parking Garage
e. Resolution No. 123-93-PTC Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot
f. Resolution No. 124-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Apply for and Accept Transportation Development Act (TDA) Article 3 Funds by Reallocating Unused Funds from the 1990-91 and 1991-92 Program Years to Several Bicycle and Pedestrian Projects Described Herein, Foregoing Reimbursement of Direct Costs
g. Resolution No. 125-93-PTC Concurring with the Controller's Certification that Revenue Collection Services for Parking Meters of the Department of Parking and Traffic can be Practically Performed by Contractor for Lower Cost than Similar Work Services Performed by City and County Employees
h. Charter Amendment Transferring Authority Over Parking Control Officers from the Department of Parking and Traffic to the Chief of Police
i. Monthly Revenue Report

8. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. *ADJOURNMENT*

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

June 1, 1993

Parking and Traffic Commission Meeting

1. **Tow-Away, No Parking Anytime - Establish**
   a. Montgomery Street, east side, from 71 feet to 111 feet south of Chestnut Street (40-foot zone just north of driveway at 1680 Montgomery Street, effective from 6 a.m. to 8 a.m., Monday through Friday.
2. **Parking Meter Area No. 3 (1-Hour Parking Time Limit, Monday Through Saturday, 9:00 a.m. - 6:00 p.m.) - Extend**
   a. Stevenson Street, south side, between 5th and 6th Streets.
3. **Parking Meter Area No. 3 (2-Hour Parking Time Limit, Monday Through Saturday, 9:00 a.m. - 6:00 p.m.) - Extend**
   a. Essex Street, both sides, between Folsom and Harrison Streets.
4. **Green Zone - Time Extension**
   a. Frederick Street, north side, from 78 feet to 98 feet west of Stanyan Street (20-foot zone at 520 Frederick Street, extends existing hours of operation to include hours from 6:00 p.m. to 10:30 p.m., everyday).
5. **Short-Term Parking Meter (15 Minutes) - Establish**
   a. 766 Post Street, north side, from 161 to 184 feet east of Leavenworth Street (meter no. 728).
6. **Metered Truck Loading Zones, (7 a.m. - 5 p.m.), Monday through Saturday - Establish**
   a. 850 Montgomery Street, east side, from 48 feet to 93 feet south of Pacific Avenue (45-foot MTL zone, meter nos. 822 and 826).
7. **Passenger Loading Zone, (5 P.M. to 11 P.M.), Everyday - Establish**
   a. 850 Montgomery Street, east side, from 48 feet to 93 feet south of Pacific Avenue (45-foot zone, meter nos. 822 and 826).
8. **Yellow Zone - Establish**
   a. 404 Bryant Street, north side, from 0 feet to 35 feet east of west property line (35-foot yellow zone).
9. **Green Zone - Revoke**
   a. 1040 Minna Street, north side, from 118 feet to 140 feet east of Lafayette Street (22-foot green zone).
10. **Yellow Zone - Establish**
    a. 1040 Minna Street, north side, from 10 feet to 40 feet west of east property line (30-foot yellow zone).
11. **Metered Truck Loading Zone (9 a.m. to 6 p.m.) Monday through Saturday - Establish**
    a. 1604 Jackson Street, north side, from 80 feet to 104 feet west of Polk Street (24-foot zone, meter no. 1610).
12. **White Zone - Establish**
    a. 3635-37 California Street, south side, from 2 feet to 20 feet east of existing westerly driveway (next to adjacent parcel) (18-foot white zone).

13. **Blue Zone - Establish**
    a. 23rd Street, north side, between Vermont Street and Potrero Avenue, from eastern-most midblock crosswalk to 22 feet westerly (22-foot zone).
14. **White Zone - Establish**
    a. Sansome Street, west side, from 131 feet to 175 feet south of Greenwich Street (44-foot white zone, replacing parking meters #1320 and 1324).
15. **Short-Term Parking Meter (15 Minutes) - Establish**
    a. 2491 Washington Street, south side, from 8 feet to 30 feet east of Fillmore Street (22-foot zone, meter no. 2437).
16. **Metered Truck Loading Zone - Revoke**
    a. 110 - 5th Street, west side, from 0 feet to 21 feet south of Mission Street (21-foot MTL zone, meter no. 102).
17. **Blue Zone - Establish**
    a. 110 - 5th Street, west side, from 0 feet to 21 feet south of Mission Street (21-foot blue zone, replaces meter no. 102).
18. **Yellow zone - Revoke**
    a. 3600 - 16th Street, north side, from 5 feet to 35 feet east of west property line (30-foot zone).
19. **Special Truck Loading Zone (8 a.m. to 8 p.m.) Monday through Saturday - Establish**
    a. 3600 - 16th Street, north side, from 5 feet to 35 feet east of the west property line (30-foot zone, replaces existing yellow zone).
20. **Metered Truck Loading Zone (Noon to 6 p.m.), Monday through Friday - Revoke**
    a. 662 Commercial Street, north side (49-foot zone, meter nos. 634 and 636).
21. **Passenger Loading Zone, (Noon to 10 p.m.), Everyday - Establish**
    a. 662 Commercial Street, north side (49-foot zone replaces meter nos. 634 nd 636).
22. **Green Zone - Establish**
    a. 210 College Avenue, south side, from 22 feet to 42 feet west of the east building line (two parking stalls) (20-foot green zone).

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, June 1, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:17 p.m.

ROLL CALL

A Quorum was present.

ADOPTION OF MINUTES

Commissioner Heminger moved to approve the Minutes of the May 18, 1993 Regular Meeting of the Parking and Traffic Commission and

Parking Authority Commission. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported the following:

- The Board of Supervisors has approved legislation that will allow the Parking and Traffic Department Director to assign meter times up to a two-hour period. (Before approval of this legislation, the Director's authority was limited to a one-hour period.)

- The Police Commission has opposed Supervisor Maher's proposed Charter Amendment to return the Parking Control Officers to the Police Department.

In addition, the Executive Director briefed members on:

- a meeting held with the Budget Analyst regarding the planned audit of the nonprofit parking facilities.
- meetings held with merchants and residents in the Chinatown/North Beach and Outer Mission communities.
- management training plans for the Department.
- the Department's enforcement plans.
- the Mayor's budget.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Rosales

- Commissioner Rosales complimented staff on the employment of disabled personnel.

- The Commissioner questioned staff concerning the Department's policy on parking in driveways and the Mayor's budget recommendations.

- He provided staff with recent mail he has received regarding parking and traffic matters and instructed staff to address the issues.

Commissioner Heminger

- The Commissioner commented on the abuse of disabled person placards. He requested that staff contact the California Medical Association and local medical societies to impress upon them the seriousness of the problem and to discuss authorization for the placards by doctors.

- He discussed the Metropolitan Transportation Commission funding for signal improvements and instructed staff to contact Supervisor Hsieh and Commissioner Glickman to request that they defend the funding level recommended for San Francisco.

- He provided the members with a photocopy the travel survey recently published in a City newspaper. The survey noted that people working in the downtown area tend to use transit and drive alone less than people who work in outlining areas where parking is readily available. The survey also noted that half the people who drive alone to work in the downtown area and two-thirds of the people who drive alone to work in the outlining areas are parking free.

Commissioner Heminger requested that the members be provided with the following:

- an updated organization chart of the Department including telephone numbers,
- statutory definitions of persons eligible for disabled placards,
- information on monthly parking policies and percentages of monthly parking spaces at nonprofit garages (to be added to the nonprofit garage chart generated by staff),
- a status report on resolutions introduced by Supervisor Maher regarding yellow zones and the "Don't Block the Box" program and
- a briefing on the decision rendered by the Arbitrator regarding City employee pay packages.

The Commission Vice President

- The Vice President reported on the Revenue Increase/Savings Task Force Meeting held on June 1, 1993. He said that the Department has adopted a value engineering concept proposed by the Committee. A recent value engineering study on the San Francisco General Hospital Garage has resulted in recommendations for $3 million in savings to the Garage.

- The Commissioner requested that staff check the Golden Gate Bridge signage that begins at the Fell Street exit of the Freeway. He stated that the signs are confusing.

- The Commissioner questioned staff concerning the sidewalk parking.

Commissioner Louie

- Commissioner Louie requested that staff investigate the feasibility of designating areas in Chinatown for tour bus parking.

- The Commissioner questioned staff concerning signage in the Vermont Street area that residents had requested. The Bureau Chief for Traffic reported that installation of the signs, which will restrict vehicles by weight, has occurred.

The Commission President

- The President instructed staff to provide the members with information on the number of individuals currently receiving free parking in the City's nonprofit garages.

- The Commissioner reported that Parking Control Officers are failing to remove meter bags. He instructed the Bureau Chief for Parking to reissue the directive to Parking Control Officers regarding the removal of meter bags.

CONSENT CALENDAR

The Vice President moved to approve the Consent Calendar. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

UNFINISHED BUSINESS

Consideration of Amendment to Nonprofit Garage Corporation Leases to Require that:

1. **Garage corporations follow the City's public, competitive bidding procedures in their contracting for services and materials**
2. **There be a representative from the City on the Boards of Directors of non-profit garage corporations**
3. **Garage operators employed by the non-profit garage corporations be chosen on the basis of a regular,**

competitive bidding procedure similar to that employed by the Parking Authority

At a previous meeting of the Commission, the Commission President requested that the Deputy City Attorney report back to the Commission regarding possible amendments to nonprofit garage leases. The Deputy City Attorney provided the members with a memorandum on the matter and drafted a Resolution and Exhibit for the Commission consideration.

Dick Dole, representing the Downtown Parking Corporation, and Paul Newman, representing the Uptown Parking Corporation addressed the members on the matter.

Mr. Dole reported that the Downtown Parking Corporation agrees with the substance of the proposed amendments; however, Mr. Dole noted a concern regarding the security of the bond holders and suggested that the matter be researched by persons representing the bond holder.
The City Attorney stated that in drafting the documents, he worked with other Deputy City Attorneys who draft municipal finance and Board of Supervisor documents. Mr. Dole deferred to the City Attorneys.

The President recommended changes to Exhibit A:

On page 2, Item 1.4, he suggested amending the language to read:

"Notwithstanding any other provision of the Lease to the contrary, Lessee agrees that each member of its Board of Directors ***and each officer*** shall be subject to and shall comply with ..."

On page 2, Item 1.3, he suggested amending the language to read:

"Notwithstanding any other provision of the Lease to the contrary, Lessee hereby agrees that one (1) regular position on its Board of Directors shall be occupied at all times by a representative of City chosen by the Commission, which representative shall represent the interests of the City on Lessee's Board of Directors, ***and who shall not otherwise be an employee or officer of the City."***

The Deputy City Attorney recommended amending the title and resolve clause of the Resolution to read:

"Directing the ***Executive Director*** of the Department of Parking and Traffic to Negotiate..."

Commissioner Heminger moved the approval of the recommended amendment to Exhibit A, Item 1.3 of the Resolution. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Louie moved the approval of the recommended amendment to Exhibit A, Item 1.4. Commissioner Rosales seconded the motion.

Commissioner Heminger suggested that the conflict of interest policy include reference to managers. He noted that managers are not always officers of the garages.

The President recommended amending the language to read:
"... each member of the Board of Directors and each officer ***and any other individual that the Commission may determine*** shall be..."

Commissioner Heminger moved the amendment to Exhibit A, Item 1.4. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

The Vice President of the Commission moved the recommended amendments to the title and resolve clause of the Resolution. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

There was no public comment on the matter.

The Vice President moved to approve the Resolution and the Exhibit as amended. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

The President complimented the Deputy City Attorney on the documents.

The Resolution was numbered 126-93-PTC.

Resolution No. 109-93-PA Recommending the Board of Supervisors Approve Award of Vallejo Street Garage Management Agreement

The Director of Off-Street Parking provided members with background information on Resolution No. 109-93-PTC.

The staff recommended that the Commission urge the Board of Supervisors to reject American Vantage Company as low bidder on the Vallejo Street Garage Management Agreement and to select the second lowest bidder, City Parking Company.

The Director of Off-Street Parking explained that in researching the matter, staff discovered that American Vantage Company had not paid their City's business registration fees in 1989. Also, a firm owned by the same owners of American Vantage Company did not pay local registration fees from 1989 to 1992. The Director stated that the Department of Real Estate has concluded that the American Vantage Company's financial condition is marginal and warned that the company may not meet their obligation under the garage project.

Najeed Chaudhry, representing the American Vantage Company, addressed the Commission. He reported that his Company has sufficient finances to meet the requirements of the project and has $100,000 in cash. The Executive Director told the Commission that the bank has given the Department contrary information and has not verified that those funds exist as cash on deposit.

The Vice President commented on the $150,000 bond that American Vantage Company had submitted as a requirement of the project. He asked if the bond would reduce the City's risk in selecting American Vantage. The Director of Off-Street Parking replied that the bond reduces risk; however, the Director noted that staff is uncomfortable with the American Vantage Company's capability of meeting their financial obligations.

Commissioner Rosales moved the staff recommendation on the matter. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Louie, Molinari, and Rosales
Noes - Member Jordan
Excused - None

Resolution No. 113-93-PA Recommending Changes in Parking Rates at the Sutter Stockton Garage

At the May 18, 1993 Commission Meeting, the members deadlocked on the vote for the 6th hour rate at the Sutter Stockton Garage. The Uptown Parking Corporation recently established a Rates Committee at the Garage. The Rates Committee has developed rate recommendations and the Department of Parking and Traffic staff concurs with the recommendations, which include a 6th hour rate of $12.00.

Commissioner Louie noted her support for a $11.00 6th hour rated and remarked that the rate would support the business community.

Commissioner Rosales concurred with Commissioner Louie and moved to amend the Resolution to read $11.00 for the 6th hour rate. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Jordan, Louie, and Rosales
Noes - Members Heminger and Molinari
Excused - None

Commissioner Rosales moved to approve the Resolution as amended. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Jordan, Louie, Molinari and Rosales
Noes - Member Heminger
Excused - None

***

The President of the Commission called for a break in the meeting at 6:08 p.m. The Commission meeting reconvened at 6:18 p.m.

NEW BUSINESS

Resolution No. 111-93-PA Recommending Changes in Parking Rates at the Japan Center Garage

The Executive Director provided the members with a memorandum requesting continuance of the item for the July 6, 1993 Commission meeting to allow staff additional time to analyze rates and to make recommendations.

Commissioner Rosales moved to continue Resolution No. 111-93-PA to the July 6, 1993 meeting of the Commission. The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 112-93-PA Recommending Marketing Rates for the Ellis O'Farrell Garage

The Director of Off-Street Parking addressed the members on the Resolution.

Dick Dole described the coupon plan recommended by the Corporation and answered the member's questions concerning the matter.

Commissioner Rosales recommended collaborating with Macy's Department Store. Mr. Dole stated that the Corporation is researching the matter.

The President agreed with the Macy's coupon idea and stated that he would be in favor of giving the Garage a broader range of marketing efforts with a sunset clause attached.

The Vice President echoed the President's sentiments regarding a broader program and recommended changing the name of the Garage.

Commissioner Louie commented on her past reluctance in parking at the garage noting that she perceived the garage to be unsafe. Mr. Dole stated that the Garage is safe with an attendant on each floor.

Commissioner Rosales recommended the Garage charge Macy's a fee for the advertising.

Commissioner Heminger noted concern regarding the device of offering free parking to patrons. He stated that the idea of collaboration with Macy's is preferable to offering free parking.

Commissioner Heminger commented on the free parking provided to the Board of Directors of the parking corporation and requested that Mr. Dole raise the issue at the next meeting of the Corporation. Mr. Dole acknowledged the request.

The Vice President recommended advertising the Garage rates to entice patrons. Commissioner Rosales concurred.

Public Comment

Virginia Conway recommended advertising in church and synagogue bulletins.

Commissioner Heminger moved to continue the matter for the July 6, 1993 Commission Meeting and instructed Departmental staff and the Nonprofit Corporation to: (1) explore with Macy's and other interested retailers the idea of advertising the Garage in their statements within a month's time, and (2) to initiate discussions about greater retailing advertising and marketing at the Garage itself.

Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, and Rosales
Noes - Members Louie, Molinari
Excused - None

Review of 5th and Mission Expansion Budget and Expenditures

The Commission questioned Paul Newman, Attorney for the 5th and Mission Garage, Herman Zelles, Financial Advisor of the 5th and Mission Garage, John Draguesku, Construction Manager for the 5th and Mission Expansion Project, and Balbir Dillon, Trustee of the Bank of America, regarding the 5th and Mission budget and expenditures.

Paul Newman described the authorization process for expenses at the Garage. He stated that day-to-day expenses require the approval of the Parking and Traffic Commission and the Controller's Office. Construction bills require the approval of Mr. Draguesku and Mr. Newman.

Herman Zelles briefed the members on the various garage funds. He reported that the Indenture stipulates the format for the approval and payment of legal fees. The President stated that the current approval process for construction legal fees is not in accordance with the Indenture and he cited sections of the Indenture to support his claim.

The President commented on a recent bill in the amount of $77,000 that Mr. Newman submitted for construction legal fees. The President questioned Mr. Newman and Ms. Dillon about the authorization for payment of the bill.

Commissioner Louie noted her concern in the process and asked if the bill was submitted to the Trustee of the Bank of America in an itemized form. Ms. Dillon said that the bill was not itemized. The Commissioner requested that the project budget be mailed to each Commission member.

Mr. Newman noted that the bill combined payment for legal services for both him and the law firm of Coblentz, Cahen, McCabe & Breyer.

Commissioner Rosales commented on his concern regarding the amount of the bill and process for authorizing payment.

The members questioned Mr. Draguesku on the matter.

The Vice President commented on his concern regarding the matter and recommended that the Corporation use the City's standard forms of contract whenever possible.

The President opined that the procedure to authorize construction legal fees is not in accordance with the Indenture. He recommended that the details be forwarded to the City Attorney with a cover letter delineating the Commission's concerns and requesting that the City Attorney review the procedures in the Indenture.

Commissioner Rosales moved the President's recommendation. Commissioner Heminger seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Louie requested that Mr. Newman send a letter to each of the Board of Directors of the nonprofit corporation informing them of the matter. She asked that the Commission members be given a copy of the letter.

Commissioner Heminger agreed with the Vice President regarding the Corporation using the City's standard forms of contract. **He moved to rescind the vote on the Amendment to the Garage Lease Agreement. Commissioner Rosales seconded the motion.**

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

The Deputy City Attorney recommended the following language:

A new Section 1.5 entitled, A Use Standard from Contracts. "Notwithstanding any other provision of the Lease to the contrary, Lessee hereby agrees that, to the extent reasonably practical, and an effort to minimize legal and other professional services fees, Lessee shall use standard form contracts approved by the City's office of the City Attorney for construction, architecture, professional services, equipment acquisition, acquisition and other contractual arrangements entered into by Lessee."

Commissioner Heminger moved the amendment. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved the approval of the Exhibit as amended. Commissioner Louie seconded the vote.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Staff Presentation on San Francisco General Hospital Parking Garage

The Executive Director briefed the members on the matter. He reported that because of the current state of the City's fiscal affairs and the cut backs at the San Francisco General Hospital, Hospital representatives have agreed with the Department of Parking and Traffic's recommendation for the construction of an

eight hundred stall parking garage as opposed to a twelve hundred stall garage. The Hospital representatives have indicated that there will be a future need for expansion of the garage. The Director noted that the Department of Parking and Traffic staff recommends that the Garage be built based on present day need.

The members reviewed the Saylor Consulting Group Value Engineering Study that made several recommendations for savings on the San Francisco General Hospital Garage project. George Langdon, architect of the project, reviewed the Study with the members and described ideas that he deemed adaptable and implementable without major redesign or delay.

PUBLIC COMMENT

Three residents of the Hospital area addressed the Commission:

Rae Ann Emery noted her support for the eight hundred parking stall garage. She also supported the recommendation in the Saylor Study to eliminate the top floor of the Garage.

Ms. Emery reported that the parking spaces on the streets surrounding the Garage need painting.

John Wilson commented on his concern regarding safety and security at the Garage.

Michele Schall commented on her concern about the height of the tower. She also stated the cost of constructing the Garage is too expensive in the current economic climate and recommended that the City could save money by abolishing the project.

Commissioner Heminger moved that staff be instructed to proceed with the architect to adopt savings recommended in the Saylor Consult Group Value Engineering Study:

- **Item #5 in conjunction with Item # 6 (to eliminate site retaining walls and to convert current structural system to flat slab drop heads, steel truss shear walls) to achieve a savings of approximately $700,000, and that that alternative be further modified by reducing space on the garage roof to keep the building within the height limit with no conditional use, and**
- **Item #9 (Revise floor drain system with simplified design to eliminate most crickets) to achieve a savings of approximately $40,000.**

The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 123-93-PTC Urging the Board of Supervisors to Place a $ 73 Million Street and Safety Improvement Bond on the November 1993 Ballot

This item first appeared on the May 18, 1993 agenda as Resolution No. 121-93-PTC. At that meeting, the members voted to continue the item for the July 6, 1993 meeting of the Commission.

Following the May 18 meeting, the Bureau Chief for Traffic requested that the Resolution be placed on the Commission agenda for the June 1, 1993 meeting to comply with the Board of Supervisor calendar. The President agreed and the item appears on the June 1, 1993 Commissioner agenda as No. 123-93-PTC. The original Resolution, numbered 121-93-PTC, will appear on the July 6, 1993 agenda as planned. A tabling of the item will be requested at that time.

The Bureau Chief for Traffic reported on the Resolution noting that the Department's share of the project is proposed at $11 million -- $5 million for new traffic signals, and $6 million for signal visibility improvements and candidate safety projects.

The members noted concern regarding the amount of the request. Commissioner Heminger asked for a priority ranking of the projects. The Bureau Chief for Traffic ranked signal visibility improvements and candidate safety projects are priorities.

There was no public comment on the matter.

Commissioner Heminger moved to amend the Resolution title to read: "Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot" and the resolved clause to read: "...on the November 1993 ballot of which $6 million shall be allocated to the Department of Parking and Traffic for Safety and Signal Visibility Improvement Projects."

Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved to approve the Resolution as amended. Commissioner Louie seconded the vote.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 124-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Apply for and Accept Transportation Development Act (TDA) Article 3 Funds by Reallocating Unused Funds from the 1990-91 and 1991-92 Program Years to Several Bicycle and Pedestrian Projects Described Herein, Foregoing Reimbursement of Direct Costs

Commissioner Heminger moved approval of Resolution No. 124-93-PTC. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 125-93-PTC Concurring with the Controller's Certification that Revenue Collection Services for Parking Meters of the Department of Parking and Traffic can be Practically Performed by Contractor for Lower Cost than Similar Work Services Performed by City and County Employees

The Budget and Finance Director briefed the members on the Resolution.

She stated that the meter collection service performed by City employees costs approximately $700,000. The charge by a contractor costs approximately $370,000.

There was no public comment on the matter.

Commissioner Rosales moved approval of the Resolution. The Vice President seconded the motion.

(Commissioner Heminger stepped away from the meeting briefly.)

VOTE: Ayes - Members Jordan, Louie, Molinari and Rosales
Noes - None
Excused - Member Heminger

The Deputy City Attorney recommended that the vote be rescinded since Commissioner Heminger was not formally excused from the meeting.

(Commissioner Heminger returned to the meeting.)

Commissioner Heminger moved to rescind the vote. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved approval of the Resolution. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Monthly Revenue Report

The Budget and Finance Director provided the members with a briefing on the Monthly Revenue Report.

She reported that the Department has forecasted Sutter Stockon Garage revenues incorrectly due to budget revisions made at the Garage without the Department's notification.

The members questioned the Director of Off-Street Parking regarding the revisions. They asked if the Commission and the Controller should approve the budget revisions. Commissioner Heminger suggested that Harvey Rose be contacted regarding the matter.

Charter Amendment Transferring Authority Over Parking Control Officers from the Department of Parking and Traffic to the Chief of Police

The Executive Director briefed the members on the matter commented on the staff's opposition to the proposed Charter Amendment.

There was no public comment on the matter.

SH moved to:

(1) delete references to Supervisor Maher's name in the title of the Resolution and in the first whereas clause,

(2) to insert the following whereas clauses on line 13 of page one:

"Whereas the mission of the Department of Parking and Traffic is to maximize the availability of parking and to reduce traffic congestion; and"

"Whereas to achieve this mission, the Department of Parking and Traffic places a high priority on traffic control activities at construction projects, sporting events, and ongoing intersection control to expedite rush hour traffic flow; and",

(3) to insert the following whereas clause on line 13 of page two:

"Whereas in 1992 the Department of Parking and Traffic handled over 300,000 citizens calls concerning blocked driveways, cars parked on sidewalks and other calls that would have to be handled by the Police Department communication center under the proposed Charter Amendments;and".

Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved an additional amendment to the resolve clause: "...to transmit copies of this resolution to *the Mayor*, the Board of Supervisors..."

Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved to approve the Resolution as amended. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Rosales and the Vice President will represent the Commission at the Board of Supervisors hearing on the matter.

PUBLIC COMMENT

George Lyons, representing the Cable Car Coffee Company, addressed the members concerning his company's attempts secure a concession contract at the Sutter Stockton Garage.

The President of the Commission instructed staff to schedule the matter for hearing at the July 6, 1993 meeting of the Commission.

*

Virginia Conway, resident of San Francisco, stated that she has see illegally parked Federal Protective Service and the Park Service vehicles in handicapped zones. She requested that the Department cite the vehicles.

*

Sandra Calhoun, a resident of the Haight Ashbury neighborhood, commented on her opposition to the propose implementation of Residential Permit Parking in her area. She also noted her opposition to the permit process and stated that a survey and neighborhood hearing was held on the matter a year ago. She opined that a new survey and hearing is needed before a final decision is made.

The Executive Director agreed and stated that a new survey has been conducted and a meeting is scheduled for June 10, 1993.

ADJOURNMENT

Thereupon the meeting adjourned at 10:15 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 880
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE OF CANCELLATION OF REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

The Regular Meeting of the Parking and Traffic Commission and the Parking Authority Commission scheduled for June 15, 1993 has been cancelled.

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION
AND THE PARKING AUTHORITY COMMISSION

Tuesday, July 6, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. *ROLL CALL*

2. *ADOPTION OF MINUTES*

   Adoption of Minutes of the June 1, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. *EXECUTIVE DIRECTOR'S REPORT*

4. *COMMISSIONERS' QUESTIONS AND MATTERS*

5. *CONSENT CALENDAR*

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. *UNFINISHED BUSINESS*

a. Resolution No. 121-93-PTC Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot
b. Resolution No. 111-93-PA Recommending Changes in Parking Rates at the Japan Center Garage
c. Resolution No. 112-93-PA Recommending Marketing Rates at the Ellis O'Farrell Garage

7. *NEW BUSINESS*

a. Resolution No. 114-93-PA Recommending that the Board of Supervisors Approve a Validation Contract at the Japan Center Garage between AMC and Western Addition Corporation
b. Report on Proposed Coffee Concession at the Sutter Stockton Garage
c. Report on Free Parking at City-owned Garages
d. Resolution No. 115-93-PA Directing the Department Parking and Traffic Executive Director to Give the San Francisco Unified School District 30 Days Notice to Terminate the Parking Authority's Month-to-Month Tenancy at the Redding Schoolyard Property
e. Update on Changes in the San Francisco General Hospital Garage Design
f. Resolution No. 127-93-PTC Recommending that the Board of Supervisors Approve the Mayor's Request to Amend Section 213 of Part II, Chapter XI, of the San Francisco Municipal Code (Traffic Code) to Credit $8,000,000 of Parking Meter Collections to the General Fund in Fiscal Year 1993-94
g. Resolution No. 128-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation to Fund the Salaries and Related Costs of Hiring Adjudicators and a Director of the Citation Processing Program
h. Charter Amendment Proposing to Create a Department of Transportation
i. Update on Transfer of Municipal Court Functions to the Department of Parking and Traffic

8. *PUBLIC COMMENT*

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. *ADJOURNMENT*

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need. In order to allow individuals with environmental illness to attend the meetings, individuals are requested to refrain from wearing perfume or other scented products.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

July 6, 1993 Meeting
Parking and Traffic Commission

1. Muni Line No. 19 Bus Zone - Extend
   a. Hyde Street, west side, from 75 feet to 100 feet north of McAllister Street (24-foot zone, extends existing zone to a total of 100 feet).
2. Metered Motorcycle Parking - Establish
   a. Hyde Street, east side, from 79 feet to 123 feet north of McAllister Street (44-foot zone, replaces meter nos. 76 and 78 with 13 metered motorcycle stalls).
3. Residential Permit Parking Area "O" - Extend
   a. Ulloa Street, north side, between 20th and 21st Avenues.
4. Residential Permit Parking Area "E" - Extend
   a. Rivas Avenue, both sides, between Garces and Vidal Drives.
   b. Vidal Drive, both sides, between Rivas Drive and Acevedo Avenue.
   c. Vidal Drive, west side, from Acevedo Avenue to approximately 500 feet northerly.
5. Tow-Away, No Stopping Anytime - Establish
   a. Sutter Street, north side, between Kearny and Grant Streets.
6. Tow-Away, No Parking Anytime - Establish
   a. Newhall Street, east side, from approximately 35 feet south of Carroll Street to 105 feet northerly (105-foot zone, effective 11 a.m. - 4 p.m., Monday through Friday).
7. Blue Zone - Establish
   a. Cole Street, east side, from 8 feet to 28 feet north of Haight Street (20-foot blue zone, remove meter no. 530).
   b. Haight Street, south side, from 10 feet to 28 feet east of Shrader Street (18-foot blue zone, remove meter no. 1729).
8. Aptos School Bus Loading Zone - Modifications
   a. School Bus Loading Zone - Revoke
      1. Upland Drive, south side, from 22 feet to 182 feet east of Aptos Avenue (160-foot zone).
   b. School Bus Loading Zone - Establish
      1. Aptos Avenue, east side, from 0 feet to 160 feet south of Upland Drive (160-foot zone, place two relocated signs).
9. Yellow Zone - Establish
   a. Aptos Avenue, east side, from 250 feet to 294 feet south of Upland Drive (44-foot zone).
10. Yellow Zone - Revoke
    Short-Term (30 Minutes) Parking Meter - Establish
    a. 4965 Mission Street, east side, from meter no. 4825 to 24 feet easterly (24-foot zone).

b. 2nd Avenue, west side, from 29 feet to 52 feet south of Geary Boulevard (23-foot zone).
c. San Bruno Avenue, east side, from 32 feet to 59 feet south of Burrows Street (27-foot zone). With this yellow zone revocation, relocate parking meter stall 2601 and install two new short-term parking meters.

11. Green Zone - Establish
a. 1001 South Van Ness Avenue, east side, from 0 feet to 18 feet south of 21st Street (18-foot zone).

12. Yellow Zone - Revoke
a. Clement Street, north side, from 33 feet to 58 feet east of 20th Avenue (replace with two new parking meters).

13. Passenger Loading Zone (Part-time: Wednesday: 7-10 p.m.; Friday: 6-11 p.m.; Saturday: 9 a.m. - 5 p.m.; and Sunday: 8 a.m. - 2 p.m.) - Time Extension
a. 1725 Washington Street (sign change only, parking meter no. 1721).

14. Green Zone - Establish
a. 44 Waverly Place, west side, from 0 feet to 22 feet north of the south properly line (22-foot zone).

15. Metered Truck Loading (7 a.m. to 3 p.m.; Monday through Saturday - Establish
a. Kearny Street, east side, from 3 feet to 25 feet and from 51 feet to 73 feet south of Columbus Avenue (at parking meter nos. 912 and 906, respectively).

16. Temporary Street Closure for the Placement of Tables and Chairs
11 a.m. to 4 p.m., Monday through Saturday - Revoke
11 a.m. to 5 p.m. Daily Including Holidays - Establish
a. Maiden Lane between Stockton and Kearny Streets.

17. Muni Line No. 43 Bus Zones - Delete
a. Phelan Avenue, west side, from approximately 945 feet to 1025 feet north of Ocean Avenue (80-foot zone north of crosswalk).

18. Muni Line No. 43 Bus Zones - Establish
a. Phelan Avenue, west side, from approximately 835 feet to 935 feet north of Ocean Avenue (100-foot zone replacing existing zone north of crosswalk).
b. Phelan Avenue, west side, from approximately 200 feet to 300 feet north of Ocean Avenue (100-foot zone).

19. Perpendicular (90-Degree Angle) Parking - Establish
a. Loomis Street, east side, between Oakdale and Barneveld Avenues.

20. Tow-Away, No Parking Anytime - Establish
a. 5th Street, both sides, between King and Berry Streets.
b. Berry Street, north side, from 5th Street to 150 feet easterly (150-foot zone).

21. Tour Bus Parking Only, 1 p.m. through 8 p.m. Daily - Establish
a. Grant Avenue, east side, from 14 feet to 56 feet south of Geary Street (42-foot zone, replacing a 22-foot white zone and parking meter no. 30).

22. **Vehicle Weight Restriction (Over 3 Tons) - Establish**
    a. Everglade Drive, between Sloat Boulevard and Eucalyptus Drive.
23. **One-Hour Parking Time Limit (7 a.m. - 6 p.m., Everyday) - Establish**
    a. Everglade Drive, both sides, between Sloat Boulevard and Ocean Avenue.
24. **Non-metered Motorcycle Parking - Establish**
    a. Fillmore Street, west side, from 121 feet to 143 feet north of Hayes Street (22-foot zone, accommodating 5 motorcycle stalls).
    b. Sanchez Street, west side, from 16th Street to approximately 13 feet northerly (13-foot zone, accommodating 3 motorcycle stalls).
25. **Two-Hour Metered Parking Time Limit (9 a.m. - 6 p.m., Monday Through Saturday) - Establish**
    a. 6th Avenue metered off-street parking lot, between Irving and Judah Streets (replaces existing one-hour limit).
    b. 7th Avenue metered off-street parking lot, between Irving and Judah Streets (replaces existing one-hour limit).
26. **Residential Permit Parking Area "G" - Extend**
    a. Laguna Street, east side, between Post and Sutter Streets.
27. **Yellow Zone - Revoke**
    a. Bush Street, south side, from 37 feet to 81 feet west of Polk Street (44-foot zone, replace with two parking meters).
28. **Compact Parking Meter Space - Establish**
    a. Bush Street, north side, from 127 feet to 146 feet east of Van Ness Avenue (replaces a 19-foot red zone).
29. **Metered Truck Loading Zone (9 a.m. to 6 p.m., Monday - Saturday) - Establish**
    a. 4760 Mission Street, north side, from 0 feet to 44 feet east of west property line (44-foot zone - meter nos. 4756 and 4760).
30. **Short-Term (30-Minutes) Parking Meter - Establish**
    a. Polk Street, west side, from 7 feet to 25 feet north of Pacific Avenue (meter No. 2001).
31. **Short-Term (30-Minutes) Parking Meter - Establish**
    a. 423 Presidio Avenue, east side, from 86 feet to 108 feet south of Sacramento Street (22-foot zone, meter no. 411).
32. **Yellow Zone - Revoke**
    a. Divisadero Street, east side, from 48 feet to 72 feet south of Page Street (24-foot zone).
32. **Green Zone - Establish**
    a. 973 Page Street, south side, from 53 feet to 75 feet east of Divisadero Street (22-foot zone).
33. **White Zone - Establish**
    a. Broadway (300 block), north side, from 10 feet to 54 feet east of Montgomery Street (44-foot zone) - remove meter nos. 350 and 352).

34. White Zone - Revoke
    a. 1010 Montgomery Street, east side, from 38 feet to 73 feet north of Broadway (35-foot zone).
35. Special Truck Loading Zone (7 a.m. - Noon, Monday - Saturday) - Establish
    a. 1590 North Point Street, north side, from 42 feet to 152 feet east of Buchanan Street (110-foot zone).
36. Short-Term (15 Minutes) Parking Meters - Establish
    a. 1314 - 22nd Avenue, east side, from 25 feet to 66 feet south of Irving Street (meter nos. 1304 and 1306).
37. White Zone - Revoke
    Yellow Zone - Establish
    a. 1314 - 22nd Avenue, east side, from 66 feet to 93 feet south of Irving Street (27-foot zone).
38. Blue Zone - Revoke
    a. 22nd Avenue, east side, from 5 feet to 25 feet south of Irving Street (20-foot zone).
39. Blue Zone - Establish
    a. 22nd Avenue, west side, from 7 feet of 26 feet south of Irving Street (19-feet total - remove meter no. 1301).

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

193
nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

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Tuesday, July 6, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:02 p.m.

ROLL CALL

A Quorum was present.

Commissioner Heminger entered the meeting at 4:05 p.m.

ADOPTION OF MINUTES

Commissioner Louie moved to approve the Minutes of the July 6, 1993 Regular Meeting of the Parking and Traffic Commission and

the Parking Authority Commission. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Jordan, Louie, Molinari and Rosales
Noes - None
Excused - Member Heminger

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported on his attendance at the following meetings:

- Bernal Heights community meeting.
- Town Hall meeting in Visitacion Valley.
- Haight-Ashbury community meeting.
- Budget meetings.
- Board of Supervisors Committee meeting.

In addition, the Executive Director provided the members with an update on plans to recruit an Enforcement Division Director.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Heminger

- Reported that the Sutter-Stockton Garage has displayed the "full" sign when the Garage was not full. He requested that the Garage be contacted regarding the matter.

- Requested that staff ask the Budget Analyst to include the following issue among those being considered as a part of the nonprofit garage audit: Should the Parking and Traffic Commission's role remain advisory in the approval of nonprofit garage budgets or should the role be made formal?

- Questioned staff concerning Metropolitan Transportation Commission funding.

- Questioned staff concerning monthly parking at nonprofit garages.

The Commission Vice President

- Requested that Traffic Engineers investigate and remove the parking meters located in front of fire hydrants at Howard Street and the Embarcadero.

- Commented on illegal "No Parking" signs used by various restaurateurs in San Francisco and questioned staff concerning the matter.

- Commented on marketing strategies for nonprofit garages. He recommended that nonprofit corporations contact organizations that have special events in the area and request that information concerning the nonprofit garages be added to invitations.

- Instructed staff to schedule a garage leasing/contract seminar.

COMMISSIONER LOUIE

- Thanked the Bureau Chief for Traffic for the prompt response in identifying space for tour buses in Chinatown.

- Questioned staff concerning meter stickers used in various locations that inform persons that meter feeding is illegal.

- Questioned staff concerning the proper procedure to use when meter vandalism is witnessed.

The Commission President

- Questioned the City Attorney regarding the Lobbyist Ordinance of the City and County of San Francisco. He remarked that people appearing before the Commission claiming to represent certain organizations should be registered lobbyists.

- Questioned Harry Quinn, of the Department of Real Estate, regarding the commercial retail space at the Polk-Bush Garage. He instructed staff to prepare a Resolution for negotiated bids of the space.

- Reported observations made on his recent trip to Europe regarding types of meters and parking enforcement.

- Commented on the traffic congestion on Lombard Street during the holiday weekends and instructed staff to evaluate the matter and report back to the Commission.

COMMISSIONER ROSALES

- Commented on his disapproval of plans to sell metered space in the Civic Center area.

- Questioned staff concerning the selection process for security services at nonprofit garages.

- Provided the members with recent letters from a constituent concerning nonprofit garages and requested that the staff address the issues in the letters.

- Questioned the Personnel Director concerning Parking Control Officer organizations.

- Questioned the Executive Director regarding the request of many Parking Control Officers to be transferred to the San Francisco Police Department.

- Questioned the Personnel Director regarding the transfer of Parking Control Officers from the Airport and the loss of seniority.

- Complimented staff on the fast response of Parking Control Officers to the 101 California disaster.

CONSENT CALENDAR

Commissioner Rosales moved to approve the Consent Calendar. The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

UNFINISHED BUSINESS

Resolution No. 121-93-PTC Urging the Board of Supervisors to Place a Street and Safety Improvement Bond on the November 1993 Ballot

On May 18, 1993, Resolution No. 121-93-PTC was heard by the Commission and continued for the July 6, 1993 Commission meeting. Following the May 18 meeting, staff requested that the item be heard by the Commission at its June 1, 1993 meeting to accommodate the Board of Supervisors schedule. The item received a new number (Resolution No. 123-93-PTC) for the June 1, 1993 meeting and was acted upon at that time.

Commissioner Heminger moved to table Resolution No. 121-93-PTC. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and

Rosales
Noes - None
Excused - None

Resolution No. 112-93-PA Recommending Marketing Rates at the Ellis O'Farrell Garage

This matter is continued from the June 1, 1993 meeting of the Commission. At that time, the Commission instructed the Downtown Parking Corporation and Departmental staff to investigate marketing possibilities.

The Director of Off-Street Parking briefed the members on the matter. He reported that Macy's Department Store was not receptive to the coupon advertisement plan as discussed at the June 1, 1993 Commission meeting. He noted, however, that the Corporation has proposed a promotional plan.

Dick Dole, Attorney for the Downtown Parking Corporation, described the plan that includes an East Bay direct mailing of flyers, a South Bay and North Bay coupon distribution plan, and an insert "strip" coupon to be placed in the Performing Arts Magazine.

Mr. Dole also reported on Macy's decision not to support the coupon advertisement plan but noted that Macy's may be willing to advertise the Garage as a part of their newspaper advertisements in the Chronicle.

Commissioner Louie indicated her support for the newspaper advertisement idea and reported on her recent attendance at a Downtown Parking Corporation Board of Directors meeting in which the Macy's proposal was discussed.

The Commission President noted concern that the nonprofit garages in the Downtown area may be competing against each other. He suggested that a promotional plan be developed that would include all of the nonprofit garages in the Downtown area.

Commissioner Rosales echoed the President's sentiments.

The Commission Vice President commented on the flyers presented to the members by Mr. Dole. He suggested that: (1) the flyers do not note that the Ellis O'Farrell Garage is a garage of the City and County of San Francisco, and (2) the flyers shoul include information on the Garage rates. The Vice President also urged the Corporation to consider changing the name of the Garage.

Commissioner Heminger requested that the corporation commit to a follow-up post card survey that will assist in determining the effects of the promotional program. Mr. Dole agreed.

Commissioner Heminger indicated his support for the Macy's advertisement plan and requested that Mr. Dole and the Director of Off-Street Parking contact Macy's Department Store to discuss the matter further.

Public Comment

David Reese, President and General Manager of Merrill's, addressed the Commission. He recommended that timing be considered in promoting the Garage and reported that The Gap Store, The Wherehouse and Woolworth's will be opening soon in the area. He suggested that those stores be contacted concerning a possible advertisement program.

Commissioner Louie moved to approve the Resolution. The Vice President seconded the Resolution.

The Commission President commented on the lack of support for the nonprofit garages by merchants in the Downtown area. He stated that the garages benefit the merchants and opined that the merchants should get involved in the advertisement plans.

Commissioner Louie indicated support for Mr. Reese's recommendations and requested that Mr. Dole discuss the matter with the nonprofit corporation.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 111-93-PA Recommending Changes in Parking Rates at the Japan Center Garage

The Director of Off-Street briefed the members on the Resolution.

There was no public comment.

Commissioner Heminger moved to approve Resolution No. 111-93-PA. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

NEW BUSINESS

Resolution No. 114-93-PA Recommending that the Board of Supervisors Approve a Validation Contract at the Japan Center Garage between AMC and Western Addition Corporation

The Director of Off-Street Parking briefed the members on the Resolution. He explained that the validation contract at the Japan Center Garage between American Multi-Cinema, Inc. (AMC) and the Western Additional Corporation expired in December 1992. Since then, AMC and the Corporation have been conducting negotiations. An agreement was reach Spring 1993. The agreement specifies that the contract will be retroactive to January 3, 1993 and would extend for a three-year period. The Director noted the staff recommendation that the agreement be limited to a year and a half.

The President of the Commission commented on his disapproval of the extension of the contract without the approval of the Commission and the Board of Supervisors. The members agreed.

Dick Dole, answered the members questions on the matter.

Public Comment

Howard Wexler, Attorney representing AMC, addressed the members. He stated that the President's point is well taken and agreed that there should be lead time in the negotiations.

Mr. Wexler provided the members with a history of the project and introduced Jim Erdman, representing the AMC Theaters, and Larry Woodenburger, General Management of the Kabuki Theater, who also addressed the members.

Marge Fletcher, representing the Japan Community Cultural Center, and Tom Schmidt, representing the San Francisco Film Festival, attended the meeting to show support for the project.

Commissioner Heminger moved the following amendments to the Resolution:

- **Page two, line 5 - delete the phrase "with one exception";**
- **Page two, lines 8 through 13 - delete the entire Whereas Clause;**
- **Page two, the Resolved Clause - delete the remainder of the sentence from line 17 through 20 beginning, "with the provision that the term..."**
- **Page 3 - delete the words "as amended" from the end of the Resolved Clause.**

Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger moved the item as amended. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

***

The meeting recessed at 6:14 p.m. and reconvened at 6:29 p.m.

***

Report on Proposed Coffee Concession at the Sutter Stockton Garage

The Director of Off-Street Parking briefed the members on the matter. He explained that the Cable Car Coffee Company had approached management of the Sutter-Stockton Garage with a proposal to open a coffee concession at the Garage. Cable Car Coffee Company claims that they participated in a formal bid process and were awarded the bid for the concession. The Uptown Parking Corporation claims that while bids were solicited for the concession, the Board of Directors gave no informal or formal approval on the project.

George Lyons, representing Cable Car Coffee Company, and Paul Newman, representing the Uptown Parking Corporation, answered Commission questions on the matter. Following questioning, Mr. Lyons agreed that there was a misunderstanding regarding the matter.

Public Comment

David Blatnick, representing City Roast Cafe, encouraged the members to publicly bid the coffee concession.

Commissioner Rosales moved that the Uptown Parking Corporation be instructed to place the coffee concession out to bid in accordance with accepted procedures used by the City and County of San Francisco in similar circumstances.

Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Staff was instructed to send a letter to the Uptown Parking Corporation to inform them of the Commission recommendation.

Report on Free Parking at City-owned Garages

The members questioned staff concerning free parking at City-owned parking garages. The members indicated disapproval of the current policies and questioned staff regarding the five parking spaces provided to the Recreation and Park Department management staff at the Civic Center Garage; the 47 free parking at Portsmouth Square Garage (including 30 spaces to judges); the free parking provided to members of Board of Directors of nonprofit parking corporations; and the 19 free spaces at the Union Square Garage.

The members questioned Dick Dole and Paul Newman regarding free parking provided to members of the Board of Directors of City garages.

The Commission President noted that the Parking and Traffic Commissioners do not park free at the City garages and suggested that the Commission adopt a new policy on the matter.

Public Comment

Bob Plantholl, a resident of San Francisco, stated that the Commission is prudent and noted his support for the Commission's position on the matter.

*

Commissioner Louie commented on the free parking provided to members of the Board of Directors of the nonprofit garages. She suggested that instead of free parking, the members have the opportunity to purchase monthly parking spaces.

Commissioner Heminger suggested that free parking be limited to the garage staff listed in the survey. He opined that Board of Directors should not receive free parking privileges. He stated that City personnel should seek reimbursement for parking while on official business and not issued free parking cards. He opined that City employees should rely on the public transit system whenever possible.

Commissioner Heminger suggested that the staff prepare a policy on the matter and requested continuance of the item.

The President scheduled the matter for hearing at the August 3, 1993 meeting of the Commission.

Resolution No. 115-93-PA Directing the Department Parking and Traffic Executive Director to Give the San Francisco Unified School District 30 Days Notice to Terminate the Parking Authority's Month-to-Month Tenancy at the Redding Schoolyard Property

In April 1968, the San Francisco Parking Authority entered a 25-year lease with the San Francisco Unified School District to lease the Redding School playground for parking. The lease expired in April 1993.

The Director of Off-Street Parking provided the members with a briefing on the matter.

There was public comment.

Commissioner Heminger moved approval of the Resolution No. 115-93-PA. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Resolution No. 128-93-PTC Recommending that the Board of Supervisors Approve the Mayor's Request to Amend Section 213 of Part II, Chapter XI, of the San Francisco Municipal Code (Traffic Code) to Credit $8,000,000 of Parking Meter Collections to the General Fund in Fiscal Year 1993-94

The Executive Director briefed the members on the Resolution. He noted that the Board of Supervisors has the authority to acquire the funds without the Commission's approval.

The members briefly discussed the matter.

Commissioner Heminger moved approval of the Resolution 128-93-PTC. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and

Rosales
Noes - None
Excused - None

Update on Changes in the San Francisco General Hospital Garage Design

The Commission at the June 1, 1993 meeting directed the architect of the San Francisco General Hospital Garage to make revisions in the design of the San Francisco General Hospital Garage that would keep the Garage under a 40-foot height limitation. Following the Commission meeting, the architect conducted an analysis of the height limit modification. He discovered that the garage will still exceed the height limit by two feet.

The Executive Director reported on the matter.

George Langdon, project management of Fong & Chan Architect, answered Commission inquiries. He reported that the cost of excavating an additional 2 feet is anticipated to be $200,000 which reduces the savings approved by the Commission from $700,000 to $500,000. He stated that the 6th level could be removed from the garage but he noted that 100 parking spaces will be loss from the Garage.

The members questioned Mr. Langdon on the matter.

Commissioner Heminger asked if there would be a savings if the 6th floor was not built. Mr. Langdon replied that there would be a savings of approximately $120,000.

The President and Vice President noted their approval of the removal of the 6th floor.

Commissioner Heminger recommended continuing the matter for the July 20, 1993 meeting of the Commission to allow members time to review Wilbur Smith study on parking needs at the San Francisco General Hospital Garage.

Public Comment

Rae Ann Emery, a resident of the Hospital area, noted the neighbors concerns regarding the height of the Garage.

*

The matter was continued for the July 20, 1993 meeting of the Commission.

Resolution No. 129-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation to fund the Salaries and Related Costs of Hiring Adjudicators and a Director of the Citation Processing Program

and

Update on Transfer of Municipal Court Functions to the Department of Parking and Traffic

The Executive Director requested that the items be continued for the July 20, 1993 meeting of the Commission to allow staff to present a more detailed implementation plan of the new citation processing, collection, and adjudication system scheduled to begin in November, 1993.

There was no public comment.

Commissioner Rosales moved to continue the items to the Commission meeting of July 20, 1993. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Charter Amendment Proposing to Create A Department of Transportation

The Charter Amendment, proposed by Supervisor Carole Migden, to create a Department of Public Transportation is scheduled for hearing by the Board of Supervisors on Monday, July 12, 1993.

Commissioner Heminger recommended that the Commission seek amendments to the Charter Amendment. He stated that he agrees that Municipal Railway should be transferred from the Public Utilities Commission and combined with the Department of Parking and Traffic to report to a single Commission. He noted, however, that he does not agree with the proposal as currently drafted.

The Commissioner stated that the Charter Amendment would authorize the Board of Supervisors, after July 1994, to abolish the Commission and transfer the Department to a then pre-existing Public Transit Commission. He proposed requesting that the Charter Amendment be amended to include a full and simultaneous consolidation of the two Departments, that the Departments report to a single transportation Commission, and that the

Commission have broad expertise in all areas of transportation. He also noted his concern regarding segregated funds.

Commissioner Louie agreed with Commissioner Heminger. She also noted concern regarding the name "Public Transportation". She stated that the title does not address the issues of the Department.

Commissioner Rosales recommended holding a special meeting on the matter.

The Commission President commented on the demands and workload expected for the Commission and suggested expanding the membership from five to seven members.

Public Comment

Bob Plantholl reported that he does not favor the consolidation of the Department of Parking and Traffic with Municipal Railway. He stated that there has been numerous problems with Municipal Railway involving employees, cash, accounting, etc.

*

The matter was continued and will be discussed at the Recessed Meeting of the Parking and Traffic Commission and Parking Authority Commission meeting held on Thursday, July 8, 1993.

PUBLIC COMMENT

Bob Plantholl reported that many Parking Control Officers do not observe parking laws. He stated that many Officers park in bus and other restricted zones.

Mr. Plantholl suggested that the Commission consider employing volunteers to assist in parking enforcement.

*

David Reese, President and General Manager of Merrill's, addressed the members. On behalf of the merchants in the Downtown area, Mr. Reese urged the members not to change the white zones located on 5th Street at Market Street to yellow zones. The Executive Director stated that the zones will not be changed to yellow zone.

Mr. Reese inquired about the retail space in the 5th and Mission Garage. The President reported that the space will be placed out for bid.

Mr. Reese reported that the trees around the 5th and Mission Garage need trimming. The President requested that staff address the matter.

EXECUTIVE SESSION

The members entered into Executive Session at 8:27 p.m. to discuss a matter of pending litigation.

The Commission meeting reconvened at 8:40 p.m.

The Deputy City Attorney announced that no action was taken during the Executive Session.

The Commission meeting recessed at 8:43 p.m.

The President announced that the meeting will reconvene on Thursday, July 8 at 5.p.m. in Room 249 of City Hall unless otherwise posted.

Respectfully submitted,

Renee Faison
Commission Secretary

// PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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/// AGENDA

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NOTICE

RECESSED MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE SAN FRANCISCO PARKING AUTHORITY COMMISSION

The meeting of the Parking and Traffic Commission and the San Francisco Parking Authority Commission which was held on July 6, ~~1993~~ recessed at 8:47 p.m. That meeting will reconvened on **July 8, 1993 at 5:00 p.m. in Room 249 of City Hall** to continue discussion of the Charter Amendment proposing to create a Department of Transportation.

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

RECESSED MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

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Thursday, July 8, 1993
5:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Alice Villagomez, Personnel Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 5:08 p.m.

ROLL CALL

A Quorum was present.

The members discussed the Charter Amendment to Create a Public Transportation Commission.

Commissioner Heminger proposed the following changes to the Charter Amendment:

1. Create Department of Transportation with two bureaus: Bureau of Public Transit (Muni) and Bureau of Parking and Traffic (DPT). Chief of each bureau to be appointed by the Commission.

2. Create Transportation Commission with 7 members appointed by the Mayor, to serve at the pleasure, with experience or interest in transportation policy including but not limited to, public transit, parking and traffic issues.

3. Abolish the Public Utilities Commission and the Parking and Traffic Commission.

Commissioner Louie commented on the consolidation. She noted her preference to exclude the Department of Parking and Traffic from the consolidation. She opined that the Department of Public Transportation should include the Municipal Railway bus system and the Cable Cars.

Commissioner Rosales agreed that the Department of Parking and Traffic should not be consolidated with Municipal Railway.

Commissioner Heminger commented in support of the consolidation. He stated that Department of Parking and Traffic and Municipal Railway are both involved with transportation. He opined that the consolidation would be especially useful in such matters as enforcement of Muni drivers pulling into bus zones.

The Vice President noted his support for the consolidation if the merger occurs simultaneously with each Department having an equal partnership in the merger. He agreed with Commissioner Heminger's recommendation to have two bureaus and one Executive Director answering to the Commission.

The Vice President recommended adding language to Page 11 of the Charter Amendment Section 3.590 so that it will read: "Recognizing that the provision of efficient, safe and economical public transportation is essential to the welfare of the inhabitants of the city and count as well as to others who use the municipal railway and other municipal transit**, to use public parking, parking control and enforcement, and efficient traffic management,** there is hereby established a department of public transportation commission,..."

The President recommended that the Commission conceptually adopt what Commissioner Heminger has set forth and suggested that Commissioner Heminger draft a letter embodying his thoughts and the thoughts of the Commission. He stated that Commissioner Heminger could fax the draft letter to the Commission Secretary who could fax it to the Commission for comment and finalization by July 9, 1993.

Commissioner Louie moved the President's recommendations. Commission Heminger seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Vice President requested that the letter reference the fact that the Charter Amendment as currently drafted refers only to Municipal Railway and that the various provisions would have to be amended to include the Department of Parking and Traffic. The members agreed.

Commissioner Heminger stated that he would include the Vice President's comments in the letter.

ADJOURNMENT

Thereupon the meeting adjourned at 5:59 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

193
nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, July 20, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of Minutes of the July 6, 1993 Regular Meeting and July 8, 1993 Recessed Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. ***UNFINISHED BUSINESS***

   a. Resolution No. 129-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation to Fund the Salaries and Related Costs of Hiring Adjudicators and a Director of the Citation Processing Program
   b. Update on Transfer of Municipal Court Functions to the Department of Parking and Traffic

c. Update on Changes in the San Francisco General Hospital Garage Design

7. ***NEW BUSINESS***

a. Briefing on Terminal Separator Structure
b. Resolution No. 116-93-PA Approving an Extension of the Performing Arts Garage Lease
c. Resolution No. 117-93-PA Approving the Galaxy Theater Validation Agreement
d. Resolution No. 118-93-PA Approving Expenditure of Funds by the Uptown Parking Corporation to Award the Revenue Control Equipment Contract for the Sutter Stockton Garage
e. Resolution No. 119-93-PA Approving Expenditure of Funds by the Downtown Parking Corporation to Award the Revenue Control Equipment for the 5th and Mission Garage
f. Resolution No. 120-93-PA Urging the Board of Supervisors to Terminate the Lease with San Francisco Civic Plaza Corporation
g. Monthly Citation Report

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***EXECUTIVE SESSION***

Discussion of Proposed Settlement of Unlitigated Claim of Frank Schlessinger

Discussion of 5th and Mission Garage Expansion Fund Proceed Disbursements

10. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR

PARKING AND TRAFFIC COMMISSION MEETING
JULY 20, 1993

1. **Short-Term (30 Minute) Parking Meter - Establish**
   a. Fillmore Street, east side, from 72 feet to 93 feet south of California Street (21-foot zone - remove meter no. 2022).
2. **Short-Term Parking Meter - Revoke**
   a. Fillmore Street, west side, from 15 feet to 33 feet south of California Street (18-foot zone - remove meter no. 2029G).
3. **Blue Zone - Establish**
   a. Fillmore Street, west side, from 15 feet to 33 feet south of California Street (18-foot zone).
   b. 19th Street, south side, from 9 feet to 27 feet east of Diamond Street (18-foot zone).
   c. 118 Diamond Street, west side, from 7 feet to 25 feet south of 18th Street (18-foot zone).
   d. Minna Street, north side, from 13 feet to 34 feet west of 1st Street (21-foot zone).
4. **Special Truck Loading Zone (9 a.m. to 6 p.m., Monday through Friday) - Establish**
   a. 645 Harrison Street, south side, from 17 feet to 47 feet west of Vasser Place (30-foot zone).
5. **Blue Zone - Revoke**
   a. 645 Harrison Street, south side, from easterly crosswalk at Hawthorne Street to 22 feet east (22-foot zone).
6. **Yellow Zone - Establish**
   a. 66 Cleary Court, north side, from 10 feet to 54 feet east of Laguna Street (44-foot zone).
7. **Yellow Zone - Revoke**
   a. 66 Cleary Court, north side, from 99 feet to 129 feet east of Laguna Street (30-foot zone).
8. **Short-Term (30 Minute) Parking Meter - Establish**
   a. 3210 Geary Boulevard, north side, from 45 feet to 65 feet west of Spruce Street (20-foot zone - meter no. 3206).
   b. 754 Washington Street, north side, from 24 feet to 46 feet west of Wentworth Street (22-foot zone - meter 738).
9. **Short-Term (15 Minute) Parking Meter - Establish**
   a. 3727 Geary Boulevard, south side, from 111 feet to 133 feet east of 2nd Avenue (22-foot zone - meter no. 3713).
10. **Passenger Loading Zone (8 a.m. - 6 p.m., Monday through Friday) - Modify**
    a. 115 Diamond Street, east side, shift existing 76 foot white zone north to start from 20 feet south of north property line of 96 feet south (76-foot zone).

11. **Part-Time White Zone (11 a.m. - 2 p.m. and 4 p.m. - 7 p.m., Monday through Friday) - Establish**
    a. 633 Parnassus Avenue, south side, from Bus Zone to 40 feet east of 4th Avenue (40-foot zone - meter nos. 619G and 621G).
12. **White Zone - Establish**
    a. 835 Hyde Street, west side, from 130 feet to 152 feet south of Bush Street. (22-foot zone - meter no. 815).
    b. 624 Post Street, north side, from 19 feet to 39 feet east of Agate Alley (20-foot zone - remove meter no. 612).
13. **Short-Term (15 Minute) Parking Meter - Establish**
    a. Leavenworth Street, east side, from 80 feet to 100 feet north of Eddy Street (20-foot zone - meter no. 310).
14. **Part-Time Passenger Loading Zone (6 p.m. - 1 a.m.) - Revoke**
    a. Vallejo Street, south side, from 6 feet to 24 feet east of Van Ness Avenue (meter no. 1545 - sign only).
15. **Part-Time Passenger Loading Zone (5 p.m. to 2 a.m., Tuesday through Sunday) - Establish**
    a. Vallejo Street, south side, from 68 feet to 112 feet east of Van Ness Avenue (44-foot zone - meter no. 1537 and the adjacent 22 foot yellow zone. Two signs required.)
16. **Yellow Zone - Revoke**
    a. 580 - 4th Street, west side, from 45 feet to 65 feet south of Freelon Street (20-foot zone).
17. **Yellow Zone - Establish**
    a. Brannan Street, north side, from 16 feet to 46 feet west of 4th Street (30-foot zone).
18. **Metered Truck Loading (9 a.m. to 6 p.m., Monday through Friday) - Establish**
    a. Franklin Street, east side, from 0 feet to 20 feet south of Fern Street (20-foot zone - meter no. 1412).
19. **Compact Parking Meter Space - Establish**
    a. Washington Street, south side, from 50 feet to 67 feet east of Van Ness Avenue (17-foot zone - add meter).
20. **Muni Line No. 41 Bus Terminal - Establish**
    a. Main Street, east side, from 82 feet to 227 feet north of Howard Street (145-foot zone between driveways).
21. **Residential Permit Parking Area "H" - Extend**
    a. Junipero Serra Boulevard frontage road, east side, between Paloma Avenue and Moncada Way.
22. **Residential Permit Parking Area "U" - Extend**
    a. Dore Street, west side, between Bryant and Harrison Streets.
23. **Residential Permit Parking Area "G" - Extend**
    a. Lyon Street, both sides, between Post Street and Geary Expressway.
24. **Perpendicular (90-Degree Angle) Parking - Establish**
    a. Pennsylvania Avenue, west side, between 22nd and 23rd Street.

25. **Tow-away, No Stopping Anytime - Establish**
    a. Collins Street, east side, from Geary Boulevard to 25 feet northerly (25-foot zone).
    b. 19th Avenue, east side, from Holloway Avenue to 450 feet northerly (450-foot zone).
26. **No Parking Anytime - Rescind**
    a. Adair Street, both sides, between Capp Street and South Van Ness Avenue.
27. **Tow-away, No Parking Anytime - Establish**
    a. Adair Street, north side, between Capp Street to South Van Ness Avenue.
    b. Adair Street, south side, from Capp Street to 130 feet easterly (130-foot zone).
28. **One-Way Street - Establish**
    a. Adair Street, eastbound, between Capp Street and South Van Ness Avenue.
29. **Green Zone Time Extension - Establish**
    a. 251 Balboa Street, south side, from 4th Avenue to 22 feet easterly (22-foot zone, hours of operation to be extended to include the hours from 9:00 a.m. to 9:00 p.m., everyday).
    b. 6300 California Street, north side, from 25th Avenue to 43 feet westerly (43-foot zone, hours of operation to be extended to include the hours from 9:00 a.m. to 9:00 p.m., everyday).
30. **3-Ton Vehicle Weight Restriction - Establish (6-month Trial)**
    a. Clipper Street, between Dolores Street and Diamond Heights Boulevard.
    b. 25th Street, between Delores and Sanchez Streets.

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PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, July 20, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

EXCUSED:

Commissioner: Manuel A. Rosales

The President called the meeting to order at 4:11 p.m.

ROLL CALL

The Roll Call showed Quorum present at the meeting.

The President excused Commissioner Rosales from the meeting to attend to a family emergency.

The Vice President entered the meeting at 4:32 p.m.

Commissioner Louie moved to approve the Minutes of the July 6, 1993 Regular Meeting and the July 8, 1993 Recessed Meeting of the Parking and Traffic Commission and Parking Authority Commission.

Commissioner Heminger seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Louie, and Molinari**
Noes - None
Excused - Members Jordan and Rosales

EXECUTIVE DIRECTOR'S REPORT

The Executive Director:

- reported on a recent meeting held with the Parking Control Officers,
- briefed the members on his attendance at two community meetings,
- briefed the members on lease negotiations for the commercial space at the Polk-Bush Garage, and
- provided the members with details on a study of the traffic congested Lombard "Crooked" Street.

The Commission President suggested that staff contact the Fire Department for participation in the analysis.

Commissioner Heminger requested that members be briefed on the traffic mitigating measures at the conclusion of the study.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Louie

- Commented on the July 7, 1993 newspaper article that listed persons receiving free parking at City-owned garages. The Commissioner acknowledged her mother as receiving free parking as a member of the Portsmouth Square Garage Board of Directors and noted that her mother's

name was inadvertently omitted from the list. In addition, the Commissioner noted that Albert Lim was listed but stated that Mr. Lim has passed away.

The Commission President commented on another newspaper article on the subject of free parking. In the article, an executive of the Superior Court reported that the free parking passes are issued to the Court for use by the judges and the Court staff. The President requested that the Deputy City Attorney consult with his colleagues to determine if the Court executive is correct in his assumption.

- Recommended that a new parking policy be considered for Board of Director's of nonprofit parking corporations -- Directors be allowed to (1) purchase monthly parking passes at Garage they serve, or (2) be limited to four hours of free parking during garage business.

- Questioned staff concerning tour bus stands in Chinatown.

- Requested that staff contact the Film and Video Arts Commission regarding the traffic congestion caused by filming in Chinatown during the Summer weekends.

- Questioned staff concerning temporary Residential Parking Permits.

- Commended and thanked Commissioner Heminger for the letter he drafted to Supervisor Migden regarding the proposed Charter amendment to establish a Department of Public Transportation.

Lisbet Engerg, Public Information Officer of the Department, reported on the Board of Supervisors hearing on the Charter amendment. She stated that matter was continued for the July 26, 1993 meeting of the Board of Supervisors and noted that to date none of the amendments proposed by the Commission have been adopted.

*

The Vice President entered the meeting.

*

Commission President

- Commented on the practice of many Federal law enforcement officers to park illegally in the Federal Building area.

- Questioned staff concerning the white zone located on Van Ness Avenue at McAllister Street.

  The Vice President requested staff investigate the removal of the white zone located across from 90 Montgomery Street.

Commissioner Heminger

The Commissioner had no questions.

Commission Vice President

- Questioned staff concerning the authority of the U.S. Federal Park Police to issue parking citations.

- Instructed staff to send a letter to all City-owned garages to encourage courteous treatment of patrons.

- Questioned staff concerning the transfer of the Municipal Court functions to the Department.

CONSENT CALENDAR

Commissioner Heminger requested that items numbered 11 and 12 be removed from the Calendar. They are:

#11 **Part-Time White Zone (11 a.m. - 2 p.m. and 4 p.m. - 7 p.m., Monday through Friday) - Establish**

a. 633 Parnassus Avenue, south side, from Bus Zone to 40 feet east of 4th Avenue (40-foot zone - meter nos. 619G and 621G).

#12 **White Zone - Establish**

a. 835 Hyde Street, west side, from 130 feet to 152 feet south of Bush Street. (22-foot zone - meter no. 815).

b. 624 Post Street, north side, from 19 feet to 39 feet east of Agate Alley (20-foot zone - remove meter no. 612).

The Vice President of the Commission moved to adopt the balance of the Consent Calendar.

Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari
Noes - None
Excused - Member Rosales

Commissioner Heminger questioned staff concerning the white zones and the loss of meter space.

Commissioner Heminger moved to return to two items to the Consent Calendar. The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari
Noes - None
Excused - Member Rosales

*

Stuart Sunshine, representing the Mayor's Office, attended the meeting to discuss the Terminal Separator matter. Prior to that briefing, he briefed the Commission on the Board of Supervisors' hearing of the proposed Charter amendment to create a Department of Public Transportation.

He stated that the Mayor's Office does not support Supervisor Migden's decision regarding the Parking and Traffic Commission's recommendations. He reported on planned meetings with Supervisor Migden's Office regarding the matter.

The members offered to assist the Mayor's Office in way possible.

NEW BUSINESS

Briefing on Terminal Separator Structure

This matter was taken out of order in order to accommodate Stuart Sunshine.

Mr. Sunshine requested continuance of the matter for the August 3, 1993 Commission meeting to allow additional time for preparation of the briefing on the structure alternatives.

The President of the Commission noted that the matter will also be placed on the August 17, 1993 Commission agenda. He stated that a representative of the North Beach/Chinatown/Fisherman's Wharf area will be unavailable for the August 3, 1993 meeting and has requested the August 17, 1993 hearing. Mr. Sunshine stated that the schedule will be in keeping with the proposed public hearing process on the matter.

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger moved to continue the matter to the August 3, 1993 meeting of the Commission. The Vice President seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari
Noes - None
Excused - Member Rosales

UNFINISHED BUSINESS

Resolution No. 129-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation to Fund the Salaries and Related Costs of Hiring Adjudicators and a Director of the Citation Processing Program

Update on Transfer of Municipal Court Functions to the Department of Parking and Traffic

Jocelyn Kane, a Research Analyst of the Department, briefed the Commission on Resolution No. 129-93-PTC and provided an overview of the plans to transfer of the Municipal Court Functions to the Department.

She reported on the transfer of approximately 57 employees from the Court to the Department and briefed the members on the 21 new positions required in that Division.

Ms. Kane described the old Court system and the new Administrative system for processing and adjudificating of citations.

The President questioned Ms. Kane and the Personnel Director about the positions to be transferred to the Department.

Commissioner Heminger commented on the new costs that the Department will be assuming as a result of AB408. He suggested that the Department formulate a fact sheet listing the new costs and contact the league of cities involved in the process requesting that they do the same. He suggested that the fact sheets then be sent to the author of AB408.

The President questioned Ms. Kane regarding the Organizational Chart of the new Administrative Adjudication Section of the Department. He recommended that Administrative Adjudication section be made a Bureau that has equal status with the Enforcement Division. He also instructed Ms. Kane to put the Assistant Manager box under the Manager box and requested that a new Departmental Organizational Chart be prepared incorporating the new Bureau.

Commissioner Heminger suggested having the Parking Citation Process Flow Chart made available at Municipal Court during the transition. He spoke of the need for an aggressive public outreach program.

Commissioner Heminger made several suggestions for changes in the Parking Citation Process Flow Chart. Ms. Kane noted the changes and agreed with the Commissioners recommendations.

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger moved two amendments to the second Whereas clause of the Resolution so that the clause will read:

> **"Whereas, A smooth transfer of function that does not disrupt ongoing citation processing and adjudication will be ensured by *transferring*, hiring and training hearing officers, clerical staff, and a *Manager* of this program..."**

The Vice President seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

On motion of Commissioner Heminger, seconded by the Vice President, the Resolution was adopted as amended.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari
Noes - None
Excused - Member Rosales

*

The meeting recessed at 6:10 p.m. and reconvened at 6:23 p.m.

*

Update on Changes in the San Francisco General Hospital Garage Design

At the July 6, 1993 meeting of the Commission, a decision on the San Francisco General Hospital Garage design was deferred pending review by the Project Architect of the impact of reducing the Garage from six levels to five levels. In addition, the Commission expressed a desire to review the pending Wilbur Smith Economic Analysis on the project before voting on the matter.

The Project Architect provided the members with a written report on the matter as requested. The Wilbur Smith analysis was not available for Commission review because of late submittal of information from the Hospital.

The Executive Director reported on the alternatives presented to the Commission:

(1) 811 parking stalls, 6 levels, at $15,105 per stall
(2) 1,115 parking stalls, 6 levels, at $13,070 per stall
(3) 680 parking stalls, 5 levels, at $15,074 per stall
(4) 939 parking stalls, 5 levels, at $13,876 per stall

He noted the staff's recommendation on alternative #1.

Commissioner Heminger questioned the Architect concerning the cost for future expansion of the project.

Public Comment

Rae Ann Emery, a resident of the Hospital area, addressed the Commission concerning the proposed alternatives. She noted her support and the support of

her neighbors for alternative #3. She opined that the Garage would have difficulty filling an 800 stall Garage.

Jerry Rankin, representing the San Francisco General Hospital, stated his support for alternative #1.

*

The Vice President moved to adopt alternative #1. The motion failed because of a lack of a second.

Commissioner Louie moved to adopt alternative #3 of the plan. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

On behalf of her neighbors, Rae Ann Emery thanked the Commission.

NEW BUSINESS

Resolution No. 116-93-PA Requesting that the Board of Supervisors to Approve a Month-to-Month Extension of the Performing Arts Garage Lease

The Performing Arts Garage is leased to Five Star Parking Company under a five-year lease that is scheduled to expire on September 30, 1993.

The Director of Off-Street Parking briefed the Commission on the project. He noted that a month-to-month extension of the lease would give staff the opportunity to develop a strategy that will involve more minority and woman-owned businesses in the bidding process for the parking operator management contract.

The Vice President moved approval of Resolution No. 116-93-PA. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

Resolution No. 117-93-PA Approving the Galaxy Theater Validation Agreement

The Galaxy Theater is interested in implementing weekday matinees at the Theater. In order to comply with City Planning Code regulations, the operator of the Theater must provide 200 off-street parking spaces within 800 feet of the Theater.

The Director of Off-Street Parking briefed the members on the Resolution and United Artist's interest in entering into an agreement with the Polk-Bush Garage for 25 parking spaces during the weekday afternoons.

The President requested the removal of the temporary signs at the Polk-Bush Garage.

Commissioner Heminger commented on the submittal of the Parking Validation Agreement in draft form to the Commission. The Commissioner noted his disapproval of the practice remarked that in the future documents should be presented to the members in final form.

The Deputy City Attorney explained that negotiations on the Agreement continue and noted that there will be no substantial changes to the terms of the final Agreement.

The President of the Commission stated that the matter could be re-calendared after the vote if it was determine that substantial changes had been made to the document.

The Vice President noted a typographical error in the Resolution and requested staff make the appropriate changes.

PUBLIC COMMENT

There was no public comment.

*

The Vice President moved the approval of the Resolution and the Parking Validation Agreement with the understanding that (1) staff will furnish the members with the final Agreement and (2) the Commission will reschedule the matter for hearing if it is determined substantial changes were made to the final document.

Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

Resolution No. 118-93-PA Requesting the Board of Supervisors to Authorize the City of San Francisco Uptown Parking Corporation to Expend Funds Not to Exceed $614,964 to Purchase New Revenue Control Equipment and to Pay for Related Installation Costs at the Sutter Stockton Garage

The Director of Off-Street Parking briefed on the project.

The President of the Commission questioned the Director of Off-Street Parking regarding the bidders on the project.

Public Comment

There was no public comment.

*

Commissioner Heminger asked if installation will be accomplished before the Holiday Season. The Director of Off-Street Parking stated that the equipment will not be installed before the Holiday Season.

Commissioner Heminger asked if there will be an automatic vehicle identification component in the project. The Director of Off-Street Parking stated that the consultant recommended that car key use is a better system and less expensive than automatic vehicle detection.

The Vice President noted a typographical error in the title of the Resolution.

Commissioner Heminger moved approval of the Resolution.
Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

Resolution No. 119-93-PA Approving Expenditure of Funds by the Downtown Parking Corporation to Award the Revenue Control Equipment for the Fifth and Mission Garage

The Director of Off-Street Parking reported that no Commission action is necessary on the purchase of the Fifth and Mission revenue control equipment.

The Deputy City Attorney explained that the funds for the project have been appropriated in the construction budget.

Commissioner Heminger asked if the Corporation would award the contract without a competitive bidding process. The Director of Off Street Parking reported that the Corporation is committed to a competitive bidding process.

Commissioner Heminger moved to table Resolution No. 119-93-PA. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

Resolution No. 120-93-PA Urging the Board of Supervisors to Adopt An Ordinance (A) Terminating the Land Lease Between the City and County of San Francisco and the City of San Francisco Civic Plaza Parking Corporation, and (B) Authorizing the Director of the Department of Parking and Traffic to Enter into an Interim, Month-to-Month Agreement with System parking for the Operation of the Civic Plaza Garage Pending Completion of Public Bidding for the Long-Term Operation of the Garage

The President noted a typographical error in Section 1 of Exhibit A.

Commissioner Heminger moved approval of the Resolution.
Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

Monthly Citation Report

The Executive Director presented the Monthly Citation Report to the Commission.

Commissioner Heminger requested that in the future a chart be prepared including trend lines that list the number of personnel, types of the violations and the fines imposed.

PUBLIC COMMENT

Roger Hansen, a resident of San Francisco, addressed the members on the matter of sidewalk parking. Mr. Hansen noted his frustration regarding the Department's lack of response to his requests for enforcement over a three-year period. He reported on incidents of sidewalk parking by commercial businesses in the Market Street area. He also reported on illegal parking in his neighborhood at 20th and Eureka Streets.

The Executive Director instructed staff to send Parking Control Officers immediately to Mr. Hansen's neighborhood and indicated that he monitor the other locations mentioned.

The Executive Director noted that the issuance of citations for parking on the sidewalk has increase 14% in 1992.

*

Shirley Bates, Chairman of Traffic and Transportation Committee of the Russian Hill Neighbors, and **Austin Morrill**, a Russian Hill resident, addressed the Commission concerning parking problems and congestion in the Russian Hill area. They asked the Commission for a commitment to increase parking spaces in the area.

Ms. Bates stated that a few years ago the neighbors in her area requested perpendicular parking on Chestnut Street between Larkin and Hyde but were informed by the Traffic Engineering Division that the street was too short for perpendicular parking.

The President instructed the Bureau Chief for Traffic to investigate the matter.

Ms. Bates reported on red and white zones in the area. She requested that the Department investigate the possibility of eliminating many of the zones.

She also addressed the Commission concerning congestion on Lombard Street.

*

Chuck Slaton, a San Francisco resident, addressed the Commission concerning illegal parking on the Langton/Harrison Street corridor. He reported that he has contacted the Department for ten months regarding illegal parking in his neighborhood and the lack of enforcement but noted that little has been done.

Mr. Slaton alleged that Parking Control Officers and Police Officers park on Harrison Street between 8:00 a.m. and 5:00 p.m. each day in zones in which parking is limited to certain time periods.

Mr. Slaton stated that he has a Residential Permit Parking Permit for the area and a commercial plate; however, it takes him up to 30 minutes to locate a parking space.

EXECUTIVE SESSION

The Commission Meeting convened in Executive Session at 7:40 p.m. to discuss:

(1) proposed settlement of Unlitigated Claim of Frank Schlessinger, and
(2) 5th and Mission Garage Expansion Fund Proceed Disbursements.

The Commission Meeting reconvened at 7:49 p.m.

The Deputy City Attorney reported that no action was taken on the matters discussed during the Executive Session.

Commissioner Heminger moved to approve the Resolution (number 130-93-PTC) recommending to the Board of Supervisor settlement of the unlitigated claim of Frank Schlessinger (Claim #91-05621).
Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

*

The President addressed Attorney Paul Newman regarding the July 7, 1993 letter from Deputy City Attorney Wayte to the President of the Commission regarding the Fifth and Mission Garage expansion and interpretation of Trust Indenture. The

President asked if Mr. Newman has read the letter. Mr. Newman responded that he has not read the letter.

The President requested that the letter be sent to Mr. Newman, the members of the Board of Directors of the nonprofit Corporation of the Garage, the Trustee of the Garage, the Construction Manager, the Bond Counsel, Marvin Marx, and Harvey Rose (Attention Bill Cartwright). He calendared the matter for discussion at the August 3, 1993 meeting of the Commission.

Commissioner Heminger moved to waive the confidentiality of the July 7, 1993 letter from Deputy City Attorney Wayte to Commissioner Molinari regarding the Fifth and Mission Garage expansion/interpretation of the Trust Indent.

Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari**
Noes - None
Excused - Member Rosales

ADJOURNMENT

Thereupon the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, August 3, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of Minutes of the July 20, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. ***UNFINISHED BUSINESS***

   a. Briefing on Terminal Separator Structure
   b. City Attorney Opinion Regarding the 5th and Mission Expansion and the Interpretation of the Trust Indenture
   c. Free Parking at City Garages

7. ***NEW BUSINESS***

   a. Resolution No. 131-93-PTC Amending Section 11.1 (a) and (c) and Section 11.2 of Article 1.1 of the San Francisco Traffic Code to Transfer Authority for Issuance of Vehicle Press Card from the Chief of Police to the Director of the Department of Parking and Traffic
   b. Bus Zone Violation Penalty
   c. Monthly Revenue Report

8. ***PUBLIC COMMENT***

   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

Consent Calendar
Parking and Traffic Commission Meeting
August 3, 1993

1. **Meter Truck Loading Zone (8 a.m. to 6 p.m., Monday through Saturday) - Establish**
   a. 23rd Avenue, east side, from 10 feet to 31 feet north of Geary Boulevard (21-foot zone, meter no. 398).
2. **Short-Term (15 Minute) Parking Meter - Establish**
   a. 3499 Sacramento Street, south side, from 2 feet to 22 feet east of Laurel Street (20-foot zone, meter no. 3439).
   b. 321 Judah Street, south side, from 79 feet to 101 feet west of 8th Avenue (22-foot zone, meter no. 309).
3. **Part-Time Passenger Loading Zone (8 a.m. to 3 p.m., Sunday Only) - Establish**
   a. 1430 Mason Street, east side, from 14 feet to 36 feet south of north property line (22-foot white zone).
4. **White Zone - Revoke**
   a. 1400 Mason Street, east side, from 0 feet to 20 feet north of Pacific Avenue (20-foot zone).
5. **White Zone - Establish**
   a. 1400 Mason Street, east side, from 18 feet to 48 feet north of Pacific Avenue (30-foot white zone).
6. **Blue Zone - Establish**
   a. 1400 Mason Street, east side, from 0 feet to 18 feet north of Pacific Avenue (18-foot blue zone).
7. **Part-Time Passenger Loading Zone Extended Hours - Establish**
   a. 1630 Stockton Street, east side, from 0 feet to 28 feet north of the parking meter no. 1614. This is the white zone in front of the Post Office. (28-foot zone - effective hours are 9 a.m. to midnight, everyday).
8. **Part-Time Passenger Loading Zone (6 a.m. to 9:30 a.m.; 3 p.m. to 6:30 p.m., Monday through Friday) - Establish**
   a. O'Farrell Street, south side, from 0 feet to 50 feet west of Fillmore Street (50-foot white zone).
   b. Eddy Street, north side, from 0 feet to 40 feet west of Fillmore Street (40-foot white zone).
9. **Blue Zone - Establish**
   a. Ocean Avenue, south side, from the extension of the east property line of Santa Ana Avenue to 18 feet easterly (18-foot zone).
10. **Tow-Away, No Stopping Anytime - Establish**
    a. Nueva Avenue, north terminus, north of Blanken Street (dead-end portion adjacent to the freeway).
    b. 17th Street, north side, between Hartford and Castro Streets.
11. **Perpendicular (90-Degree Angle) Parking - Establish**
    a. Ulloa Street, south side, between 40th and 41st Avenues.

12. **Temporary Street Closure for Placement of Tables and Chairs (11:30 a.m. to 2:30 p.m., Daily, Including Holidays) - Establish 1-Year Trial**
    a. Harlan Place, between Grant Avenue and Mark Lane.
    b. Mark Lane, between Bush Street and Harlan Place.
13. **Perpendicular (90-Degree Angle) Parking - Establish**
    a. Tennessee Street, east side, between Mariposa and 18th Street.

k M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, August 3, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Tim Johnson, Bureau Chief for Parking
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:06 p.m.

ROLL CALL

The roll call showed Quorum present.

ADOPTION OF MINUTES

The Vice President moved to approval of the Minutes of the July 20, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

Commissioner Louie requested that the Commission Secretary correct a clerical error in the July 6, 1993 Commission Minutes. She stated that the third paragraph on page 9 should read:

> "...the 47 free parking ***spaces*** at the ***Performing Arts Garage*** (including 30 spaces to judges);..."

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported on:

- the Departmental picnic,
- the plans to reevaluate parking on Clement Street,
- the Board of Supervisors' adoption of the amended Charter Amendment, and
- the selection of Martha Gamble as the Director of the Enforcement Division.

In addition, the Executive Director introduced the 12 Traffic Engineering interns to the members.

The Vice President of the Commission requested that staff provide the members with a photocopy of the Charter Amendment as adopted the Board of Supervisors.

COMMISSIONERS' QUESTIONS AND MATTERS

Following are the issues and questions raised by the members:

The Commission Vice President

- Inquired about the Civic Center Plaza Garage management contract. The Bureau Chief for Parking reported that staff will return to the Commission in February 1994 with recommendations on the Civic Center Garage management contract.

- Questioned staff about the violation for parking within three feet of a disabled access ramp. The Commissioner requested that staff publicize information on the violation for public information.

Commissioner Louie

- Asked about the status of Metropolitan Parking Corporation litigation. The Deputy City Attorney stated that a closed session report on the matter is forthcoming.

The Commission President

- Instructed the Bureau Chief for Parking to provide the members with a spreadsheet and graph illustrating the daily distribution and deployment Parking Control Officers.

- Requested an update on the Lombard Street traffic study. The Bureau Chief for Traffic reported on various aspects of the study and noted that staff is currently reviewing video tapes of the area.

- Directed the Deputy City Attorney to investigate and report back to the members on specifications of the new Sunshine Ordinance.

- Instructed staff to return to the Commission in 45 days with a policy on the phasing out of white zones in front of apartment buildings.

Commissioner Rosales

- Directed staff to investigate allegations of meter tampering in front of Star's Restaurant.

- Commented on a complaint received from a constituent regarding illegal parking in the Presidio area and requested that staff investigate the matter.

Commissioner Heminger

- Requested that staff address the issue of double parked vehicles on Bush and Pine Streets during peak hours of the day.

- Questioned staff concerning the Department's participation in the October 1993 parking ticket amnesty. The Commissioner noted the importance of the members' participation in such matters and requested that, when timing permits, proposals be presented to the members for comment.

- Questioned staff concerning the new lime green meter heads. The Executive Director explained that the green meters

represent short-term parking and symbolize the green zones in non-metered areas.

CONSENT CALENDAR

The Vice President of the Commission requested the removal of Item #12 from the Consent Calendar for discussion. That item is:

Temporary Street Closure for Placement of Tables and Chairs (11:30 a.m. to 2:30 p.m., Daily, Including Holidays) - Establish 1-Year Trial

a. Harlan Place, between Grant Avenue and Mark Lane.
b. Mark Lane, between Bush Street and Harlan Place.

Commissioner Rosales moved to adopt the balance of the Consent Calendar. Commissioner Heminger seconded the motion.

***VOTE*: AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

The Vice President questioned the Bureau Chief for Traffic concerning the street closures. The Bureau Chief explained that the closures will occur only during lunch hours and will be used by restaurants in the area for cafe-styled seating.

Commissioner Louie moved to return Item #12 to the Consent Calendar. The Vice President seconded the motion.

***VOTE*: AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

UNFINISHED BUSINESS

Because of the expected length of the briefing on the Terminal Separator, the Commission President changed the order of business of the Agenda to accommodate those persons present to hear the balance of the Agenda.

City Attorney Opinion Regarding the 5th and Mission Garage Expansion and the Interpretation of the Trust Indenture

The Commission President observed that the attorneys representing the Garage were not present to discuss the matter.

Commissioner Rosales moved to continue discussion of the City Attorney opinion to the August 17, 1993 meeting of the Commission. Commissioner Heminger seconded the motion.

PUBLIC COMMENT

There was no public comment.

***VOTE*:** **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

Free Parking at City Garages

At a previous meeting of the Commission, the members instructed staff to prepare a policy on free parking at City garages.

The Bureau Chief for Parking described the proposed policy on free parking and requested input and direction from the members in finalizing the document.

The President directed staff to contact the Budget Analyst to request his assistance in determining the cost of free parking to the City.

Commissioner Louie commented on free parking provided to Board of Directors of nonprofit garages. She stated that the Board members feel they are contributing to the community and would like to retain the free parking privilege. She recommended changing the parking policy to include two new parking options for the Directors -- (1) Board of Directors can purchase monthly passes, or (2) Directors can park free for a maximum four hours per day.

The President commented on and questioned staff about the recommendation to allow the Department of Recreation and Park to develop their own policy on the garages under their management.

The President noted that the Commission members and Departmental staff do not accept free parking. He opined that the acceptance of the free parking is a misuse of the City property.

Commissioner Heminger reminded staff to contact the various agencies that currently receive free parking to determine what extent they avail themselves to the privilege and to contact the Chief Administrative Officer regarding parking by the presiding judges of both Courts.

Commissioner Heminger moved to delete the exemption in the policy for Recreation and Parking personnel. Commissioner Rosales seconded the motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

*

Commissioner Heminger moved to instruct staff to prepare a resolution to accompany the parking policy that will urge the Board of Supervisors to discontinue the provision of free parking for judges and employees of the Department of Public Works and to replace that policy with a reimbursement for the conduct of official business. Commissioner Rosales seconded the motion.

The President urged Commissioner Heminger to amend his motion to allow judges to purchase reserved parking spaces at the Civic Center Plaza Garage.

Commissioner Heminger questioned staff concerning the parking capacity at the Civic Center Plaza Garage. The Bureau Chief for Parking reported that there is adequate space at the Garage.

Commissioner Heminger accepted the substitution as recommended by the President. Commissioner Rosales seconded the amended motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

Commissioner Heminger moved to prohibit free parking at City garages by members of the Board of Directors of the nonprofit parking corporations.

Commissioner Heminger opined that there is a distinction between the directors and the judges. He noted that judges serve each day at City Hall. He remarked that it is a privilege to serve on the Boards of nonprofit garages (as it is a privilege to serve on City Commissions) and recommended the prohibition of free parking.

There was no second to the motion; therefore the motion failed.

Commissioner Louie moved that Board members of the nonprofit garage corporations be given the option to purchase monthly parking passes (over and above monthly caps) or to park free for a maximum of four hours per day when on official business in the garages they serve. The Vice President seconded the motion.

***VOTE*:** **AYES - Members Jordan, Louie, Molinari and Rosales**
NOES - Member Heminger
EXCUSED - None

PUBLIC COMMENT

There was no public comment.

Commissioner Rosales moved to forward the matter to staff and directed staff to return to the Commission in 30 days with a policy on free parking at City garages. Commissioner Heminger seconded the motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

NEW BUSINESS

Resolution No. 131-93-PTC Amending Section 11.1 (a) and (c) and Section 11.2 of Article 1.1 of the San Francisco Traffic Code to Transfer Authority for Issuance of Vehicle Press Card from the Chief of Police to the Director of the Department of Parking and Traffic

The Executive Director briefed the members on the Resolution to transfer authority for issuance of vehicle press cards from the Chief of Police to the Executive Director of the Department of Parking and Traffic. He reported that there are approximately 1,000 authorized permits currently in effect and numerous unauthorized permits. The Executive Director stressed the need to reevaluate the procedure and to control issuance of the permits.

Commissioner Rosales moved to adopt the Resolution to transfer authority for issuance of vehicle press cards from the San Francisco Police Department to the Department of Parking and

Traffic and instructed staff to return to the Commission with recommendations on how to manage the process and issuance of the permits.
Commissioner Heminger seconded the motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

Commissioner Heminger instructed staff to provide the members with a list of outstanding permits.

Bus Zone Violation Penalty

This matter was placed on the Agenda at the request of the Transportation Committee of the Senior Action Network.

Bob Planthold, a lobbyist for the Senior Action Network, urged the members not to change the current bus fine. He also addressed the members regarding the dangers of insufficient enforcement of bus zones.

Jeanne Lynch, a representative of the Transportation Committee of the Senior Action Network, commented on the Network's desire to retain the current level of the bus zone fine and not to lower the fine.

Geraldine Erp, President of the Senior Action Network, remarked that a rollback in bus zone fine would give a bad message to the public. She stated that the current fine has been successful in lowering the number of violations for the offense.

Henry Evans, member of the North of Market Planning Coalition, commented on his preference that the bus zone fine remain under State jurisdiction.

Monthly Revenue Report

The Budget and Finance Director presented the members with the final revenue report of Fiscal Year 1992-93.

She reported on the decrease in the number of citations issued and attributed that decrease to three problems:
-the meter vandalism,
-the lost of eight Parking Control Officers during the Fiscal Year, and

-the reassignment of 50 Parking Control Officers from General Enforcement to the Dispatch unit.

She briefed the members on meter revenue and noted that revenue from the daily average collection is up.

She reported on garage revenue and noted that there were facilities and equipment capital expenditures from the Sutter Stockton Garage that do not appear on the report as expenses because they were capitalized.

Commissioner Heminger instructed staff to contact the Budget Analyst regarding the issue of capitalization and whether it is particular to the Sutter Stockton Garage or exists at other garages as a policy matter.

*

The meeting recessed at 5:39 p..m., and reconvened at 5:51 p.m.

*

UNFINISHED BUSINESS

Briefing on Terminal Separator Structure

Pursuant to the Board of Supervisors' Resolution #229-93, the Department of City Planning was directed to develop alternatives to the freeway ramps from the Bay Bridge and I-80/US-101. Caltrans has given the City a deadline of September 1, 1993 to respond to this issue.

Rebecca Kholstrand, representing the Department of City Planning, briefed the members on the report released by the Department of City Planning that describes alternatives to replace the Terminal Separator Structure and to rehabilitation of the existing Transbay Terminal.

Stuart Sunshine, representing the Mayor's Office, answered financial questions raised by the Commissioners.

Jack Flack, a Department of Parking and Traffic Engineer, presented members with information on the interim traffic improvements.

PUBLIC COMMENT

Clark Manus, Chair of the Citizens Advisory Committee on Terminal Separator/Transbay Terminal, addressed the members. He reported

that the consensus of the Citizens Advisory Committee is that the alternatives are the solution and not a rebuild of the project as proposed by Caltrans. He stated that the alternatives presented by the City Planning Department provide cost savings, flexibility for the long-term, and land use opportunities.

Michael Alexander, President of North Beach Neighbors and member of the Ad Hoc Committee of the Terminal Separator, remarked that the alternatives presented by the Department of City Planning are better than the alternatives presented by Caltrans. He asked the Commission to pay attention to the importance of interim traffic improvements.

Stephen Pelt, employee of the First and Market Street area, spoke of the gridlock at First and Market Streets and at Harrison Street and the Embarcadero. He noted that many of the studies that have been conducted in the area were conducted at 2 o'clock in the afternoon. He suggested that traffic capacity at peak hours be considered. Mr. Pelt opined that one solution may be a third deck on the Bay Bridge equipment with train tracks.

The Vice President instructed staff to invite the Caltrans Project Manager to the August 17, 1993 meeting of the Commission.

Commissioner Heminger commented on the recommendations and opined that the process appears to be driven by a desire to find developable land rather than to restore access. He requested that at the August 17, 1993 meeting, staff provide members with a report on the transportation elements of the proposed alternatives.

Commissioner Rosales moved to continue the review of the matter for the August 17, 1993 meeting of the Commission. Commissioner Louie seconded the motion.

VOTE: **AYES - Members Heminger, Jordan, Louie, Molinari and Rosales**
NOES - None
EXCUSED - None

PUBLIC COMMENT

Michael P. Barrett, a San Francisco resident, addressed the Commission concerning two issues -- (1) the possible enforcement of litter laws by the Department of Parking and Traffic, and (2) the reassessment of City parking laws to increase on-street parking.

The President instructed the Executive Director to address Mr. Barrett's concerns.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, August 17, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of Minutes of the August 3, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. ***UNFINISHED BUSINESS***

   a. Hearing on Terminal Separator Structure
   b. City Attorney Opinion Regarding the 5th and Mission Expansion and the Interpretation of the Trust Indenture

7. ***NEW BUSINESS***

a. Approval of Performing Arts Garage Bid Documents
b. Resolution No. 133-93-PTC Rescinding the Parking Authority July 6, 1993 Motion to Design and Bid Out a 680 Space San Francisco General Hospital Garage; Authorizing Staff to Negotiate and the Director of the Parking Authority to Enter Into an Amendment to the Architect Contract to Complete Design and Working Drawings for Both the 811 and 1150 Space Garage Plans; and Authorizing Parking Authority Staff to Bid Out the San Francisco General Hospital Garage in 811 and 1150 Space Configurations
c. Resolution No. 132-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $97,827 of Transportation Development Act (TDA) Article 3 Funds by Reallocating Unused Fund from the 1990-91 and 1991-92 Program Years to Several Bicycle and Pedestrian Projects Described Herein, Foregoing Reimbursement of Indirect Costs
d. Monthly Citation Report

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION MEETING
August 17, 1993

1. **Short-Term (30 Minute) Meter - Establish**
   a. 3100 Mission Street, west side, from 42 feet to 64 feet south of Army Street, (22-foot zone, meter no. 3106).
2. **Green Zone - Establish**
   a. 1850 Army Street, north side, from 0 feet to 18 feet east of Connecticut Street, (18-foot zone).
3. **Blue Zone - Establish**
   a. 1398 -14th Avenue, east side, from the crosswalk to 18 feet north, (18-foot zone).
4. **Green Zone - Establish**
   a. 1435 Folsom Street, south side, from 0 feet to 18 feet east of Juniper Street, (18-foot zone).
5. **Yellow Zone - Establish**
   a. 1 Juniper Street, east side, from 79 feet to 119 feet south of Folsom Street, (40-foot zone).
      Note: The painting of this curb is subject to the repair of the curb along the frontage of this business on Juniper Street.
6. **Part-Time White Zone - Revoke**
   a. 500 Van Ness Avenue, east side, from 7 feet to 51 feet north of McAllister Street (44-foot zone, parking meters 502 and 504).
7. **Part-Time Passenger Loading Zone (11:30 a.m. to 2:00 p.m. and 6:00 p.m. to 9:00 p.m. - Everyday) - Establish**
   a. 1326 Powell Street, east side, from 85 feet to 123 feet north of Pacific Avenue (38-foot zone, meter nos. 1310 and 1312).
8. **White Zone - Revoke**
   a. 3155 Army Street, south side, from west property line to 30 feet easterly (30-foot zone).
9. **Part-Time White Zone - Establish**
   a. 3155 Army Street, south side, from 8 feet to 30 feet east of the west property line (22-foot zone).
      Note: The hours of this white zone will be Monday through Friday, 6:00 p.m. to 10:00 p.m.; Saturday, Noon to 9:00 p.m.; Sunday, 9:00 a.m. to 10:00 p.m.
10. **Short-Term (30 Minute) Parking Meter - Establish**
    a. 1226 Stockton Street, east side, from 111 feet to 133 feet north of Pacific Avenue (22-foot zone, meter no. 1214).
11. **Metered Truck Loading Zone (5 p.m. to 6:00 p.m., Monday through Saturday) - Revoke**
    Part-Time Passenger Loading Zone (5:00 p.m. to 2:00 a.m. - Everyday) Signs Only - Establish
    a. 181 Eddy Street, south side, from 60 feet to 106 feet east of Taylor Street (46-foot zone, meter nos. 137 and 139).

12. **Part-Time Passenger Loading Zone (Tuesday, 7:00 p.m. to 9:30 p.m.; Thursday, 7:00 p.m. to 9:00 p.m.; Friday 6:30 p.m. to 9:30 p.m.; Sunday, 9:00 a.m. to 5:00 p.m.) - Establish**
    a. 1414 Hyde Street, east side, from south property line to 18 feet north (18-foot zone).
13. **Part-Time Passenger Loading Zone, (Saturday, 8:00 a.m. to 3:00 p.m.; Wednesday, 6:00 p.m. to 9:00 p.m.) - Establish**
    a. 2409 Washington Street, south side, from 7 feet west of the east property line to 29 feet west (22-foot white zone).
14. **White Zone -Revoke**
    a. 1660 McAllister Street, north side, from 16 feet to 76 feet east of the west property line (60-foot zone).
15. **Part-Time White Zone - Establish**
    a. 1660 McAllister Street, north side, from 16 feet to 38 feet east of the west property line (22-foot zone).
    Note: The hours of this white zone will be 7:00 a.m. through 10:00 p.m., everyday.
16. **Diagonal (45-Degree Angle) Parking - Establish**
    a. Vermont Street, east side, from 25th Street to 122 feet northerly (122-foot zone).
17. **Perpendicular (90-Degree Angle) Parking - Establish**
    a. Vicente Street, both sides, between 42nd and 43rd Avenues.
18. **No Parking Anytime - Establish**
    Residential Permit Parking Area "D" - Rescind
    a. Natick Street, west side, from 20 feet to 40 feet north of Wilder Street (20-foot zone).
19. **One-Way Street - Establish**
    a. Natick Street, northbound, between Wilder and Chenery Streets. (The Stop sign at Wilder Street will be relocated to Chenery Street in conjunction with this change.)
20. **No Parking Anytime - Establish**
    a. Child Street, both sides, from Telegraph Place to 20 feet south of north terminus (replaces existing red zones).
21. **Tow-away, No Stopping Anytime - Establish**
    a. Howard Street, north side, from 290 feet to 480 feet west of 3rd Street (190-foot zone along outside portion of island).
22. **Tow-Away, No Stopping Anytime, Except Taxis - Establish**
    a. Howard Street, north side, from 80 feet to 190 feet west of 3rd Street (110-foot zone within the parking bay).

k M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, August 17, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: Tim Johnson, Acting Executive Director
Mark Rand, Traffic Engineer
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:05 p.m.

ROLL CALL

The roll call indicated Quorum present. Commissioner Heminger entered the meeting at 4:07 p.m. and the Vice President of the Commission entered the meeting at 5:26 p.m.

ADOPTION OF MINUTES

Commissioner Rosales moved to adopt the Minutes of the August 3, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Louie, Molinari and Rosales
Noes - None
Excused - Members Heminger and Jordan.

EXECUTIVE DIRECTOR'S REPORT

The Acting Executive Director reported the following:

- The Housing and Land Use Committee of the Board of Supervisors voted unanimously in support of the Mayor's Resolution requesting Caltrans to halt construction of the Terminal Separator Structure and the City to study alternatives.
- The City prevailed in jury trial on a claim regarding the intersection of Davis and Vallejo Streets.
- The staff will be meeting with the Mayor's Office on the Supplemental Appropriation for Assembly Bill 408.
- The President of the Commission and Commissioner Heminger met with Mayor Jordan and the City Departments to discuss the configuration of the San Francisco General Hospital Garage.
- Supervisor Hallinan's Office has contacted the Department regarding Sunday rates for the 7th and Harrison Lot. The matter will appear on the September 7, 1993 Commission Meeting agenda.
- Staff attended a meeting of the Recreation and Park Commission held in Chinatown.
- The Departmental Picnic date has changed to October 3, 1993.

*

Commissioner Heminger entered the meeting.

*

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Louie had no questions or matters to raise.

The President of the Commission

- Questioned staff concerning the leasing of the commercial space at Polk/Bush Garage.
- Question staff concerning the traffic study conducted on Lombard's "crooked" Street. The Commissioner commented: (1) against prohibiting right turns northbound from Polk Street onto Lombard Street and (2) in favor of continuing the assignment of Parking Control Officers to direct traffic in the area.

- Commented on the recommendation made by Supervisor Kennedy to audit the Department of Parking and Traffic. The President suggested that the Commission instruct staff to take steps to encourage the audit.

Commissioner Rosales moved to authorize the President of the Commission to send a letter to the Board of Supervisors advising them that the Commission would welcome an audit of the Department of Parking and Traffic and to request funding for the audit be arranged.

Commissioner Heminger seconded the vote.

Vote: **Ayes - Members Heminger, Louie, Molinari, and Rosales**
Noes - None
Excused - Member Jordan

Commissioner Rosales

- Questioned staff concerning the study of the Scratch and Park parking system.
- Questioned staff concerning letters he has received from a resident of the 800 block of Presidio Avenue regarding illegal parking practices of Municipal Railway employees in the area. The Commissioner requested that staff provide him with a citation report demonstrating enforcement activity in the area.

Commissioner Heminger

- Commented on a poll in the Examiner newspaper that analyzed the various attributes of Candlestick Park. (The poll rated traffic control last.) The Commissioner requested that the members be provided with a report on the traffic control at Candlestick Park.
- Requested a written interpretation of the City Attorney opinion regarding the parking tax exemption of hotels in situations where guests are charged more for parking than the hotels pay for the garage space.
- Requested that at the appropriate time staff conduct a survey on the truck restriction imposed at the Vermont Street Off-ramp from Highway 101.

CONSENT CALENDAR

The President requested the removal of the following items:

Item 14. **White Zone -Revoke**

a. 1660 McAllister Street, north side, from 16 feet to 76 feet east of the west property line (60-foot zone).

Item 15. **Part-Time White Zone - Establish**

a. 1660 McAllister Street, north side, from 16 feet to 38 feet east of the west property line (22-foot zone).
Note: The hours of this white zone will be 7:00 a.m. through 10:00 p.m., everyday.

Commissioner Heminger moved the approval of the balance of the Consent Calendar.

Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Molinari and Rosales**
Noes - None
Excused - Member Jordan

The members questioned staff concerning items #14 and 15.

The Traffic Engineer provided background on the matter. He noted that approximately a year ago, the Jerusalem Church of God and Christ requested a 60-foot white zone. Following a hearing on the matter, the zone was established.

The Church currently uses the zone seven days a week, 24-hours each day. The neighbors in the area have petitioned the Department to revoke the zone. A Departmental hearing was held on the matter resulting in a ruling by the Hearing Officer to change the zone to 22-feet and establish the effective time of the zone from 7:00 a.m. to 10:00 p.m.

Commissioner Louie inquired about the number of automobiles a 60-foot zone accommodates. The Traffic Engineer stated that the zone accommodates three automobiles.

Commissioner Rosales questioned staff concerning the makeup of the neighborhood. The Traffic Engineer reported that the neighborhood is predominantly multiple unit residences.

Reverend Lonnie Patton, Pastor of the Jerusalem Church of God and Christ, addressed the Commission. He commented on the need for the 60-foot zone for loading and unloading of two 16-passenger buses. He noted that the Church conducts counseling and youth programs throughout each day.

Reverend Patton remarked that the entire neighborhood does not oppose the zone. He stated that a single property owner and his tenants have lodged the complaints.

The President recommended scheduling and noticing the matter for Commission review. He instructed staff to provide the members with a report on the Departmental hearing held on the matter.

The President noted concern regarding the time limit of the zone.

Commissioner Louie questioned the Reverend regarding the need for a 60-foot zone. Reverend Patton stated that there is a need and he would like to retain the 60-foot zone but would agree to a compromise of a reduction in the time limit of the zone to 10:00 a.m. through 9:00 p.m. each day.

*

Flynn Bradley, a 17-year resident of the area, addressed the Commission. He commented on the limited amount of parking in the area. He noted that besides the white zone, there are two Municipal Railway bus zones on the 1600 block of McAllister.

Mr. Bradley described the neighborhood noting that three commercial businesses, three multiple unit buildings, and the Church occupy the area. He also noted that residents compete with computers who park in the area and ride Municipal Railway to work.

Mr. Bradley asked the Commission to consider that the Church has a parking lot to accommodate many of its parking needs.

Commissioner Louie moved to continue Items 14 and 15 of the Consent Calendar for the September 21, 1993 meeting of the Commission.

Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Molinari and Rosales**
Noes - None
Excused - Member Jordan.

UNFINISHED BUSINESS

City Attorney Opinion Regarding the Fifth and Mission Expansion and the Interpretation of the Trust Indenture

This matter was taken out of Agenda order.

The President of the Commission questioned Paul Newman, Attorney for the Fifth and Mission Garage, concerning the July 7, 1993 City Attorney opinion regarding the Fifth and Mission Expansion and the Interpretation of the Trust Indenture.

Mr. Newman stated that the Board of Directors of the Fifth and Mission Garage endorses 3.03 of the Trust Indenture. Mr. Newman noted, however, that the Board members have received a letter from the Controller's Office disagreeing with the City Attorney opinion. He suggested that all parties meet concerning the matter.

The President noted concern regarding the current practice of the Attorney approving his own bills.

Commissioner Rosales moved to write a letter to the Fifth and Mission Board of Directors stating that the Commission believes the City Attorney's opinion is valid and recommending that it be adhered to it.

Commissioner Louie seconded the vote.

***VOTE*: Ayes - Members Heminger, Louie, Molinari,and Rosales**
Noes - None
Excused - Member Jordan

Hearing on Terminal Separator Structure

This hearing on the Terminal Separator Structure was continued from the August 3, 1993 meeting of the Commission.

Stuart Sunshine, representing the Mayor's Office, briefed the members on action taken by the Board of Supervisors since the August 3, 1993 Commission meeting. He reported that the House and Land Use Committee unanimously approved Resolution #85-93-1 of the Board of Supervisors -- Requesting the California Department of Transportation (Caltrans) to Cooperate with the City and County of San Francisco in the Formal Examination of Alternative Replacement Designs for the Terminal Separator Freeway Facility and Requesting City Staff to Undertaken Certain Tasks Pursuant to that Request; Requesting the Environmental Review Officer to Consider the Demonstrated Negative Environmental Impacts of Alternative 2 on the South Beach Residential Neighborhood; Opposing Any Effort of Caltrans to Rebuild the Terminal Separator Until the Environmental Review is Completed or to Remove Funding for this Project; Requesting Caltrans to Make Funding Available Immediately for a Transportation Analysis; and Urging the Mayor to Urge the Department of Parking and Traffic to Establish a Citizens Advisory Committee.

*

The Vice President entered the Commission meeting.

*

PUBLIC COMMENT

Bob Meyers, City Planning Consultant for the Folsom Street Improvement Group and member of the Citizens Advisory Committee, addressed the members representing the business and property owners in the area of the Structure. He endorsed the Board of Supervisor Resolution and the alternatives developed by the Department of Parking and Traffic staff. He stressed the need to place the highest priority on funding and spoke in support of implementing the interim transportation improvements recommended by the Department of Parking and Traffic staff.

Elizabeth Martin, representing San Francisco Beautiful, spoke in support of the Department of Parking and Traffic staff recommendation and the Board of Supervisor Resolution.

Gardiner Hempel, Director of the South of Market Neighborhood Association and member of the Citizens Advisory Committee, spoke on behalf of the Home Owners Association. He commented on the need to delay the Caltrans project to rebuild the structure. He encouraged a thorough study of the alternatives.

Alice Creason, Director and Vice President of AC Transit, commented on the need for public transit and remarked that AC Transit is critical to the economy of San Francisco. She noted that the Board of Supervisor Resolution does not address the issue of traffic mitigation during the study period. She also noted the need for HOV lanes during peak hours of the day.

Jack Flack, a Department of Parking and Traffic Engineering, briefed the members on a meeting held with Municipal Railway regarding traffic mitigation.

The Commission President stepped out of the Chair to move the following amendment to the last clause of the Board of Supervisor Resolution:

> **"Further Resolved, That the Board of Supervisors urges the Mayor to urge the Department of Parking and Traffic to establish a citizens advisory committee consisting of representatives of the merchants associations of Chinatown, Fisherman's Wharf, North Beach, Marina and Downtown, as well as community organizations in the effected area as it relates to matters within the jurisdiction of the Department of Parking and Traffic."**

Commissioner Heminger seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Heminger remarked that he is uncomfortable supporting the Board of Supervisor Resolution in view of the risks that the City is about to take with respect to funding that is assured in the Caltrans project. He noted concerns regarding the possible delays beyond those estimated in the City Planning Department report to the Mayor due to uncertainty and potential litigation in the environmental review process.

The Commissioner stated that he is willing to endorse the Resolution if the Commission agrees to seek the following amendments. He opined that the amendments would strengthen the City's position, shorten the time it would take to conduct the environmental study, and provide a stronger role for this Department and the Commission in the environmental review process.

Commissioner Heminger moved the following in addition to amendment suggested by Commissioner Molinari:

The Parking and Traffic Commission endorses the proposed Board of Supervisors resolution on examining alternative replacement designs for the Terminal Separator Structure, with the following recommended amendments.

1. **In order to streamline and shorten the environmental review process, the number of alternatives considered in the environmental study phase should be significantly reduced from the list of alternatives in the July 26, 1993 report to the Mayor. The proposed Caltrans project and Alternative 2A should be considered at a minimum, together with such other alternatives as may be necessary to comply with federal and state environmental review status.**

2. **If federal funding for the Terminal Separator replacement project is jeopardized at any point in the environmental study phase, the environmental review process should be terminated immediately and the City should request Caltrans to construct its proposed project.**

3. **Due to the major traffic and access implications of the Terminal Separator and Mid-Embarcadero replacement project, the Department of Parking and Traffic should be assigned as**

co-lead City agency with the Department of City Planning to undertake the environmental study of the two projects.

4. The resolution explicitly should endorse implementation of all interim traffic improvements outlined in the Department of Parking and Traffic's August 12, 1993 report to the Board of Supervisors.

Commissioner Rosales seconded the motion.

DISCUSSION

Stuart Sunshine agreed with the recommended amendments but noted apprehension about changing the language of the Resolution to make the Department a co-lead City agency with the Department of City Planning. He stressed, however, that the Department will play a vital role in the process.

Commissioner Heminger commented on the need for the Commission to take an active role in the project. He noted that the traffic and transportation implications of the project are equal, if not greater, than the land use implications.

The President echoed the concerns of the Commissioner.

The President suggested amending that item 3 of the amendments to read:

"Due to major traffic and access implications of the Terminal Separator and Mid-Embarcadero replacement projects, the Department of Parking and Traffic should be assigned as the City agency to coordinate the environmental study of the two projects as they relate to traffic."

Commissioner Heminger accepted the amendment and moved the language suggested by the President. Commissioner Rosales seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Commissioner Heminger requested that Mr. Sunshine seek the Mayor's support of the amendments and communicate that support to the authors of the Resolution. Mr. Sunshine agreed.

*

The meeting recessed 6:25 p.m. and reconvened at 6:26 p.m.

*

The Vice President requested that the meeting reconvene because of the failure of the Commission to take action on the amended Resolution.

Commissioner Louie moved to approve Resolution No. 85-93-1 of the Board of Supervisors and urged that the amendments recommended by the Commission go forward.

Commissioner Rosales seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

The Commission President instructed staff to send a letter to the Board of Supervisors on the matter.

*

The meeting recessed at 6:28 p.m. and reconvened at 6:43 p.m.

NEW BUSINESS

Approval of Performing Arts Garage Bid Documents

The Acting Executive Director briefed the members on the recommendation that the Performing Arts Garage and the 1660 Mission Street Garage be set aside for minority and women-owned businesses to manage.

There was no public testimony in the matter.

Commissioner Rosales moved to instruct staff to proceed to bring back a management agreement with the Performing Arts Garage and the 1660 Mission Street Garage as set asides for minority and women-owned businesses.

Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales**
Noes - None

Excused - None

Resolution No. 121-93-PA Rescinding the Parking Authority July 6, 1993 Motion to Design and Bid Out a 680 Space San Francisco General Hospital Garage; Authorizing Staff to Negotiate and the Director of the Parking Authority to Enter Into an Amendment to the Architect Contract to Complete Design and Working Drawings for Both the 811 and 1150 Space Garage Plans; and Authorizing Parking Authority Staff to Bid Out the San Francisco General Hospital Garage in 811 and 1150 Space Configurations

The President of the Commission reported on a meeting held by the Mayor in which the President, Commissioner Heminger, the Executive Director and the Director of Off-Street Parking were in attendance in addition to other City Departments. At the meeting, the Mayor discussed the Commission decision to design and bid out a 680-space garage at San Francisco General Hospital. The Mayor opined 680 spaces is not a sufficient garage size to fulfill the parking demand of the Hospital. He instructed the President to have the Commission revisit the matter.

The Mayor recommended that the Commission consider design and working drawings for both a 811 and 1150 space garage and to bid out the San Francisco Hospital Garage in those configurations.

The members questioned staff and **Mel Leland**, of the City Planning Department, regarding the need for a supplemental environmental review of the project.

Commissioner Louie and Commissioner Rosales questioned the fiscal implications of larger garage.

The Vice President opined that although there are fiscal implications in building a larger garage, those implications are not immense.

Jerry Rankin, representing the San Francisco General Hospital Garage, addressed the members. He stated that the Hospital is of the opinion that a 1200-space garage is needed to fulfill demand.

PUBLIC COMMENT

John Wilson, a resident of the area, requested that the Commission consider deleting the kiosk planned in the Garage design. He stated that the neighbors in the area have no interest in the kiosk.

Mr. Wilson reported that his neighbors oppose excavating for the Garage. He also asked staff to address the issue of

80 to 100 parking spaces that are being lost during construction of a sound wall on Vermont Street between 23rd and 24th Streets.

The members discussed the kiosk. Mr. Rankin stated that the Hospital has no problem in eliminating the kiosk.

Michele Schall, a resident of the area, addressed the members concerning the Environment Impact Review. She stated that the Review addresses a 800-space garage and includes a $1.2 million subsidy for the garage. She opined that the subsidy cost added to the cost of constructing the garage is fiscally irresponsible.

Ms. Schall requested that the Commission be responsible to the citizens of San Francisco. She remarked that it is a mistake to build the Garage.

Ray Ann Emery, a resident of the area, echoed Ms. Schall's sentiments. She noted that at past meetings the Commission has spoken in favor of being accountable to the public regarding various City garages. She requested that the Commission be accountable to the public on this matter.

Ms. Emery urged the member to approve the below grade option of the Hospital design.

Commissioner Heminger moved the following amendments to the Resolution:

On the first page of the Resolution, lines 15 and 16, delete the words "and the Dept of City Planning".

On page two of the Resolved clause on line 25, change the phrase to read "... 811 and 1150-space garage plans to be constructed within the exiting 40 foot height limit;..."

Add a Resolved clause at the end of the Resolution to read, "Further Resolved, That the Parking Authority Commission authorize the Executive Director of the Department of Parking and Traffic to investigate with the City Attorney's Office and the Department of Public Works the possibility of allowing potential bidders to submit suggestions for changes in structural or other non-facade elements that would result in cost savings to the project."

The President requested that Commissioner Heminger add to his amendments changing the Resolution to read "Parking Authority Commission" wherever "Parking Authority" is stated.

Commissioner Heminger adopted the amendment.

The President stepped out of the Chair to second the motion.

VOTE: Ayes - Members Heminger, Jordan, and Molinari
Noes - Members Louie and Rosales
Excused - None

Commissioner Heminger moved to adopt the Resolution as amended.

Commissioner Molinari seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, and Molinari
Noes - Member Rosales
Excused - None

Resolution No. 132-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $97,827 of Transportation Development Act (TDA) Article 3 Funds by Reallocating Unused Fund from the 1990-91 and 1991-92 Program Years to Several Bicycle and Pedestrian Projects Described Herein, Foregoing Reimbursement of Indirect Costs

Lawrence Thomas, representing the Caltrain Bicycle Advisory Committee, spoke in support of the funds allocated in the Resolution for retrofiting Caltrain rolling stock for bicycle access.

The members questioned the Traffic Engineer regarding the Resolution.

PUBLIC COMMENT

Virginia Conway, spoke in support in support of bicycle programs and bicycle racks.

The President stepped out the of the Chair and moved to delete the $20,554 for bicycle safety and education programs. He stated that bicycle riders do not observe motor vehicle laws.

Commissioner Louie seconded the motion.

The Traffic Engineer remarked that the safety and education program is developed to educate young and old persons on bicycle safety and the observance of traffic laws.

The Vice President stated his support for bicycle programs and opined that bicycling is an effective transportation mode.

The President noted his interest in allocating the $20,554 to fund a San Francisco Police Officer to exclusively cite bicyclists who violate motor vehicle laws.

VOTE: **Ayes - Members Louie and Molinari**
Noes - Members Heminger, Jordan and Rosales
Excused - None

Commissioner Heminger moved approval of the Resolution. The Vice President seconded the motion.

Vote: **Ayes - Members Heminger, Jordan, Louie, and Rosales**
Noes - Member Molinari
Excused - None

Commissioner Heminger asked the President if he would be willing to consider a motion to instruct staff at the next funding cycle of projects to develop as a project for serious enforcement and education strategy for bicycle programs.

The President agreed.

Commissioner Heminger moved to rescind his motion. The Vice President seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Heminger moved approve the Resolution and to instruct staff to develop a project for the next cycle of funding to improve enforcement and education of bicyclists with respect to traffic laws.

Commissioner Rosales seconded the motion.

Vote: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Monthly Citation Report

The Acting Executive Director provided the members with a briefing on the Monthly Citation Report. The members questioned the Acting Director concerning various data in the report.

PUBLIC COMMENT

Virginia Conway, a resident of San Francisco, addressed the members. She asked the members to considering adding art work to the wall of the Pierce Street Metered Lot that faces Lombard Street.

Lawrence Thomas described an incident that occurred in August 1993 in which a Parking Control Officer refused to cite double parked vehicles even when requested to do so. He asked the members investigated the matter.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

nk M. Jordan
Mayor

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, September 7, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of Minutes of the August 17, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. ***UNFINISHED BUSINESS***

   a. Resolution No. 122-93-PA Relating to Free Parking at City Parking Facilities

7. ***NEW BUSINESS***

   a. Briefing by the City Attorney on the Fair Political Practices Act
   b. Briefing by the City Attorney on the Sunshine Ordinance

c. Monthly Revenue Report
d. Report on Commercial Lease at Polk/Bush Garage
e. Resolution No. 123-93-PA Relating to Sunday Rates for the 7th and Harrison Street Parking Lot
f. Resolution No. 124-93-PA Approving the Performing Arts Garage Management Agreement
g. Resolution No. 125-93-PA Requesting Approval from the Mayor of a Supplemental Appropriation of $300,000 to Fund Additional Architectural Services for the San Francisco General Hospital Garage
h. Resolution No. 133-93-PTC Recommending Citation Penalties to the Board of Supervisors
i. Resolution No. 126-93-PA Nominating Gordon J. Lau to Represent the Parking and Traffic Commission on the Portsmouth Square Garage Board of Directors
j. Resolution No. 127-93-PA Renaming the Fifth and Mission Garage
k. Resolution No. 134-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Retroactively Apply for and Accept up to $1,523,800 in Federal Funds for the Replacement of Traffic Signal Control Equipment and Traffic Signal Retiming within the Van Ness Avenue-Lombard Street Signal System, within the North of Market Signal System, within the Market Street Signal System and within the 19th Avenue Signal System, Foregoing Reimbursement of Indirect Costs

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A credit card or driver's license is required in order to check out the device. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION MEETING
SEPTEMBER 7, 1993

1. **White Zone - Establish**
   a. 1900 Block of Alameda Street, north side, from 10 feet to 43 feet east of Vermont Street (33-foot white zone - applicant will remove bollards and tree pits at their expense).
2. **Yellow Zone - Revoke**
   a. 1900 Block of Alameda Street, north side, from 98 feet to 118 feet west of the east property line (20-foot zone).
3. **Yellow Zone - Establish**
   a. 1900 Block of Alameda Street, north side, from 43 feet to 70 feet east of Vermont Street (27-foot yellow zone - applicant will remove bollards and tree pits at their expense).
4. **Blue Zone - Establish**
   a. 99 Vermont Street, east side, from 0 feet to 18 feet north of Alameda Street (18-foot blue zone).
   b. 602 Townsend Street, north side, from 0 feet to 20 feet west of 7th Street (20-foot blue zone - remove meter no. 602).
5. **Blue Zone - Revoke**
   a. 618 Beach Street, north side, from 138 feet to 164 feet west of Leavenworth Street (26-foot blue zone - replace with a parking meter).
6. **Blue Zone - Establish**
   a. 622 Beach Street, north side, from 2 feet to 24 feet west of Columbus Avenue (22-foot blue zone - remove meter no. 622).
7. **Green Zone - Establish**
   a. 380 Brannan Street, north side, from 15 feet to 35 feet east of the west property line (20-foot green zone).
   b. 2740 Hyde Street, east side, from 11 feet to 51 feet north of the south property line (40-foot green zone - 2 spaces).
8. **Short-Term Parking Meters (30 Minutes) - Revoke**
   a. Vallejo Street, south side, from 28 feet to 116 feet west of Van Ness Avenue (Parking meters 1603-G, 1605-G, 1609-G, and 1611-G will be replace by one-hour parking meters).
9. **White Zone - Revoke**
   a. 2200 Broadway, north side, from 104 feet to 111 feet east of Fillmore Street (7-foot zone).
10. **Blue Zone - Establish**
    a. 2200 Broadway, north side, from 111 feet to 163 feet east of Fillmore Street (52-foot blue zone - handicap ramps to be constructed at the expense of Sacred Heart School).

11. **Blue Zone - Revoke**
White Zone - Establish (8 a.m. to 4 p.m., School Days)
    a. 2200 Broadway, north side, from 4 feet to 48 feet west of Webster Street (44-foot zone - signs to be installed on the remainder of the white zone).
12. **White Zone - Establish**
    a. 730 Eddy Street, north side, from 42 feet west of east property line to 60 feet west (18-foot white zone - remove meter no. 716).
13. **Part-Time Passenger Loading Zone (8 a.m. to 5 p.m., Tuesday and Wednesday) - Establish**
    a. 250 Valencia Street, west side, from 65 feet to 105 feet north of Brosnan Street (40-foot zone - encompasses a 14-foot red zone and parking meter no. 232).
14. **Yellow Zone - Revoke**
    a. 590 Valencia Street, west side, from 41 feet to 101 feet north of 17th Street (60-foot zone - add two one-hour meters, and locate one Short-Term (30 minute) meter from 41 feet to 61 feet north of 17th Street).
15. **White Zone - Establish**
    a. 932 Montgomery Street, east side, from 33 feet to 77 feet south of Broadway (44-foot zone).
16. **Part-Time Passenger Loading Zone (6 p.m. to 2 a.m.) - Establish**
    a. 932 Montgomery Street, east side, from 11 feet to 33 feet south of Broadway (22-foot zone).
17. **Metered Parking Area No. 2 (1-Hour Parking Time Limit, Monday through Saturday, 9 a.m. to 6 p.m.) - Establish**
    a. Howard Street, north side, from 4th Street to 220 feet easterly (220-foot zone accommodating 11 metered stalls).
18. **Metered Truck Loading, 7 a.m. to 1 p.m., Monday through Friday - Revoke**
    a. Mission Street, south side, from 108 feet to 151 feet west of South Van Ness Avenue (43-foot zone - meters no. 1613 and 1615).

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

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Tuesday, September 7, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director, Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:02 p.m.

ROLL CALL

The roll call indicated Quorum present.

ADOPTION OF MINUTES

The Vice President moved to adopt the Minutes of the August 17, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Rosales seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

NEW BUSINESS

Briefing by the City Attorney on the Fair Political Practices Act

The Commission heard this matter out of order to accommodate the speaker.

At the invitation of the Commission President, Deputy City Attorney Buck Delventhal provided a briefing to the members on various aspects of the Fair Political Practices Act. The report included information on the Political Reform Act, the Conflict of Interest Law for public officials, laws concerning the soliciting of contributions, and the Rule of Necessity.

The Deputy City Attorney responded to the questions and noted that he would report to the members at the September 21, 1993 Commission Meeting on those matters needing research.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported on the following:

- Meetings held to discuss the San Francisco General Hospital Garage.
- Meetings held to discuss one-way operations at 5th and 6th Streets.
- Plans for staff to report to the Commission in October 1993 on the tow contract bid package.

The Executive Director planned a presentation to the members on the Vallejo-Churchill Garage project but the Commission President requested to delay the report pending a determination by the Civic Design Committee on the height of the Garage.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Rosales

- Provided the members with a photocopy of a news article from the Los Angeles Times regarding parking meter vandalism in Los Angeles area.

- Requested that staff schedule the report on meterless parking for review by the Commission in October 1993.

Commissioner Heminger

- Commented on parking tax exemption for hotels.

  The Commissioner reported that the determination to tax hotels making a profit from hotel guest parking is within the discretion of the Tax Collector. He requested that the staff prepare a resolution urging the Board of Supervisors to amend the Parking Tax Ordinance to restrict the discretion.

  The Commission President instructed the Commission Secretary to confer with him regarding an appropriate date to hear the matter.

- Questioned staff concerning the Bicycle Patrol Pilot Project funded by the Air Quality District. The purpose of the project is to purchase bicycles to transport Parking Control Officers within beat assignments.

  The President noted opposition to the project.

  Commissioner Rosales noted support for the project.

  Commissioner Heminger requested a briefing by staff at the completion of the project.

- Requested that staff investigate an incident in which a Parking Control Officer issued a citation after the individual parked his vehicle and walked away from the scene. The individual alleges that the Parking Control Officer assured him the vehicle would not be cited.

The Commission Vice President

- Noted his support for the Bicycle Patrol Pilot Project.

- Reported on his recent attendance at a bicycle committee meeting.

  The Vice President characterized the bicycle group as hard working and commended Peter Tannen, the Bicycle Coordinator of the Department of Parking and Traffic, for his work with the group.

- Instructed staff to send a second letter to the Civic Center Garage regarding their negative treatment of customers.

- Questioned staff concerning the citation penalty for red zone infractions.

- Requested that staff provide the members with a report on funding provided to the Department from the San Francisco Transportation Authority.

  The Executive Director reported that the matter will be addressed in the Department of Parking and Traffic Annual Report due on October 1, 1993.

Commissioner Louie

- Requested a staff report on the loan from the Recreation and Park Department to the Portsmouth Square Garage to remodel the plaza area.

- Reported on the complaints received from employees of the 5th and Mission Garage regarding:
  (1) Security guards sleeping in the employee's lunchroom for an entire 8-hour shift.
  (2) Irregular collection of revenue from cashiers. (Large amounts of money accumulate in the cash boxes.)
  (3) A $9.00 charge to cashiers for each missing parking ticket.

  The Commission President instructed staff to inform the Budget Analyst of the matter for inclusion in the parking facility audit.

- Presented the members with a report from the Downtown Parking Corporation entitled the 1993 Management Audit.

  The President instructed the Commission Secretary to forward a photocopy of the document to the Commission members and the Budget Analyst.

The President of the Commission

- Instructed staff to prepare a needs assessment on the General Manager positions at the 5th and Mission and Sutter Stockton Garages.

- Commented on parking meter bagging and the failure of Parking Control Officers to remove the bags.

  The President instructed staff to provide him with a photocopy of the meter bagging directive previously issued to the Parking Control Officers on the matter, to redistribute the directive to the Controllers, and to verbally address the Controllers on the matter.

- Instructed staff to send a letter to the Chief of the California State Police regarding an officer who parks

illegally each night near the Lyons Restaurant on Van Ness Avenue.

CONSENT CALENDAR

Commissioner Heminger moved approval of the Consent Calendar. Commissioner Rosales seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

UNFINISHED BUSINESS

Resolution No. 122-93-PA Urging the Board of Supervisors to Adopt a Resolution Implementing a Policy on Free Parking in City Parking Facilities including Rescission of Board of Supervisors Resolution No. 5-14-84

At the August 3, 1993 meeting of the Commission, the members instructed staff to prepare a policy on free parking.

The Bureau Chief for Parking provided the members with a briefing on Resolution No. 122-93-PA.

Commissioner Heminger noted that at the August 3, 1993 meeting, the Commission President recommended the authorization of judges to purchase monthly passes at the Civic Center Garage. The Commissioner instructed staff to include the recommendation in the cover letter to the Board of Supervisors.

Commissioner Heminger noted that at the August 3, 1993 meeting, Commissioner Louie requested that the Board of Directors of nonprofit parking corporations be eligible to purchase monthly parking passes or receive four hours of free parking when engaged in official business. The Bureau Chief for Parking acknowledged the request noting that it was inadvertently omitted from the Resolution.

Commissioner Louie moved to amend the Resolution to add the following paragraph:

> **"While on official business, members of boards of directors would be allowed to park for free up to four hours per day which would be limited to -**
> - **meetings of the Boards of Directors (no more frequent than monthly),**
> - **inspections of the garages (no more frequent than monthly),**

- **for the president, vice-president, and treasurer of the Board of Directors while conducting ministerial duties such as the signing of checks."**

Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Jordan, Louie, Molinari and Rosales**
Noes - Member Heminger
Excused - None

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger moved to adopt Resolution No. 122-93-PA as amended. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Heminger requested that the members be notified when the matter is before the Board of Supervisors.

The Commission President requested that a draft of the cover letter to the Board of Supervisors be circulated to the Commission members before finalization.

NEW BUSINESS

Briefing by the City Attorney on the Sunshine Ordinance

The Commission President was informed by the City Attorney that the Office of the City Attorney is planning a briefing for all City Commissioners on the Sunshine Ordinance.

The President recommended that the Deputy City Attorney review the Sunshine Ordinance and prepare a briefing on the areas in which the Commission and Department are not in compliance.

The Vice President moved to continue the report by the City Attorney on the Sunshine Ordinance for the October 5, 1993 meeting of the Commission. Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari**

and Rosales
Noes - None
Excused - None

Monthly Revenue Report

The Budget and Finance Director reported that the year-end closings have delayed financial reports from the Office of Controller. She requested the continuance of the Monthly Revenue Report pending a report from the Controller.

The Vice President moved to continue the Monthly Revenue Report to the September 21, 1993 meeting of the Commission. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Report on Commercial Lease at Polk-Bush Garage

Larry Jacobson, representing the San Francisco Department of Real Estate, briefed the members on the commercial lease at Polk-Bush Garage.

The Department of Real Estate has attempted to find tenants for the commercial space at the Polk-Bush Garage to no avail. The potential of tenants leasing a single storefront is being considered. Entrepreneurs representing small businesses have expressed an interest in the space, however, the entrepreneurs are concerned about the initial improvement and operational costs.

The Vice President recommended making concessions and including the improvement costs in the rent of the retail space.

The President recommended that the windows to the vacant space be painted over or used for advertising until the space is leased.

Resolution No. 123-93-PA Resolution Supporting the Board of Supervisors Resolution Changing All-Day Sunday Parking Rate at Seventh and Harrison Streets Surface Parking Lot

Supervisor Hallinan has introduced a resolution reducing Sunday parking rates from $1.50 per day to $1.00 per day at the Seventh and Harrison Streets parking lot. The reduction was prompted by

the Vineyard Christian Fellowship that pays for its members parking on Sundays.

The Vice President noted his support for the resolution.

Commissioner Heminger asked if there was a precedent for this action. Commissioner Louie replied that the Sutter Stockton Garage has a reduced parking rate of $2.50 all day on Sundays.

PUBLIC COMMENT

There was no public comment.

The Vice President moved to adopt the Resolution No. 123-93-PA. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Resolution No. 124-93-PA Approving and Adopting the Performing Arts Garage Legal Documents and Authorizing Release of Invitation to Bid

At the August 17, 1993 meeting, the Parking and Traffic Commission approved a set-aside program for Minority Business Enterprise/Women Business Enterprise (MBE/WEB) at the Performing Arts Garage. The Commission instructed staff at the September 7, 1993 meeting to prepare bid documents for the Management Agreement at the Garage.

The President of the Commission commented on the requirement in the Management Agreement to post a $1 million fidelity bond and a $225,000 performance bond. He stated that the financial requirements are too stringent and would make it difficult for MBE/WBEs to partake in the program. He opined that joint ventureships will be the only alternative for WBE/WBEs and noted his opposition to the joint ventureships.

The President also commented on the preference point system awarded by the Human Rights Commission. He stated that a ten percent preference is given to joint ventureships with 51 percent ownership by MBE/WBEs. A five percent preference is given with less than 35 percent participation. The President noted that it is possible to receive 5 percentage points with as little as two percent participation by MBE/WBEs.

The President suggested that staff reconsider the bonding issue and meet with the Human Rights Commission concerning joint ventureships.

Commissioner Rosales and the Vice President concurred with the President.

The Deputy City Attorney reported that joint ventureships with MBE/WBEs are a standard practice and special approval is necessary from the Human Rights Commission to conduct a set-aside program without a joint ventureship.

PUBLIC COMMENT

Ed DeYoung, representing Teamsters Union Local 65, urged the members to include the current operator of the Performing Arts Garage in the bidding process. He noted his concern that the employees of the Garage will lose their jobs if a new operator is assigned to the Garage.

The President acknowledged the issues raised by Mr. DeYoung.

Commissioner Rosales moved to continue Resolution No. 124-93-PA to the September 21, 1993 meeting of the Commission. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

***

The President of the Commission reported that he is unable to attend the full meeting of the Commission scheduled for September 21, 1993. He requested that the meeting begin earlier on that date. The members agreed to begin the September 21, 1993 Commission meeting at 3:30 p.m.

***

Resolution No. 126-93-PA Nominating Gordon J. Lau to Represent the Parking and Traffic Commission on the Portsmouth Square Garage Board of Directors

This matter was heard out of order at the request of Commissioner Louie.

In the past, the members have expressed an interest in having Parking and Traffic Commission representatives on the board of

directors of nonprofit parking corporations. The Commission President nominated Mr. Gordon J. Lau to the representative position on the Portsmouth Square Garage Board of Directors.

The Commission President commented on Mr. Lau's qualifications for the position. He noted that Mr. Lau has served on the San Francisco Board of Supervisors, the San Francisco Planning Commission, and the Port Commission of San Francisco. He stated that Mr. Lau understands government and can bring considerable expertise to the nonprofit corporation.

Commissioner Louie echoed the Presidents comments and compliments about Mr. Lau.

PUBLIC COMMENT

There was no public comment.

Commissioner Louie moved to accept the nomination of Mr. Lau as the Commission's representative on the Portsmouth Square Garage Board of Director and to adopt Resolution No. 126-93-PA. Commissioner Rosales seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

The President instructed staff to forward a copy of Resolution No. 126-93-PA to the Board of Directors of the Garage.

Commissioner Heminger requested that staff contact Mr. Lau to request that he report to the Commission quarterly following Board meetings. In addition, the Commissioner requested that staff send a reminder letter to all of the nonprofit parking facilities to request the creation of a position of Parking and Traffic Commission representative on their Board of Directors. The members agreed.

***

Commissioner Louie was excused from the meeting.

***

Resolution No. 133-93-PTC Recommending Amendment of the Penalties for Violation of Traffic Code Section 32 c.2, 32.10, 32.12, 38(k), 219, and California Vehicle Code Sections 5204 (a) and 22511.56(b)

As a part of the parking citation program, the Department of Parking and Traffic makes recommendations to the Board of Supervisors for penalty changes.

The Commission members questioned the Executive Director concerning his recommendations for penalty changes.

The President of the Commission commented on the penalties for parking on sidewalks and parking in driveways. He recommended increasing the fine for parking in a driveway to $100.00. He recommended a $50.00 fine for a vehicle parking with four wheels on a sidewalk.

Commissioner Heminger moved to amend Resolution No. 133-93-PTC:

- **to add Traffic Code 27 (parking a motor vehicle in a motorcycle zone) increasing the fine from $13 to $20;**
- **to add Vehicle Code Section 22500e (parking in front of a driveway) increasing the fine from $50 to $100;**
- **to change Vehicle Code 22500f (parking on a sidewalk with four wheels) increasing the fine from $25 to $50; and**
- **to include a new subsection to the Vehicle Code for four-wheel parking on a sidewalk.**

The Vice President seconded the motion.

PUBLIC COMMENT

Bob Planthold, a San Francisco resident, urged the members to approve the recommendations made by the Executive Director and the amendments made by Commissioner Heminger.

Mr. Planthold stated that the recommendations and amendments address the concerns of seniors and disabled persons by sending an economic message to parking violators. He noted that the rigid fines will encourage compliance of the law.

***VOTE*:** **Ayes - Members Heminger, Jordan, Molinari, and Rosales**
Noes - None
Excused - Member Louie

Commissioner Heminger moved to approved the Resolution as amended. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Molinari, and Rosales**
Noes - None
Excused - Member Louie

Commissioner Rosales requested that staff publicize the Disabled Drive Placard penalty of $500.00.

***

Commissioner Rosales was excused from the meeting.

The meeting recessed at 6:45 p.m. and reconvened at 6:59 p.m.

Resolution No. 125-93-PA Requesting Approval from the Mayor of a Supplemental Appropriation of $285,000 to Fund Additional Architectural Services for the San Francisco General Hospital Garage

At the August 17, 1993 meeting of the Commission, the members instructed the architect of the San Francisco General Hospital Garage to design the Garage in the configuration of 1150 spaces. In addition, staff is to bid out and analyze the financial implications of an 811-space or 1150-space parking facility.

The Director of Off-Street Parking briefed the members on the Resolution.

PUBLIC COMMENT

Bob Planthold commented on his opposition to a garage of 811 or 1150 spaces. He opined that the garage would have a negative impact on the surrounding neighborhood. He suggested that the Commission consider promoting the use of public transit at the Hospital.

Commissioner Heminger moved approval of the Resolution. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, and Molinari**
Noes - None
Excused - Members Louie and Rosales

Resolution No. 127-93-PA Urging the Board of Supervisors to Rename the Fifth and Mission Garage the "Yerba Buena Garage"

The renaming of the Fifth and Mission Garage is requested by the Yerba Buena Gardens Marketing Alliance.

Eugene L. Valla, President (elect) of the City of San Francisco Downtown Parking Corporation, addressed the members on behalf of the Board of Directors of the Fifth and Mission Garage.

Mr. Valla reported that the Board of Director urges the Commission analyze the name change to determine all of the possible effects. He asked the members to consider the following:

Purpose - since 1955 the Garage has been designated and operated for the downtown parker.
Area served - north, south, east and west of the Garage.
Access/Location - the entrance to the Garage is at Fifth and Mission Streets. Most City garages are named by their location (for example, Sutter-Stockton Garage, Polk-Bush Garage).
Costs/Planning/Marketing/Promotions - consider the cost for signage, promoting and informing the public. It is important for the Garage to stay neutral.

Anita Hill, Executive Director of the Yerba Buena Gardens Marketing Alliance, responded to concerns expressed by Mr. Valla.

Ms. Hill reported on the media attention planned for opening ceremony of the Yerba Buena Gardens and stated that a Garage bearing the name "Yerba Buena" would benefit from the media attention.

She stated that there are members of the Alliance located North of Market Street. She stated North of Market Street organizations, such as the San Francisco Center, support the proposed name change.

Ms. Hill noted that the Fifth and Mission Garage sign is located on Fourth and Mission Streets.

Commissioner Heminger asked Ms. Hill if her organization has met with the Board of Directors of the Downtown Parking Corporation. Ms. Hill stated that she has attempted to schedule a meeting with the Board of Directors but to no avail.

The Commission President requested that Mr. Valla schedule a special meeting of the Board of Directors to discuss the matter with the Alliance.

Karen Carr, General Manager of the Racine Park Condominium, spoke in support of the name change for the Garage and noted that the residents in the area support the change.

Bruce Tessler, Director of the San Francisco School of Arts, urged the Commission to change the name of the Garage. He stated

that a new cultural center has unfolded in the Yerba Buena area that will attract local residents, national and international tourists.

The Vice President moved to continue to the matter for the October 5, 1993 meeting of the Commission. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, and Molinari**
Noes - None
Excused - Members Louie and Rosales

Resolution No. 134-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Retroactively Apply for and Accept up to $1,523,800 in Federal Funds for the Replacement of Traffic Signal Control Equipment and Traffic Signal Retiming within the Van Ness Avenue-Lombard Street Signal System, within the North of Market Signal System, within the Market Street Signal System and Within the 19th Avenue Signal System, Foregoing Reimbursement of Indirect Costs

The Bureau Chief for Traffic described the Resolution to authorize the Executive Director to apply for and accept Federal Congestion Management and Air Quality funds for transportation improvements.

The Bureau Chief stated that the funds will allow the Department to link the North of Market, Market Street and South of Market traffic signal systems, to install "No Left Turn" signals during the afternoon peak hours at several intersections on Van Ness Avenue, and link the last four signals on Juniper Sierra Avenue that carries over 75,000 vehicles per day.

Commissioner Heminger moved to approve the Resolution. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, and Molinari**
Noes - None
Excused - Members Louie and Rosales

PUBLIC COMMENT

Jonathan Pearlman, a San Francisco resident, addressed the members concerning a project to redevelop a parcel of land at 16th/Pond and Prosper Streets to include a parking structure. He

noted that the San Francisco Library Commission currently owns the property.

The President asked the Commission Secretary to provide photocopies of Mr. Pearlman's drawings to the Commission.

Commissioner Heminger requested that staff provide a report on the proposal when it is appropriate.

ADJOURNMENT

The meeting adjourned at 7:52 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

nk M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

SPECIAL AND REGULAR MEETINGS OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, September 21, 1993
3:30 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of Minutes of the September 7, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   See Attachment

6. ***UNFINISHED BUSINESS***

   a. Briefing by the City Attorney on the Fair Political Practices Act
   b. Monthly Revenue Report
   c. Resolution No. 124-93-PA Approving the Performing Arts Garage Management Agreement

d. Revoke White Zone at 1660 McAllister Street, North Side, From 16 Feet to 76 Feet East of the West Property Line (60-Foot Zone) and Establish Part-Time White Zone at Same Location From 16 Feet to 38 Feet East of the West Property Line (22-foot zone) Effective 7:00 a.m. Through 10:00 p.m., Everyday
(Hearing is set for 7:00 p.m.)

7. ***NEW BUSINESS***

a. 5th and Mission Garage Commercial Space RFP
b. Monthly Citation Report

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***ADJOURNMENT***

NOTE: The Special Meeting of the Parking and Traffic Commission and the Parking Authority Commission will begin at 3:30 p.m. followed by the Regular Meeting of the Commission that will begin at 4:00 p.m.

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION MEETING
SEPTEMBER 21, 1993 MEETING

1. **Muni Line No. 37 Bus Zone - Establish**
   a. 14th Street, south side, from Church Street to 60 feet westerly (60-foot zone, replaces existing part-time pole stop).
2. **Residential Permit Parking Area "U" - Extend**
   a. Guy Place, north side, between 1st and Lansing Streets.
3. **Residential Permit Parking Area "T" - Extend**
   a. Sydney Way, north side, between Portola Drive and Ulloa Street.
4. **Residential Permit Parking Area "H" - Extend**
   a. Junipero Serra Boulevard, east side, between Holloway and Estero Avenues (frontage road on east side).
5. **Residential Permit Parking Area "O" - Extend**
   a. Ulloa Street, south side, between 20th and 21st Avenues.
6. **Residential Permit Parking Area "F" - Effective Hours (8 a.m. to 6 p.m., Monday through Friday) - Establish**
   a. Palm Avenue, both sides, between California Street and Geary Boulevard.
   b. Jordan Avenue, both sides, between California Street and Geary Boulevard.
   c. Commonwealth Avenue, both sides, between California Street and Geary Boulevard.
   d. Parker Avenue, both sides, between California Street and Geary Boulevard.
   e. Euclid Avenue, both sides, between Palm and Parker Avenues.
   Note: This replaces the existing hours of 9 a.m. through 4 p.m., Monday through Friday.
7. **Tow-Away, No Stopping 7:00 a.m. through 6:00 p.m., Monday Through Friday - Establish**
   a. Silver Avenue, north side, between Bayshore Boulevard and Charter Oak Avenue. (32-foot zone).
8. **No Parking Anytime - Establish**
   a. Boutwell Street, dead-end portion north of Bayshore Boulevard, from east line to 20 feet westerly (20-foot zone at #123 Boutwell Street, adjacent to I-280).
   b. Alemany Boulevard, west side, from Seneca Avenue to 43 feet northerly (43-foot zone).
   c. Alemany Boulevard, east side, from Seneca Avenue to 33 feet southerly (33-foot zone).
9. **Tow-Away, No Parking Anytime - Establish**
   a. Joost Avenue, north side, between Hazelwood and Ridgewood Avenues.
10. **Tow-Away, No Stopping Anytime - Establish**
    a. Jackson Street, south side, from Taylor Street to 25 feet easterly (25-foot zone).

11. **No Parking Anytime - Rescind**
    a. Edgehill Way, from south end of driveway at #113 Edgehill Way to 30 feet southerly (30-foot zone).
12. **Tall Vehicle (Over 6 Feet) Parking Restriction - Establish**
    a. Rhode Island Street, east side, from Southern Heights Boulevard to 80 feet southerly (80-foot zone).
13. **Vehicle Weight (Over 3 Tons) Restriction - Establish**
    a. Chattanooga Street, between 21st and Jersey Streets.
14. **Vehicle Weight (Over 3 Tons) Restriction, Except Caltrans Vehicles - Establish**
    a. Mariposa Street, between Vermont and Kansas Streets.
    b. Vermont Street, between 17th and 18th Streets.
15. **One-Way Street - Establish**
    a. Peralta Avenue, westbound, on lower roadway west of Florida Street (permits parking on the north and west sides of Peralta Avenue).

2193

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

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SPECIAL AND REGULAR MEETINGS OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, September 21, 1993
3:30 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Kevin Hagerty, Director of Off-Street Parking
Kathryn Hile, Director of Budget and Finance
Mark Rand, Traffic Engineer
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called to order the Special Meeting of the Commission at 3:39 p.m. The Regular Meeting of the Commission convened at 4:00 p.m.

The members excused Commissioners Louie and Rosales from last portions of the Regular Commission Meeting to honor other commitments.

ROLL CALL

The roll call showed Quorum present.

ADOPTION OF MINUTES

Two amendments to the September 7, 1993 Minutes were noted by Commissioner Heminger and the Vice President:

On page 11, the fourth paragraph revised to read:
"...add Vehicle Code Section 22500e (parking in front of a driveway) increasing the fine from $50 to *$75*..."

On page 3, the sixth bullet modified to read:
"...instructed staff to send a second letter to the Civic Center Garage regarding negative treatment of customers and *to send letters to all City parking facilities regarding interaction with patrons*."

The Vice President moved to approve of the Minutes of the September 7, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission as amended. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales**
Noes - None
Excused - None

*

The President changed the order of business of the calendar to accommodate Commissioners Louie and Rosales' schedules.

UNFINISHED BUSINESS

Briefing by the City Attorney on the Fair Political Practices Act

At the September 7, 1993 meeting of the Commission, the members requested that Deputy City Attorney Buck Delventhal investigate legal questions concerning the application of Section 84308 of the Political Reform Act and return to brief the members.

Deputy City Attorney Delventhal summarized legal opinions regarding the solicitation or acceptance of campaign contributions. The members' questions involved contributions of $250 or more from persons involved in a "use entitlement proceeding" before the commission, while the proceeding is pending and for three months after the final decision.

Following the briefing, the President requested that Attorney Delventhal provide the legal opinion to the members in writing. Mr. Delventhal agreed.

Monthly Revenue Report

The Budget and Finance Director reported on the revenue of the Department for the period July 1, 1993 through July 31, 1993. She stated that meter collection revenue has reached a record high, boot removal fees have dropped due to downsizing of the program, and garage revenues are close to target.

The members questioned the Budget and Finance Director on various aspects of the report.

Commissioner Heminger commented that the Sutter Stockton Garage has shown a minus figure in the variance column for approximately a year. He instructed staff to forward the information to the Budget Analyst for inclusion in the audit on City parking facilities. The Budget and Finance Director acknowledged the request.

Resolution No. 124-93-PA Approving and Adopting the Performing Arts Garage Legal Documents and Authorizing Release of Invitation to Bid

At the September 7, 1993 meeting of the Commission, the members expressed concern regarding the availability of joint venture opportunities and the bonding requirements in the proposed legal documents of the Performing Arts Garage. The Commission requested that staff review the matter with the appropriate City agencies and return to the Commission with recommendations.

The Director of Off-Street Parking briefed the members on the staff recommendations to:

- Reduce the Bid Bond requirement from $5,000 to $2,000.
- Reduce the Performance Bond from $225,000 to $120,000
- Reduce the Fidelity Bond from $1,000,000 to $100,000.
- Lower the prerequisite requirement from 600 parking spaces to an aggregate of 500 parking spaces.
- Lower the gross revenue figure from $75,000 to $50,000.

Ed Lee, the Director of the Human Rights Commission, complimented the Department for its efforts.

He reported that five certified minority businesses are capable of bidding on the project. Three of the firms have been confirmed as qualifying. Information on the two remaining businesses is pending.

The President described his concerns regarding joint ventureships between majority and minority firms noting that the minority firms often have little participation in the projects with majority firms. Mr. Lee recommended that joint ventureships between minority firms be considered.

The Vice President of the Commission commented favorably on the staff recommendation for the bonding requirements but noted concern regarding the prerequisite requirements. He stated that the prerequisite terms are too stringent. He suggested eliminating the prior parking experience requirement and substituting it with a requirement that the bidder has prior experience as a successful business person.

The President and Commissioner Rosales echoed the sentiments of the Vice President.

Commissioner Louie recommended lowering the prerequisite to 300 parking spaces or requiring five years experience operating or owning a business with $1 million to $1.5 million in sales annually.

The Director of Off-Street Parking disagreed with the views of the members and opined that parking management experience is essential for operating a medium size garage.

Commissioner Heminger stated that focus should remain on the use of the set aside of the facility. He noted that the purpose of setting aside the facility is for operation by minority and/or women-owned businesses. He questioned if changing the experience requirement would attract successful business people rather than start-up companies.

PUBLIC COMMENT

Fekre Bekele, representing Convenient Parking Company, commented on the need for joint ventureships. He stated the he owns a small minority firm and does not have the financial capability to qualify as a bidder.

Gloria Payne, Vice President of Operations at The Parking Place, spoke in support of the parking experience prerequisite. She stated that the garage operator will need a prior knowledge of garage auditing, human resource issues, personnel management, and revenue control. An operator with little or no garage experience would jeopardize the future success of the program.

Commissioner Heminger moved to amend page two of the Invitation for Bids to require a qualification capacity of 200 parking spaces in the aggregate and a gross monthly revenue of $25,000.

Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Molinari, and Rosales**
Noes - Member Louie
Excused - None

Commissioner Louie requested that the motion be rescinded so that the dollar amount could be discussed.

Commissioner Rosales moved to rescind the motion. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari, and Rosales**
Noes - None
Excused - None

Commissioner Heminger commented on the reason he recommended 200 spaces and $25,000. He stated that he reduced the figures recommended by staff by two thirds.

Commissioner Heminger renewed the motion to replace the qualification capacity with 200 parking spaces in the aggregate and a gross monthly revenue of $25,000.

Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

Prior to the Commission meeting, the President noted the need for language in the Management Agreement and the Invitation for Bids regarding the free parking arrangements currently provided for the officials of the Department of Public Works and the judges of the Municipal and Superior Courts.

The City Attorney offered the following language for inclusion in the Management Agreement as new Section 5 (d):

> **<u>City Employee Parking</u>. Management acknowledges and agrees that, unless and until advised by the Parking Authority to the contrary, (i) the basement area of the Garage shall be**

reserved on weekdays from the hour the Garage opens until 6:00 p.m. for parking without charge of authorized vehicles by City's Department of Public Works, and (ii) up to thirty (30) vehicles may be parked by City's Superior and Municipal Court officials in any other area of the Garage, without charge, on weekdays from the hour the Garage opens until 6:00 p.m. The regular parking rate shall apply to any such vehicles parked in the Garage during hours of Garage operation not specified above in this paragraph.

Commissioner Rosales moved to include proposed Section 5(d) in the Management Agreement. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

Commissioner Heminger requested that staff investigate the status of the free parking item at the Board of Supervisors and report to the members on the matter.

The Director of Off-Street Parking reported an error on page 8 of the Management Agreement. The **Early Bird Parking** section of the document should read, **"5.00 per day (in by 9:30 a.m., out by 6:00 p.m."**

Commissioner Heminger moved the amendment to page 8 of the Management Agreement. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

The City Attorney recommended that the following language be added as a new paragraph at the end of the Invitation for Bids on Page 4:

"Potential bidders are hereby advised that there is currently an arrangement at the Garage to provide approximately 50 free parking spaces to the employees of the City's Department of Public Works and the Superior and Municipal Courts during week days until 6:00 p.m. Parking and Traffic Commission has adopted a Resolution urging the Board of Supervisors to remove these free spaces from the

Garage; however, the Board of Supervisors has not yet acted upon that resolution."

The Vice President moved the amendment. Commissioner Rosales seconded the motion.

The President recommended including the following:

"For up-to-date information contact the Director of Off-Street Parking at the Department of Parking and Traffic."

The Vice President moved the addition to the amendment. Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

Commissioner Rosales moved to approve the Resolution No. 124-93-PTC, to forward the Form of Invitation for Bid, the Form of Bid, the Form of Questionnaire, and the Form of Agreement to the Board of Supervisors. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

NEW BUSINESS

5th and Mission Garage Commercial Space RFP

The 5th and Mission Garage has 1900 square feet of commercial space along its Fourth Street frontage. The City of San Francisco Downtown Parking Corporation is in the process of selecting a single tenant or several tenants for the space.

Harry Quinn, Assistant Director of Property at the Department of Real Estate, briefed the members on the matter.

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger moved to approve the criteria set forth in Harry Quinn's memorandum dated September 17, 1993. Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Louie, Jordan, Molinari, and Rosales**
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported the following:

- On September 13, 1993 the Board of Supervisors approved the Supplemental Appropriation to implement the transfer of function of the Parking Citation Program from the Municipal Court to Department of Parking and Traffic.

- Staff has continued community outreach with meetings in the West Portal/Forest Hill and Polk Street areas.

- Presentation of the Terminal Separator Structure Traffic Improvement Projects was made at the Chamber of Commerce.

- The Department staffed the bicycle and traffic engineering booth at the Annual Commuter Fair.

- The Executive Director toured the Department of Parking in New York City and parking operations in Boston.

- In Boston, the Executive Director addressed the International Municipal Parking Congress Conference.

- Two tragic incidents have occurred -- a former Parking Control Officer was bludgeoned to death in Napa Valley, California and a Parking Control Officer was killed in a car accident.

The President of the Commission stated that he will work with the Executive Director to arrange contributions to the families of the deceased.

*

The President questioned staff concerning the status of a sticker he requested for broken meters. The Executive Director reported that the Department is developing a prototype of a "meter broken" sticker. He noted that the Department is evaluating the possibility of making it a violation to park at a jammed meter.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Heminger

- Instructed staff to provide each member with the 1986-90 Neighborhood Parking Plan.

- Questioned staff concerning compliance of parking facilities with the Americans with Disabilities Act. *The Director of Off-Street Parking reported that the Bureau of Architecture is conducting a survey at City parking facilities that will conclude at the end of September 1993.*

- Questioned staff concerning parking at Golden Gate Park Polo Field during a recent concert.

- Suggested that the Commission respond to the letter from City Park to the Director of Off-Street Parking dated September 15, 1993 regarding complaints Commissioner Louie received from employees of the Fifth and Mission Garage. *The Commission President scheduled the matter for Commission hearing at the October 5, 1993 Meeting of the Commission and requested that the Garage operator be invited to attend the meeting to address the matter.*

The Vice President

- Questioned staff concerning Parking Control Officer beat assignments. The President of the Commission stated that staff of the Department is developing a graph that illustrates the Parking Control Officer assignments.

Commissioner Louie

- Commented on the bicycle protest scheduled for September 24, 1993.

- Requested that staff contact the San Francisco Police Department regarding motorists running of red lights.

- Recommended that the Department address this issue of uncollected fines on vehicles with "E" license plates.

Commissioner Rosales

- Questioned staff concerning reports he received regarding homeless persons soliciting donations in front of the toll booths at City Garages.

- Questioned staff concerning the pre-paid systems at the Ellis O'Farrell Garage.

- Requested that staff review the letter sent from the Mission Bartlett Garage regarding parking fees and provide him with recommendations.

- Recommended including City parking facility names and addresses on parking receipts.

- Questioned staff regarding street painting assignments of the Department of Parking and Traffic and the Department of Public Works.

The Commission President

- Reminded staff to paint the windows of the unused commercial space at Polk-Bush Garage.

- Commented on the hand-lettered signs at the Polk-Bush Garage and requested replacement with permanent signs.

- Reminded staff to make changes on all stencils currently reading "SFPD" that should read "DPT".

EXECUTIVE SESSION

The Deputy City Attorney announced the Executive Session of the Commission held to consider a matter of pending litigation.

The President excused the public and entered into Executive Session at 6:14 p.m.

The Commission meeting reconvened at 6:31 p.m.

The Deputy City Attorney announced that no action was taken during the Executive Session.

Commissioners Louie and Rosales were excused from the meeting at 6:30 p.m.

CONSENT CALENDAR

The Vice President moved to adopt the Consent Calendar. Commissioner Heminger seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, and Molinari**
Noes - None
Excused - Members Louie and Rosales

NEW BUSINESS

Monthly Citation Report

The Executive Director briefed the members on the Monthly Citation Report.

Commissioner Heminger requested that the Department be provided with a graph for the past couple of years on the Monthly Citation Report in the future.

*

The Commission meeting recessed at 6:36 p.m. and reconvened 7:10 p.m.

The Deputy City Attorney was excused from the meeting at 7:10 p.m.

UNFINISHED BUSINESS

Revoke White Zone at 1660 McAllister Street, North Side, From 16 Feet to 76 Feet East of the West Property Line (60-Foot Zone) and Establish Part-Time White Zone at Same Location From 16 Feet to 38 Feet East of the West Property Line (22-foot zone) Effective 7:00 a.m. Through 10:00 p.m., Everyday

The Consent Calendar of the August 17, 1993 Commission Meeting included the above stated item. At that meeting Reverend L.C. Patton and members of the Jerusalem Church of God in Christ noted dissatisfaction with the determination made by the Hearing Officer. A resident of the 1600 Block of McAllister Street, Flynn H. Bradley, requested the Commission uphold the decision of the Hearing Officer. The President of the Commission scheduled the matter for public hearing at the September 21, 1993 Commission meeting.

The members heard testimony from those persons in favor of and opposed to the decision of the Hearing Officer. Reverend L. C. Patton served as spokesperson for the Jerusalem Church of God in Christ. Flynn H. Bradley served as spokesperson for the residents of the area.

Reverend Patton urged the members to reinstate the 60-foot zone and overturn the decision of the Hearing Officer. He stated that services at the Church are held seven days a week from 7:00 a.m. to 2:00 a.m. and noted the need for a large zone seven days a week. He stated that the zone is especially needed for elderly persons attending Church services and for wedding and funeral services.

Flynn H. Bradley urged the members to uphold the decision of the Hearing Officer. He stated that the decision of the Hearing Officer is a compromise and an attempt to be fair to the Church and the neighborhood. He noted that the area has residential and commercial establishments including several multi-unit apartment buildings, a market, barber shop and beauty shop. Parking problems are further complicated by commuter parking. (A Residential Parking Permit Program is pending in the area.)

Testimony was taken from the following persons in favor of retaining the 60-foot zone: **Leroy Dunn, Glenda McGee, Ace Wasington, Dion Estrata, Betty Gentry, Wanda Thompson, Mamie Steinwall and Joseph Weathers.**

Testimony was taken from the following persons opposed to the 60-foot zone and in support of the decision of the Hearing Officer: **Bobby Hare, Susan Williams, John Holt, Anthony Kelley, Minnie Calhoun, Gordon Deon, Francyne Kelley.**

Mark Rand, Department of Parking and Traffic Engineer, answered the members questions about the findings of the Traffic Engineers on the matter.

Commissioner Heminger asked if there is an average or customary length of a white zone at other churches throughout the City. The Executive Director stated that there is no standard. He noted that most churches use white zones only on Sundays.

The Vice President questioned the staff concerning the use of the white for wedding and funeral services.

Commissioner Heminger moved to sustain the decision of the Hearing Office. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, and Molinari**
Noes - None
Excused - Members Louie and Rosales

PUBLIC COMMENT

Steve Wattenford, an employee of Third and Illinois Street, beseeched the members to address parking problems in his area. He stated his company occupies the entire block of Third and Illinois Street. Abandoned vehicles, buses and campers park in the area leaving no parking spaces available for the employees. He stated that there is no foot traffic in the area, therefore, employees park in the driveway of his company. Recently employees have been cited for illegal parking.

The President instructed staff to investigate the possibility of perpendicular parking in the area and post "No Buses, No Campers."

ADJOURNMENT

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, October 5, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of the Minutes of the September 21, 1993 Special and Regular Meetings of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

6. ***UNFINISHED BUSINESS***

   a. Briefing on Sunshine Ordinance by City Attorney
   b. Staff Report on Parking Voucher System
   c. Resolution No. 127-93-PA Urging the Board of Supervisors to Rename the Fifth and Mission Garage the "Yerba Buena Garage"

7. ***NEW BUSINESS***

   a. Monthly Revenue Report

b. Review of 5th and Mission Garage Operations
c. Presentation on Clancy System by Stanley Wolfson
d. Parking Enforcement Deployment Plan
e. Resolution No. 135-93-PTC Adopting Policy on Press Parking Passes
f. Resolution No. 128-93-PA Requesting a Supplemental Appropriation of $200,000 to Remove Gasoline Tanks at the St. Mary's Square Garage

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***EXECUTIVE SESSION***

a. Discussion of St. Mary's Square Garage Underground Storage Tanks

10. ***ADJOURNMENT***

In memory of Parking Control Officer Jackie Center

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION
OCTOBER 5, 1993

1. **White Zone - Extension**
   a. 201 Harrison Street, south side, from 92 feet to 114 feet west of Main Street (22-foot zone--one car space). Note: This is a temporary extension of the white zone to the driveway entrance for a period of six months.
2. **Yellow Zone - Establish**
   a. 50-60 Brady Street, west side, from 0 feet to 38 feet south of Colton Street (38-foot zone--two car spaces).
   b. 669 Mississippi Street, east side, from 21 feet to 39 feet north of the south property line (18 foot zone--one car space).
3. **Green Zone - Establish**
   a. 1309 Fillmore Street, west side, from 75 feet to 95 feet north of Eddy Street (20-foot zone--one car space).
4. **Special Truck Loading Zone (7:00 a.m. to 6:00 p.m., Monday through Friday) - Establish**
   a. 2300 Army Street, north side, from 20 to 86 feet east of the west property line (66-foot zone--three car spaces).
5. **White Zone - Extension**
   a. 4083-24th Street, south side, from 60 to 80 feet east of Castro Street (20-foot zone, replaces parking meter #4057).
6. **White Zone - Revoke**
   a. 4083-24th Street, south side, from 104 to 124 feet east of Castro Street (20-foot zone, to be replaced by a parking meter). Note: This action and the one above shifts the 44 foot white zone in front of the post office to the end of the bus zone.
7. **Metered Yellow Zone (8:00 a.m. to 6:00 p.m., Monday through Saturday) - Establish**
   a. 3743 Mission Street, south side, from 11 to 33 feet west of Park Street (22-foot zone, parking meter #3723 will remain, but changed to a 30-minute meter).
8. **Green Zone - Establish**
   a. "100" Park Street, west side, from 0 to 18 feet south of Mission Street (18-foot zone--one car space).
9. **Metered Truck Loading Zone (7:00 a.m. to 4:00 p.m., Monday through Friday) - Establish**
   a. 1044 Howard Street, north side, from 2 to 40 feet east of Russ Street (38-foot zone--parking meters #1044 and 1042 will be changed to 30-minute meters).
10. **Metered Truck Loading Zone - Revoke**
    a. "1052" Howard Street, north side, from 9 to 47 feet west of Russ Street (38-foot zone--parking meters #1054 and 1052 will remain, but as one-hour meters).

11. **Short Term Parking Meter (30-Minutes) - Establish**
    a. 1898 Market Street, north side, east of Herman Street (22-foot zone--parking meter #1836).
12. **Blue Zone - Revoke**
    Metered Truck Loading Zone, 7:00 a.m. to 4:00 p.m., Monday through Saturday - Establish
    a. 1118 Howard Street, north side, from 14 feet west of the east property line to 34 feet westerly (20-foot zone).
13. **School Bus Loading Zone - Revoke**
    a. 3999 Folsom Street, east side, from 16 feet to 71 feet north of Tompkins Street (55-foot zone).
14. **School Bus Loading Zone (7:00 a.m. to 4:00 p.m., School Days) - Establish**
    a. 501 Tompkins Street, north side, from 0 feet to 60 feet east of Folsom Street (60-foot zone).
15. **Metered Truck Loading Zone (8:00 a.m. to 6:00 p.m., Monday through Saturday) - Establish**
    a. 3370 Geary Boulevard, north side, from 3 feet to 25 feet east of Commonwealth Avenue (22-foot zone--parking meter #3332).
16. **Metered Truck Loading Zone, 7:00 a.m. to 1:00 p.m., Monday through Friday - Establish**
    a. 2033 Union Street, south side, from 175 feet to 218 feet west of Buchanan Street (43-foot zone--parking meters #2023 and 2021).
17. **Meter Truck Loading Zone, 7:00 a.m. to 1:00 p.m., Monday through Friday - Revoke**
    a. 2033 Union Street, south side, from 135 feet to 175 feet west of Buchanan Street (40-foot zone--parking meters #2015 and 2019).
    Note: The part-time white zone hours (5:00 p.m. to 1:00 a.m., everyday) will remain for these two spaces. The curb will be painted white.
18. **Metered Truck Loading Zone, 7:00 a.m. to 6:00 p.m., Monday through Friday - Establish**
    a. Main Street, east side, from 36 feet to 57 feet north of Howard Street (21-foot zone--parking meter #159).
19. **Yellow Zone - Extension**
    a. "4799" 17th Street, south side, from 22 to 25 feet east of Cole Street (extends existing zone by 3 feet).
20. **Green Zone - Establish**
    a. "4799" 17th Street, south side, from 25 to 45 feet east of Cole Street (20-foot zone--one parking space).
21. **Metered Special Truck loading Zones, 7:00 a.m. to 10:00 a.m., Monday through Saturday - Establish**
    a. 5th Avenue, west side from ten feet to 72 feet north of Clement Street (meters #297, #295, and #293).
    b. 6th Avenue, east side, from 79 feet to 100 feet south of Clement Street (meter #308).
    c. 8th Avenue, east side, from 103 feet to 122 feet south of Clement Street, (meter #314).
    d. 8th Avenue, east side, from 156 feet to 177 feet south of Clement Street (meter #320).

e. 8th Avenue, east side, from nine feet to 53 feet north of Clement Street (meters #298 and #296).

22. **Special Truck Loading Zone, 7:00 a.m. to 11:00 a.m., Monday through Friday - Revoke**

a. Clement Street, north side, from 71 feet to 88 feet west of 11th Avenue (meter #1012).

23. **Loading Zone - Extend**

a. 8th Avenue, west side, from 105 feet to 117 feet north of Clement Street. (Extends existing loading zone from 20 feet to 32 feet in length).

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

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Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, October 5, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director of Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:04 p.m.

ROLL CALL

The roll call indicated Quorum present. Commissioner Rosales entered the meeting at 4:07 p.m.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director discussed the following matters.

- **White zones at apartment houses.** As requested by the Commission at a previous meeting, the Executive Director provided the members with a written report recommending elimination of white zones at apartment houses with less than 50 units.
The President instructed staff to place the item on the Agenda for October 19, 1993 Commission meeting.

- **Parking conditions at 19th and Illinois Streets.** At the September 21, 1993 meeting of the Commission, a member of the public raised concerns regarding parking conditions at 19th and Illinois Streets. The Executive Director provided the members with a report on the efforts taken by staff to improve parking in the area.

- **Parking in Golden Gate Park.** The Executive Director reported on conversations held with the Director of the Department of Recreation and Parks regarding parking in Golden Gate Park during concerts.

  Commissioner Heminger suggested that the Commission request an appraisal from the Recreation and Park Department on the system of renting parking places in Golden Gate Park. He also suggested that the Commission urge the Recreation and Park Department to involve the Department of Parking and Traffic in future evaluations of parking.

  The President commented on general parking enforcement in Golden Gate Park. He suggested holding a joint meeting of the Recreation and Park Commission and the Parking and Traffic Commission.

  Commissioner Heminger moved to send a letter to the President of the Recreation and Park Commission expressing the concerns of Parking and Traffic Commission regarding parking in Golden Gate Park and requesting a joint meeting of both Commissions to discuss this and other issues.

  The Vice President seconded the motion.

  VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
  Noes - None
  Excused - None

- **Meter jamming and bagging.** The Executive Director reported on steps taken by staff to reduce meter jamming and bagging.
The President acknowledged that the bagging of meters has decreased.

- **Enforcement of disabled placard violations.** The Executive Director reported that the Department is seeking to increase the fine for disabled placard violations and is implementing a special program of enforcement.

- **Community outreach on Clement Street.** The Executive Director reported on continued community outreach on Clement Street.

ADOPTION OF MINUTES

Commissioner Heminger moved to adopt the Minutes of the September 21, 1993 Special and Regular Meetings of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

COMMISSIONERS' QUESTIONS AND MATTERS

The Vice President of the Commission

- Thanked the Bureau Chief for Traffic for responding to a request for a "Stop" sign at Cassidus and Lansdale Avenues.
- Commented on the need to assist management of the Performing Arts Garage to ensure success of the MBE/WBE program.
- Questioned staff concerning white zones.

Commissioner Louie

- Questioned staff concerning parking permits for teachers.

The President of the Commission

- Commented on the increase in personal requests from the public for the adjudication of parking citations. He requested that the Chair of the Rules Committee schedule a meeting to develop a policy that will prohibit Commissioners and staff members from adjudicating parking citations.

Commissioner Rosales

- Inquired about the status of the parking survey on Presidio Avenue.

The Bureau Chief for Parking replied that the survey is close to completion.

- Asked about exemptions to "No Left Turn" laws.
  The Executive Director reported that in some cases Muni Railway is exempted from the "No Left Turn" laws because of overhead electrical maneuvering.
- Inquired about the Sutter Stockton Coffee Concession Request for Proposal.
  The Director of Off-Street Parking reported that the matter will be brought before the Commission at the October 19, 1993 meeting.
- Commended the Executive Director on the Enforcement Deployment Plan.

Commissioner Heminger

- Requested and received the permission of the President for the Rules Committee to address changes to Rules that will be necessary pursuant to the Sunshine Ordinance.
- Questioned staff concerning unpaid parking citations as reported in the September 29, 1993 edition of the Chronicle newspaper.
  Jocelyn Kane, Assistant to the Executive Director, briefed the members on the plans of the Department to handle unpaid parking tickets following the transfer of citation adjudication responsibilities from Municipal Court.

  Commissioner Louie questioned staff regarding adjudication of citations issued to vehicles with "E" license plates.

CONSENT CALENDAR

The President reported that Pat Gianandrea, a San Francisco resident, contacted the Department to request that items 19 and 20 be removed from the Consent Calendar for Commission consideration. The items are:

Yellow Zone - Extension
"4799" 17th Street, south side, from 22 to 25 feet east of Cole Street (extends existing zone by 3 feet).

Green Zone - Establish
"4799" 17th Street, south side, from 25 to 45 feet east of Cole Street (20-foot zone--one parking space).

Ms. Gianandrea was unable to attend the Commission meeting.

The Vice President moved to approve the balance of the Consent Calendar. Commissioner Rosales seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

The President explained that Ms. Gianandrea objects to the establishment of the Green Zone but not to the extension of the Yellow Zone.

The Bureau Chief for Traffic briefed the members on the investigation conducted by the Traffic Engineer on the zones and the decision of the Hearing Officer.

Commissioner Louie moved to approve the items 19 and 20. Commissioner Rosales seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

UNFINISHED BUSINESS

Briefing on Sunshine Ordinance by City Attorney

The Deputy City Attorney briefed the members on the ways in which the recently enacted Sunshine Ordinance would affect current policies of the Parking and Traffic Commission and the Department of Parking and Traffic.

The Sections of the Ordinance reported on by the Attorney are:

66.7, Agenda Requirement; Regular Meetings,
66.8, Agenda Disclosures: Closed Sessions,
66.14, Disclosure of Closed Session Discussions and Actions,
66.16, Tape Recording, Filming and Still Photography,
66.18, Minutes,
66.21, Release of Documentary Public Information,
66.22, Release of Oral Public Information,
66.23, Public Review File,
66.24, Non-Exempt Public Information,
66.25, Immediacy of Response,
66.26, Minimum Withholding,
66.27, Justification of Withholding,
66.28, Fees for Duplication.

EXECUTIVE SESSION

The Commission convened into Executive Session at 5:15 p.m. to discuss the underground gasoline storage tanks at the St. Mary's Square Garage.

The Regular Meeting of the Commission reconvened at 5:50 p.m.

The Deputy City Attorney reported that the Commission took no action on the matter during the closed Executive Session.

NEW BUSINESS

Resolution No. 128-93-PA Requesting the Mayor to Approve a Supplemental Appropriation from the General Fund in the Amount of $200,000 to Fund Required Removal of Underground Gasoline Storage Tanks at the St. Mary's Square Garage

The Director of Off-Street Parking requested to amend the amount of the Supplement Appropriation request to $260,000 as recommended by the Department of Public Works.

The President asked about the permits for the project. **Steve Mullinnix**, Department of Public Works' Division Manager for Site Assessment, reported that the permits for street closure and excavation of the area are the responsibility of the Department of Public Works.

The Vice President of the Commission requested to be excused from voting on the Resolution because of a possible conflict of interest.

Commissioner Rosales moved to excuse the Vice President from voting. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Public Comment

There was no public comment on the matter.

Commissioner Heminger moved to approve the amendment of the Resolution to raise the funding request from $200,000 to $260,000. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Louie, Molinari, and Rosales**
Noes - None
Excused - Member Jordan

Commissioner Heminger moved to adopt the Resolution as amended. Commissioner Louie seconded the motion.

The President opined that additional information on the project is needed.

***VOTE*:** **Ayes - Members Heminger, Louie, and Rosales**
Noes - Member Molinari
Excused - Member Jordan

UNFINISHED BUSINESS

Staff Report on Parking Voucher System

Jerry Robbins, a Transportation Planner of the Department of Parking and Traffic, reported on the Parking Voucher System Feasibility Study that he conducted at the request of various Commission members following a wave of meter vandalism. The study explored alternatives to parking meters.

Mr. Robbins described current use of parking voucher systems throughout the world and assessed their feasibility of use in San Francisco. He reported that the parking voucher system works well in many cities in Europe and Israel, but has never been successfully used in North America. He concluded that the vouchers require more time for parking enforcement and have numerous financial risks.

Mr. Robbins stated that the system is a non-cash system and does not have the susceptibility to vandalism that parking meters have. However, he noted that the system is susceptible to other forms of fraudulent use such as counterfeiting and reuse.

The Vice President asked about means to distribute the vouchers. Mr. Robbins replied that developers of the voucher system recommend distribution by merchants in books of ten for a commission of 5 percent of the purchase price.

The President of the Commission asked for a staff recommendation. The Executive Director recommended retaining the current meter system. Mr. Robbins agreed with the Executive Director.

The Vice President commented on the excessive cost for the voucher system and agreed with the recommendation of the Director and Mr. Robbins.

Commissioner Rosales characterized the parking voucher study as biased. The Executive Director disagreed with the Commissioner and opined that the study was objective.

The President commented on his concerns regarding visitor and tourist use of the system.

Commissioner Heminger asked about the status of the pilot program approved by the Commission for commercial vehicle personal meters. The Bureau Chief for Traffic reported that staff is unable to obtain interest by commercial carriers for the program.

Commissioner Heminger inquired about the results of the personal meter program in San Diego. The Bureau Chief for Traffic replied that the San Diego program began in March 1993. Results are not yet available.

Commissioner Louie complimented Mr. Robbins on his report. She acknowledged her interest in meter alternatives but noted that the conclusions reached in the study and the vast issues before the Commission warrant retaining the meter system.

Public Comment

Tom Hsieh, Jr., representing the Developer of the Scratch and Park Meterless Municipal Parking System, spoke in favor of the parking voucher program. He characterized the parking meter system as antiquated and stated that meters will continue to cause problems in the City and County of San Francisco.

Mr. Hsieh commented on the usefulness of the Scratch and Park System and noted that the out-of-town persons could purchase vouchers by mail.

Larry Lam, author of Scratch and Park Meterless Municipal Parking System, commented on the success of the voucher system in Singapore.

Mr. Lam urged the Commission to approve a gradual implementation of the program over a two-year period.

Igal Sarfaty, representing Telpark, spoke of the success of the Telpark system in Tel-Aviv. He noted that the City of Jerusalem shares the voucher system with Tel-Aviv.

Commissioner Rosales noted his disappointment in the results of the study and said that he will examine the written report more closely and respond to staff later.

Commissioner Heminger requested that staff report on the results of the San Diego personal meter project when available. He also requested that staff revise the strategy for conducting the San Francisco project and report back to members.

This was an information item requiring no Commission action.

Resolution No. 127-93-PA Urging the Board of Supervisors to Rename the Fifth and Mission Garage the "Yerba Buena Garage"

At the September 7, 1993 meeting of the Commission, the President requested that representatives from the Yerba Buena Gardens Marketing Alliance and the Board of Directors of the City of San Francisco Downtown Parking Corporation meet to discuss a compromise on the renaming of the Fifth and Mission Garage.

The Yerba Buena Gardens Marketing Alliance and the City of San Francisco Downtown Parking Corporation failed to reach a compromise regarding the name of the Garage. The Yerba Buena Gardens Marketing Alliance proposed to change the name "Yerba Buena/Fifth and Mission Garage." The City of San Francisco Downtown Parking Corporation proposed retaining the name "Fifth and Mission Parking Garage" but agreed to install signage at the corner of Fourth and Mission to read "Yerba Buena Gardens Parking."

Anita Hill addressed the Commission representing the Yerba Buena Gardens Marketing Alliance. Ms. Hill said that a garage with two different names would be confusing to visitors. Retaining the name "Fifth and Mission Garage" at the Fourth and Mission Street location is also confusing. She stated that the Yerba Buena Gardens has received wide publicity and people will be seeking a parking garage with the same name.

Lovester Law, representing the City of San Francisco Downtown Parking Corporation, stated that the proposal made by the Corporation is in the spirit of compromise. He said that the Garage serves many communities and the Board would prefer not to use the name of one community.

Dave Reese, Vice President of Merrill's Drugs, addressed the Commission concerning the remarks made by Anita Hill as recorded in the Minutes of the September 21, 1993 Commission Meeting.

Mr. Reese said that the General Manager of the San Francisco Shopping Center is not in favor of a name change to the "Yerba Buena Garage." He stated that the General Manager prefers the "Fifth and Mission Parking Garage."

The President opined that the compromise proposed by the City of San Francisco Downtown Parking Corporation is equitable. He said that with directional signage provided by the Department, all parties will be served.

Commissioner Rosales moved to table Resolution No. 127-93-PA and to accept the compromise proposed by the City of San Francisco Downtown Parking Corporation to retain the name of the "Fifth and

Mission Parking Garage" with signage installed at the corner of Fourth and Mission reading "Yerba Buena Parking."

Commissioner Louie seconded the motion.

The Vice President commented on his support for renaming the Garage the Yerba Buena Parking Garage. He noted the size and cost of the Yerba Buena project as factors that make the Yerba Bureau area unique.

Commissioner Heminger observed that the Downtown Parking Corporation is not obligated to follow the direction of the Commission. He asked Mr. Law if the Corporation will adopt the compromise as set forth in the September 30, 1993 letter from the President of the City of San Francisco Downtown Parking Corporation to the Chair of the Yerba Buena Gardens Marketing Alliance. Mr. Law responded Yes.

***VOTE*: Ayes - Members Heminger, Louie, Molinari and Rosales**
Noes - Member Jordan
Excused - None

~

The meeting recessed at 7:10 p.m. and reconvened at 7:20 p.m.

Commissioner Louie and the Vice President returned from the recess at 7:23 p.m.

NEW BUSINESS

Monthly Revenue Report

The Budget and Finance Director provided the members with a brief overview of the revenue report for the period July 1, 1993 through August 31, 1993.

The President of the Commission requested that the Parking Enforcement Deployment Plan and the Monthly Revenue Report be heard together to determine if there is any correlation between the decrease in the number of parking citations written and the deployment of personnel. The members agreed.

Review of 5th and Mission Garage Operations

At the September 7, 1993 meeting of the Commission, Commissioner Louie reported on complaints she received from employees of the

Fifth and Mission Garage concerning garage operation. Tim Leonoudakis, President of City Park, and Linda Labot, Manager of the Fifth and Mission Parking Garage, attended the meeting at the request of the Commission.

Commissioner Louie commented on a conversation with Mr. Leonoudakis in which he noted disapproval of the matter being raised with the Commission before his notification. She noted that the Commission and the Garage operator have the same goal -- the success of the Garage.

Mr. Leonoudakis stated that his company assumed operation of the Garage on April 1, 1993 from Onorato Garages. He reported that his company is changing every aspect of the operational procedures.

The President of the Commission suggested revisiting the matter when the Department reviews the Budget Analyst Garage Audit.

The Vice President thanked Commissioner Louie for her continued efforts regarding garage issues and encouraged Mr. Leonoudakis to view the interest and involvement of Commissioner Louie as a cooperative effort.

Presentation on Clancy System by Stanley Wolfson

Harold Dobbs, of the law firm Dobbs, Berger, Molinari, Vannelli, Nadel & Links, addressed the members. He stated that his firm represents the Clancy, the producers of a handheld computerized parking ticket writer machine. Mr. Dobbs introduced Stanley Wolfson, a representative from Clancy.

The President of the Commission stated that neither he nor members of his family are associated with the firm of Dobbs, Berger, Molinari, Vannelli, Nadel & Links.

Stanley Wolfson, demonstrated the portable ticket writer machine noting that the machine prints a hard copy parking ticket in the field, stores the data in memory, and produces various reports and graphs from the stored data.

Mr. Wolfson reported that in 1987, the Department of City Planning developed a report on the Clancy System and Auto/CITE. The report showed that the Clancy equipment proved to be reliable.

The cost of the system is $.38 per citation form. Clancy does not charge for the use or maintenance of the system.

The Executive Director commented favorably about the technology that the system offers. However, he noted the need for a

detailed analysis of the cost, reliability, durability of the system. The Bureau Chief for Parking agreed.

The President questioned the Personnel Director about the possible effects the machine would have on staffing in the Enforcement Division.

Commissioner Heminger moved to instruct staff to establish a task force for analyze various handheld systems and report back to the Commission on the matter in 90 days.

Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Parking Enforcement Deployment Plan and Monthly Revenue Report

The Bureau Chief for Parking briefed the members on the Parking Enforcement Deployment Plan. The Plan categorizes Enforcement Division personnel by duty assignment.

The Executive Director reported that the assignment of personnel to the neighborhood complaint dispatch program has resulted in fewer citations issued. He noted that the San Francisco Police Department previously operated the dispatch program.

Commissioner Heminger commented on his concern regarding the number of personnel assigned to the street cleaning detail. Commissioner Heminger recommended reducing the number of Parking Control Officers assigned to street cleaning on a trial basis. Commissioners Molinari, Louie and Jordan agreed.

Commissioner Louie commented on the lack of supervisory assignments in the neighborhood complaint dispatch program during Sunday and Mondays.

The President commented on the need for more enforcement personnel during evenings and weekends.

Commissioner Heminger requested that the matter be continued to the October 19. 1993 meeting of the Agenda to allow for further discussion.

Commissioner Heminger questioned the Budget and Finance Director concerning the decreased level in parking citation revenue.

Resolution No. 135-93-PTC Adopting Policy on Press Parking Passes

The staff noted the press parking pass policy is not ready for adoption and requested tabling of the matter.

Commissioner Heminger moved to table Resolution No. 135-93-PTC. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The Parking and Traffic Commission and the Parking Authority Commission adjourned at 9:12 p.m. in the memory of Parking Control Officer Jackie Center.

Respectfully submitted,

Renee Faison
Commission Secretary

15/93

nk M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
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554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, October 19, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of the Minutes of the October 5, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***COMMISSIONERS' QUESTIONS AND MATTERS***

5. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

6. ***UNFINISHED BUSINESS***

   a. Parking Enforcement Deployment Plan
   b. Sutter Stockton Garage Coffee Concession Request for Proposal
   c. Resolution No. 129-93-PA Urging the Board of Supervisors to Amend the Ordinance to Restrict the Discretion of the Tax Collector Regarding Hotel Parking Exemptions
   d. Policy on Apartment House White Zones

7. ***NEW BUSINESS***

a. Amendments to Commission Rules (From the Rules Committee)
b. Resolution No. 136-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $163,875 from the Transportation Fund for Clean Air in the Bay Area for a Traffic Signal Patrol Program and a Bicycle Locker Program; Waiving Indirect Costs
c. Resolution No. 137-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend a Grant in the Amount of $85,000 of California Clean Air and Transportation Improvement Act of 1990 (State Proposition 116) Funds, which including Indirect Costs of $8,500 or Ten Percent (10%) of Project Costs, for Signage to Delineate Commuter Bicycle Routes Throughout the City and County of San Francisco
d. Resolution No. 138-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Issue a Request for Proposals (RFP) for Consultant Services to Prepare a Comprehensive Bicycle Plan
e. Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal for Towing Contract
f. Monthly Citation Report

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION
OCTOBER 19, 1993

1. **Muni Line Nos. 15, 29, and 43 Bus Zones - Establish**
   a. Geneva Avenue, north side, from 80 feet to 125 feet east of Howth Street (45-foot zone, extends existing bus zone to 125 feet).
2. **Muni Line No. 27 Bus Zones - Establish**
   a. Howard Street, north side, from 60 feet to 79 feet west of 5th Street (19-foot zone, extends existing bus zone to 79 feet).
   b. 6th Street, west side, from Folsom Street to 80 feet southerly (80-foot zone).
   c. Harrison Street, north side, from 75 feet to 100 feet west of 6th Street (25-foot zone, extends existing bus zone to 100 feet).
   d. 6th Street, west side, from 70 feet to 90 feet south of Howard Street (20-foot zone, extends existing bus zone to 90 feet).
3. **Muni Line No. 27 Bus Zones - Delete**
   a. 5th Street, west side, from Howard Street to 71 feet southerly (71-foot zone).
   b. 5th Street, west side, from Folsom Street to 71 feet northly (71-foot zone).
4. **Muni Line No. 32 Bus Zone - Establish**
   a. Berry Street, south side, from 345 feet to 425 feet east of 4th Street (80-foot zone just west of China Basin Building driveway).
5. **White (Passenger Loading) Zone - Rescind**
   a. Berry Street, south side, from 60 feet to 80 feet west of China Basin Building driveway (reduces existing white zone by 20 feet to accommodate new bus zone).
6. **Residential Permit Parking Area "N" - Establish**
   a. 14th Avenue, both sides, between Balboa and Fulton Streets.
7. **Residential Permit Parking Area "T" - Establish**
   a. Capp Street, both sides between 22nd and 23rd Streets.
8. **One-Way Street - Establish**
   a. Romolo Place, southbound, between Vallejo and Fresno Streets.
9. **Tow-Away, No Parking, 7:00 a.m. to 9:00 a.m., Monday through Friday - Establish**
   a. Gough Street, west side, between Fell and Linden Streets.
10. **Tow-Away, No Stopping Anytime - Establish**
    a. Church Street, east side, from Market Street to 240 feet southerly (240-foot zone adjacent to MUNI loading island, replaces existing tow-away, no parking anytime zone).
11. **No Parking, 8:00 p.m. to 11:00 p.m., Monday through Friday - Establish**
    a. Brannan Street, south side, from 78 feet to 118 feet east of 5th Street (40-foot zone at meter nos. 583 and 585).
12. **Blue Zone - Establish**
    a. Lyon Street, west side, from 0 feet to 20 feet south of McAllister Street (20-foot zone--one parking space).
13. **White Zone - Establish**
    a. 240 California Street, north side, from 83 feet to 127 feet east of Battery Street

(44-foot zone--replacing parking meters #218 and #222).

14. **Short-Term (30 Minute) Parking Meter - Establish**
    a. 2 Clement Street, north side, from 12 feet to 30 feet west of Arguello Boulevard (18-foot space--parking meter #2).
15. **Yellow Zone - Revoke**
    a. 3000 22nd Street, north side, from 11 feet to 44 feet west of Folsom Street (33-foot zone--two parking spaces).
16. **Green Zone - Establish**
    a. 3000 22nd Street, north side, from 0 feet to 18 feet west of Folsom Street (18-foot zone--one parking space).
17. **Yellow Zone - Establish**
    a. 2598 Folsom Street, west side, from 0 feet to 25 feet north of 22nd Street (25-foot zone--one parking space).
18. **Part-Time White Zone (6:00 p.m. to 11:00 p.m., Monday through Saturday) - Establish**
    a. 1257 Taylor Street, west side, from 23.5 feet to 41 feet south of Washington Street (17.5-foot zone--one parking space).
19. **Metered Truck Loading (9:00 a.m. to 4:00 p.m., Monday through Friday)- Establish**
    a. 360 Post Street, north side, from 163 feet to 186 feet east of Powell Street (23-foot zone--parking meter #320).
20. **Yellow Zone - Revoke**
    Special Truck Loading Zone (7:00 a.m. to 6:00 p.m, Monday through Friday) - Establish
    a. 205 Frederick Street, south side, from 3 feet to 62 feet west of Ashbury Street (59-foot zone).
21. **Special Truck Loading Zone (7:00 a.m. to 6:00 p.m., Monday through Friday) - Extension**
    a. 801 Ashbury Street, west side, from 56 feet to 64 feet south of Frederick Street (8-foot extension to the driveway at 811 Ashbury Street).
22. **Motorcycle Parking Meters - Establish**
    a. 1166 Howard Street, north side, from 260 feet to 274 feet east of 8th Street (4 motorcycle parking meters).
    b. "1199" Howard Street, south side, from 12 feet to 19 feet east of 8th Street (2 motorcycle parking meters).
    c. 777 Valencia Street, east side, from 148 feet to 171 feet north of 19th Street (6 motorcycle parking meters--replacing parking meter #737).
23. **Short-Term (30 Minutes) Parking Meter - Establish**
    a. 777 Valencia Street, east side, from 126 to 148 feet north of 19th Street (replacing parking meter #739).

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, October 19, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Betty Louie
Manuel A. Rosales

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director, Off-Street Parking
Alice Villagomez, Personnel Director
Kathryn Hile, Director of Budget and Finance
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:05 p.m.

ROLL CALL

The roll call showed the presence of Quorum.

ADOPTION OF MINUTES

October 5, 1993 Minutes
The Vice President requested the Secretary change the first sentence of the third paragraph of page 10 to read: "The Vice President commented on his support for renaming the Garage the ***Fifth and Mission/***Yerba Buena Garage."

The Vice President moved to adopt the amended Minutes of the October 5, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

*

The Chair reported on the approval of Commissioner Rosales to the Redevelopment Agency Commission by the Rules Committee of the Board of Supervisors. The matter has now been forwarded to the full Board of Supervisors for review.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director introduced Steve Bell, the newly hired Manager of the Parking Citation Program, to the Commission and briefed the members on the following matters:

- A potential site for the relocation of the Enforcement Division.
- The progress of AB 408 transition.
- The meter collections contract (to be presented to the members at the November 2, 1993 meeting of the Commission).
- The Christmas Party of the Department of Parking and Traffic.
- The opening ceremonies for the dedication of the 5th and Mission Garage Expansion.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Louie had no questions.

Commissioner Rosales:
- Asked that staff make arrangements to supply the Information Booth at City Hall with Amnesty forms.
- Instructed the Bureau Chief for Traffic to respond to a letter from the DeSoto Cab Company regarding special traffic patterns for taxi cabs.
- Questioned staff concerning the progress of the Terminal Separator project.
- Thanked the Commission, the Executive Director and staff for their well wishes concerning his possible appointment to the Redevelopment Agency Commission.

Commissioner Heminger had no questions.

The Commission Vice President:

- Reported on his visit to the Fifth and Mission Garage to inspect the pay-on-foot system.
- Questioned staff concerning the pay-on-foot system planned for the Sutter-Stockton Garage.
- Instructed the staff to contact the operator of the Civic Center Garage to request that the stairwell at the Garage be cleaned.

The Commission President:

- Questioned the City Attorney regarding the logistics of preparing the Minutes of the October 23, 1993 Special Meeting of the City Commissions.
- Requested that the Executive Director respond to an inquiry from an electronics firm regarding the leasing of property for parking.
- Questioned the Director of Off-Street Parking regarding Commission appointments to the Boards of the Nonprofit Garages and instructed the Commission Secretary to place the matter on the November 16, 1993 Agenda. The President requested that the members provide him with names of possible appointees.
  The Commission Vice President recommended that Minority Business Enterprise/Women Business Enterprise groups attend nonprofit parking corporation Board of Director meetings.
- Asked the Bureau Chief for Parking for a status report on the progress of the development of conflict of interest forms for nonprofit parking corporations.
- Questioned the Deputy City Attorney regarding the pending legal opinion on lobbyists.

CONSENT CALENDAR

Commissioner Heminger requested that items number 13 and 18 be removed from the Consent Calendar for discussion by the Commission.

Commissioner Rosales moved to adopt the balance of the Consent Calendar. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Item #13 Establish White Zone - 240 California Street, north side, from 83 feet to 127 feet east of Battery Street (44-foot zone--replacing parking meters #218 and #222).

The Bureau Chief for Traffic reported on item #13.
The Tadich Grill requested the removal of two parking meters (#218 and #222) on the north side of California Street and the conversion of that curb space from a yellow zone to a white zone. Meter #218 is located in front of the Tadich Grill and meter #222 is located in front of the firm of Kingsley, Schreck, Wells & Reichling.

The street frontage on the north side of California Street between Front and Battery Streets has an extensive white zone. The law firm opposes the establishment of a larger white zone and feels an existing white zone is sufficient for the unloading and loading of vehicles serving the restaurants and offices in the block.

The Bureau Chief for Traffic recommended shifting the white zone easterly by one space and amending item #13 to read: 240 California Street, north side, from 111 feet to 155 feet east of Battery Street (44-foot zone--replacing parking meters #218 and #216).

Commissioner Heminger questioned staff concerning the request from the restaurant. The Executive Director replied that Tadich Grill changed their patron policy from a walk-in system and to a reservation system. The restaurant is seeking to accommodate patrons.

PUBLIC COMMENT

There was no public testimony.

Commissioner Rosales moved to amend item #13 as recommended by the Bureau Chief of Traffic. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Rosales moved to approve the item as amended. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Louie, Molinari, and Rosales**
Noes - Members Heminger and Jordan
Excused - None

Item #18 Establish Part-Time White Zone (6:00 p.m. to 11:00 p.m., Monday through Saturday) - 1257 Taylor Street, west side, from 23.5 feet to 41 feet south of Washington Street (17.5-foot zone--one parking space).

The Bureau Chief of Traffic reported on item #18.
The Venticello Restaurant requested a white zone to accommodate valet parking services. The residents of Nob Hill are concerned about the loss of parking.

Jocelyn Kane, the Hearing Officer who rendered the decision in the matter, answered the members' questions concerning the hearing and described her decision to establish a part-time white zone.

PUBLIC COMMENT

There was no public testimony.

Commissioner Heminger moved approval of item #18. Commissioner Rosales seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

UNFINISHED BUSINESS

Parking Enforcement Deployment Plan

The Commission continued this item from the October 5, 1993 Commission meeting.

The President commented on lack of personnel assigned to general enforcement on Friday and Saturday evenings.

The Executive Director agreed that more staff is needed on the shift. He described the current staff assignments and noted that five additional Parking Control Officers have been detailed to the Friday and Saturday evening shifts on an overtime basis. He stated that reducing the emphasis on responding to neighborhood complaints would free staff to work the Friday and Saturday shifts.

Commissioner Heminger opined that the neighborhood complaint program is important and essential to the quality of life in the neighborhoods.

Commissioner Heminger recommended that overtime staff be assigned only as a backup to permanent assignments.

Commissioner Heminger commented on the street cleaning detail. He acknowledged that street cleaning is an important task but noted that the assignment to 56 Officers to the function does nothing to improve traffic flow.

The Executive Director agreed with the Commissioner but noted that the Board of Supervisors enacted the Clean City Campaign. He stated that the effectiveness of the program is achieved through enforcement and added that the program supports the quality of life in San Francisco by maintaining litter reduction.

The members questioned the Executive Director on various aspects of the Parking Enforcement Deployment Plan. The Commission President requested that staff return to the Commission at the November 16, 1993 meeting with a matrix for redeployment of Parking Control Officers.

Commissioner Rosales moved to continue the item to the November 16, 1993 meeting and instructed staff to return to the Commission with the proposed matrix for the next sign up period for Parking Control Officers. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Sutter-Stockton Garage Coffee Concession Request for Proposal

At the July 6, 1993 meeting of the Commission, several vendors expressed an interest in a coffee concession at the Sutter-Stockton Garage. The Commission instructed the Uptown Parking Corporation to develop a formal process to competitively select a concessionaire.

The Director of Off-Street Parking reported on the Request for Proposal provided by the Department of Real Estate and the staff recommendation to approve the document.

PUBLIC COMMENT

There was no public comment.

Commissioner Rosales moved to accept the staff recommendation for the Request for Proposal for the Coffee Concession at the Sutter-Stockton Garage. Commission Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Resolution No. 129-93-PA Urging the Board of Supervisors to Amend the Ordinance to Restrict the Discretion of the Tax Collector Regarding Hotel Parking Exemptions

The Executive Director recommended the continuance of the item pending a thorough evaluation of the potential net gain to the City. He also noted the need to establish a plan for administering and monitoring the system.

PUBLIC COMMENT

Bob Begley, Executive Director of the Hotel Council, requested to be involved in the staff meetings held on the matter. He stated that he would like to be a part of the solution. He noted that the members of the Commission seek to improve the quality of life in San Francisco. He requested that the Commission consider the quality of business in San Francisco.

The Vice President moved to continue the item to the call of the Chair. Commissioner Rosales seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Policy on Apartment House White Zones

At the October 5, 1993 meeting of the Commission, the members continued discussion of the policy to eliminate white zones for apartment building with less than 50 units.

The President of the Commission questioned the Bureau Chief for Traffic concerning methods of investigating apartment buildings that do not appear on the Department computer database. The Bureau Chief for Traffic replied that traffic engineers will conduct a survey on a street-by-street basis. The President suggested that Parking Control Officers assist in the identification of the buildings.

The President questioned the Bureau Chief concerning the schedule for eliminating the zones. The Bureau Chief recommended eliminating the zones on a staggered basis, at the time scheduled for repainting. The Bureau Chief noted that it would take

approximately two years to eliminate the zones listed on the database.

Commissioner Heminger commented on his concern regarding the system of staggering the zone elimination. He said that the Department may receive complaints about equal treatment. He suggested that staff inform the public of the reasons for staggering the process.

The President stated that a situation may arise when a white zone is needed at an apartment building with less than 50 units (such as at homes for senior citizens). He suggested adding an item to the recommended plan of action giving the Executive Director the authority to approve the zones in extenuating circumstances.

PUBLIC COMMENT

There was no public testimony.

Commissioner Rosales moved to add an item to the Recommended Plan of Action to read "The Executive Director has the discretion in extenuating circumstances to approve apartment house white zones of less than 50 units." Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Rosales moved to adopt the policy as amended. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

NEW BUSINESS

Amendments to the Commission Rules (From the Rules Committee)

The Rules Committee met before the full Commission Meeting to discuss amendments to the Rules of Order.

Commissioner Heminger informed the members that the Rules Committee has voted upon proposed rule amendments and instructed the Commission Secretary to prepare a strikeout copy of the rules.

The Commissioner requested continuance of the item for the November 2, 1993 Commission meeting to comply with noticing requirements.

The President reported that the Legislature has passed three bills related to the Brown Act. He instructed the City Attorney to research those items and report to the Commission at the November 2, 1993 meeting.

Commissioner Rosales moved to continue the item to the November 2, 1993 meeting of the Commission. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

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The President instructed the Commission Secretary to add "Staff Policy on Citation Adjudication" to the November 2, 1993 Commission agenda and instructed staff to prepare the necessary material.

Resolution No. 136-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend $163,875 from the Transportation Fund for Clean Air in the Bay Area for a Traffic Signal Patrol Program and a Bicycle Locker Program, Waiving Indirect Costs

Peter Tannen, the Bicycle Coordinator of the Department of Parking and Traffic, reported to the Commission on the Resolution.

The President stated that many bicyclists do not observe traffic laws. He requested that Mr. Tannen speak to the various bicycle groups to stress the need for the bicyclists to comply with the laws.

The Vice President recommended installing signs around the City instructing bicyclists to obey the traffic laws.

~

Mr. Tannen briefed the members on the Bicycle Locker Program that will fund the purchase and installation of bicycle lockers at commuter-oriented sites.

Commissioner Louie asked about the cost of the lockers. Mr. Tannen replied that the cost varies depending on the quality of the locker. The cost ranges from $500 to $3,000 per locker.

Commissioner Louie asked about the monthly rental cost of the lockers. Mr. Tannen replied that monthly rental of the lockers will vary from $10.00 to $20.00.

Commissioner Rosales asked about liability to the City if theft occurs. The Deputy City Attorney replied that the City would incur limited liability by having release forms and proper signage installed.

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The Bureau Chief for Traffic reported on the Traffic Signal Patrol Program that will identify and correct malfunctioning and improperly timed traffic signals. The Program will fund one signal electrician and one halftime traffic engineer.

The Bureau Chief reported that the Department has eight full time electricians who maintain 1,001 traffic signals. The ratio of traffic signals per electrician in San Francisco is one of the highest in the United States.

Commissioner Louie questioned the Bureau Chief regarding the cost of the program and the salaries of the participants.

The Vice President commented on his optimism regarding the program.

PUBLIC COMMENT

There was no public testimony.

Commissioner Heminger moved to approve the Resolution. Commissioner Rosales seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

-

The Commission meeting recessed at 6:10 p.m. and reconvened at 6:25 p.m.

Resolution No. 137-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Expend a Grant in the Amount of $85,000 of California Clean Air and Transportation Improvement Act of 1990 (State Proposition 116) Funds, which include Indirect Costs of $8,500 or Ten Percent (10%) of Project Costs, for Signage to Delineate Commuter Bicycle Routes Throughout the City and County of San Francisco

The President echoed the earlier suggestion of the Vice President to install signs along bicycle routes. The President recommended that the signs read "Bicyclists Please Observe Motor Vehicle Laws."

Commissioner Heminger suggested the signs read "Bicyclists and Motor Vehicle Drivers Please Obey All Traffic Laws."

PUBLIC COMMENT

Lucinda Baines, Commuter Project Coordinator for the San Francisco Bicycle Coalition and Chairperson the Funding Subcommittee for the Bicycle Advisory Committee, stated that the signage recommended by the members does not fit into the guidelines of the State Proposition 116 Funds. She suggested using funding for signs from other sources.

Ms. Baines suggested that the signs include a note instructing motorists to share the road.

Marilyn Smulyan, of the Bicycle Advisory Committee, reported that Metropolitan Transportation Commission funding is available for educational purposes and may be appropriate for the signage.

David Snyder, Executive Director of the San Francisco Bicycle Coalition, noted his approval of the signage.

Mr. Snyder demonstrated the usefulness of the Program by detailing bicycle routes on a map of San Francisco.

Commissioner Heminger urged the speakers to denounce the Critical Mass Bicycle Demonstration. He stated that the demonstration perpetuates a negative image of bicyclists.

Commissioner Rosales moved to adopt the Resolution. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Resolution No. 138-93-PTC Authorizing the Executive Director of the Department of Parking and Traffic to Issue a Request for Proposals (RFP) for Consultant Services to Prepare a Comprehensive Bicycle Plan

Peter Tannen reported on the Bicycle Plan noting that the Plan addresses issues such as bike safety, education and enforcement, maintenance of facilities, promotion of the bicycle as a commute alternative, bicycle facilities and standards, parking transit and bridge access, traffic calming ideas, and possible legislation.

Marilyn Smulyan spoke in support of the Plan.

Commissioner Heminger recommended that a ceiling be placed on the amount of funding expended on the project. He moved to amend line 17 of page two of the Resolution 138-93-PTC to read "...Request for Proposals (RFP) for consultant services *at a cost not to exceed $100,000* to prepare a...." Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Commissioner Heminger moved approval of Resolution 138-93-PTC as amended. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales**
Noes - None
Excused - None

Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal for Towing Contract

Because of late submittal of material by staff, the President recommended continuance of the item for the November 2, 1993 meeting of the Commission. The members discussed the matter preliminarily.

The President observed that the staff memorandum on the Towing Contract states: "the contractor will cooperate with the Department in locating a 'One Stop Shop' including a tow release and citation payment center at 1475 Mission Street." He noted, however, that there is no reference to the matter in the Agreement for Towing, Storing and Disposal. He instructed staff to include the item in the Agreement.

The President requested that the Agreement include a more positive statement concerning the One Stop Shop. He instructed staff to add language to the Agreement specifying that the **contractor shall cooperate in every way possible including making necessary space available.**

Commissioner Heminger observed that page 9 of the Request for Proposal reads: "the Committee shall award the contract to the highest responsible and responsive bidder." He instructed staff to change the sentence to read: "The Committee shall ***recommend to the Parking and Traffic Commission, awarding*** the contract to the highest responsible and responsive bidder."

The President recommended changing the requirement of a $500,000 cash deposit to a Letter of Credit. He explained that in cases of bankruptcy, cash becomes an asset of the bankrupt company. However, a Letter of Credit is an agreement between the City and the bank and is not affected in cases of bankruptcy.

The members questioned the Executive Director, the Bureau Chief for Parking and staff member Lisbet Engberg on various aspects of the Tow Contract documents.

PUBLIC COMMENT

Robert McCarthy, Attorney representing the City Tow, addressed the members on several aspects of the Request for Proposals and Agreement.

Mr. McCarthy noted that the Request for Proposals states that "the contract shall be awarded to the highest responsible and responsive bidder." He stated that in the past, the priority of the City has been quality of the towing service.

Mr. McCarthy suggested that the staff develop a recommendation on the Transition Plan. He noted that there are currently 3,000 to 4,000 vehicles with liens against them.

Mr. McCarthy asked that the Commission consider extensions to the proposed schedule.

The Vice President noted concern regarding the requirement of a $500,000 cash deposit. He stated that the amount is significant and would prevent many companies from bidding on the project.

Commission Rosales moved continuance of the matter for the November 2, 1993 meeting of the Commission. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, Molinari and Rosales
Noes - None
Excused - None

Monthly Citation Report

Commissioner Heminger requested that at future meetings, staff prepare the Monthly Citation Report in graph form.

Commissioner Heminger observed that in the majority of the categories listed on the staff report, revenue is lower in 1993 than in 1992.

The Executive Director replied the lower revenue is a result of many factors. He stated that the Department has 19 less Parking Control Officer positions in 1993 than in 1992. In addition, 56 Officers are assigned to duties other than general enforcement (such as fixed post assignments).

The Executive Director noted that the Department has hired a Director of Enforcement and is attempting to establish new policies.

Commissioner Heminger stated that at the Commission Budget Hearings held earlier this year, the members discussed tracking absenteeism. He asked the staff prepare a report on the matter for review by the Commission. He also requested that a forthcoming Agenda include a report on indicators of productivity.

The President requested that the December 7, 1993 Agenda include a review of current parking fines.

PUBLIC COMMENT

Lawrence Thomas, of the Citizens Advisory Committee/Bicycle Joint Powers Board, updated the members on the progress of a portion of funds in Commission-approved Resolution No. 124-93-PTC. The funds are allotted to retrofit existing CalTrain rolling stock for increased bicycle access.

Mr. Thomas commented on the bicycle issues raised at the meeting noting the following:

- the liability policies for bicycle locker theft could mirror policies of City garages;

- the enforcement of bicyclists who violate traffic laws could be effected by working with the Cops-on-Bikes Program of the San Francisco Police Department;
- the members idea regarding signage is good;
- the Critical Mass Demonstrations give bicyclists a negative image.

ADJOURNMENT

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Renee Faison
Commission Secretary

ank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

SPECIAL MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Saturday, October 23, 1993
10:00 a.m.

Board of Supervisors
Chambers, City Hall
San Francisco, California

AGENDA

1. ***NEW BUSINESS***

   a. Review of Conflict of Interest Laws
   b. Review of San Francisco Sunshine Ordinance

2. ***PUBLIC COMMENT***

   The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

3. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

PARKING AND TRAFFIC COMMISSION

October 23, 1993

The Minutes of this meeting are missing.

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CITY AND COUNTY OF SAN FRANCISCO

ank M. Jordan
Mayor

25 VAN NESS AVENUE, SUITE 410
SAN FRANCISCO, CALIFORNIA 94102
554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, November 2, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

12. ***ROLL CALL***

3. ***ADOPTION OF MINUTES***

Adoption of the Minutes of the October 19, 1993 Regular Meeting and October 23, 1993 Special Meeting of the Parking and Traffic Commission and Parking Authority Commission

4. ***EXECUTIVE DIRECTOR'S REPORT***

5. ***COMMISSIONERS' QUESTIONS AND MATTERS***

6. ***CONSENT CALENDAR***

There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

7. ***UNFINISHED BUSINESS***

a. Adoption of Amendments to the Rules of Order of the Parking and Traffic Commission and Parking Authority Commission
b. Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal for Towing Contract

8. ***NEW BUSINESS***

a. Staff Policy on Citation Adjudication

b. Resolution No. 130-93-PA Recommending the Board of Supervisors Approve Bid Documents and Management Contract for the Parking Operator Lease at 1660 Mission Street Parking
c. Resolution No. 131-93-PA Supporting the Proposal of Changing the Name of Churchill Street to Turk Murphy Lane
d. Presentation on Telkor EP Electronic Coin Parking Meter
e. Resolution No. 140-93-PTC Approving the Meter Collection Contract
f. Application for Temporary Street Closing by United Parcel Service, for San Bruno Avenue Between 16th and 17th Streets

9. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

10. ***ADJOURNMENT***

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Consent Calendar
Parking and Traffic Commission
November 2, 1993

1. **Perpendicular (90-Degree Angle) Parking - Establish**
   a. Harrison Street, east side, between 25th and 26th Streets.
2. **Green Zone Time Extension - Establish**
   a. Dolores Street, west side, from 3 feet to 23 feet north of 22nd Street (20-foot zone at #898 Dolores Street, effective hours to be extended to include 9:00 a.m. through 9:00 p.m. everyday).
3. **Tow-Away, No Stopping Anytime - Establish**
   a. Fell Street, north side, from Stanyan Street to 137 feet easterly (137-foot zone).
   b. San Jose Avenue, east side, from 110 feet to 245 feet north of Niagara Avenue (135-foot zone, extends existing zone to include MUNI driveway).
4. **Muni Line No. 35 Bus Zone - Establish**
   a. Moffitt Street, south side, between driveways in front of #33 Moffitt Street (replaces existing polestop).
5. **Muni Line No. 31 Bus Zone Extensions - Establish**
   a. Balboa Street, north side, from 75 feet to 100 feet east of 28th Avenue (25-foot extension to a total of 100 feet).
   b. Balboa Street, south side, from 75 feet to 80 feet east of 25th Avenue (5-foot extension to a total of 80 feet).
   c. Balboa Street, north side, from 75 feet to 100 feet east of 19th Avenue (25-foot extension to a total of 100 feet).
   d. Balboa Street, south side, from 75 feet to 100 feet west of 19th Avenue (25-foot extension to a total of 100 feet).
   e. Balboa Street, north side, from 75 feet to 80 feet west of 6th Avenue (5-foot extension to a total of 80 feet).
   f. Balboa Street , south side, from 75 feet to 100 feet west of 4th Avenue (25-foot extension to a total of 100 feet).
   g. Cabrillo Street, north side, from 86 feet to 120 feet east of La Playa (34-foot extension to a total of 120 feet).
   h. Eddy Street, south side, from 75 feet to 80 feet east of Divisadero Street (5-foot extension to a total of 80 feet).
   i. Eddy Street, north side, from 75 feet to 100 feet east of Pierce Street (25-foot extension to a total of 100 feet).
   j. Eddy Street, south side, from 75 feet to 100 feet west of Pierce Street (25-foot extension to a total of 100 feet).
   k. Eddy Street, north side, from 75 feet to 100 feet east of Fillmore Street (25-foot extension to a total of 100 feet).
   l. Eddy Street, south side, from 75 feet to 100 feet west of Fillmore Street (25-foot extension to a total of 100 feet).

m. Eddy Street, north side, from 75 feet to 100 feet east of Buchanan Street (25-foot extension to a total of 100 feet).

n. Eddy Street, south side, from 75 feet to 100 feet west of Buchanan Street (25-foot extension to a total of 100 feet).

o. Eddy Street, north side, from 75 feet to 100 feet east of Laguna Street (25-foot extension to a total of 100 feet).

p. Eddy Street, south side, from 75 feet to 80 feet east of Laguna Street (5-foot extension to a total of 80 feet).

q. Eddy Street, north side, from 75 feet to 80 feet west of Gough Street (5-foot extension to a total of 80 feet).

r. Eddy Street, south side, from 82 feet to 100 feet west of Gough Street (18-foot extension to a total of 100 feet).

s. Eddy Street, south side, from 75 feet to 80 feet east of Polk Street (5-foot extension to a total of 80 feet).

t. Eddy Street, south side, from 75 feet to 80 feet east of Larkin Street (5-foot extension to a total of 80 feet).

u. Eddy Street, south side, from 75 feet to 80 feet east of Leavenworth Street (5-foot extension to a total of 80 feet).

v. Eddy Street, south side, from 75 feet to 80 feet east of Jones Street (5-foot extension to a total of 80 feet).

w. Eddy Street, south side, from 75 feet to 80 feet east of Taylor Street (5-foot extension to a total of 80 feet).

x. Eddy Street, north side, from 75 feet to 100 feet east of Van Ness Avenue (25-foot extension to a total of 100 feet).

y. Turk Street, north side, from 175 feet to 225 feet east of Taylor Street (50-foot extension to a total of 120 feet).

z. Turk Street, north side, from 75 feet to 80 feet west of Jones Street (5-foot extension to a total of 80 feet).

aa. Turk Street, north side, from 85 feet to 100 feet east of Larkin Street (15-foot extension to a total of 100 feet).

ab. Turk Street, south side, from 60 feet to 100 feet west of Parker Avenue (40-. foot extension to a total of 100 feet).

ac. Turk Street, north side, from 75 feet to 80 feet west of Chabot Terrace (5-foot extension to a total of 80 feet).

ad. Turk Street, south side, from 60 feet to 100 feet west of Masonic Avenue (40-foot extension to a total of 100 feet).

ae. Turk Street, north side, from 75 feet to 100 feet east of Broderick Street (25-foot extension to a total of 100 feet).

af. Turk Street, south side, from 75 feet to 100 feet west of Broderick Street (25-foot extension to a total of 100 feet).

The following color zone changes (item numbers 6 through 9) are being proposed as part of the Muni bus zone modifications along the 31-Balboa Line:

6. **Metered Loading Zone (7:00 a.m. through 6:00 p.m., Monday through Saturday) - Revoke**
   a. Eddy Street, south side, from 60 feet to 88 feet east of Jones Street (28-foot zone at meter no. 237 to be relocated).
   b. Eddy Street, south side, from 60 feet to 83 feet east of Taylor Street (23-foot zone at meter no. 139).
   c. Turk Street, north side, from 87 feet to 106 feet east of Larkin Street (19-foot zone at meter no. 434 to be relocated).
7. **Metered Loading Zone (7:00 a.m. through 6:00 p.m., Monday through Saturday) - Establish**
   a. Eddy Street, south side, from 80 feet to 105 feet east of Jones Street (25-foot zone at meter no. 235).
   b. Turk Street, north side, from 106 feet to 128 feet east of Larkin Street (22-foot zone at meter no. 432).
8. **White (Passenger Loading) Zone - Revoke**
   a. Eddy Street, south side, from 60 feet to 83 feet east of Larkin Street (23-foot zone).
9. **White (Passenger Loading) Zone - Establish**
   a. Eddy Street, south side, from 70 feet to 90 feet east of Larkin Street (20-foot zone).
10. **No Parking Anytime - Establish**
    a. Diamond Heights Boulevard, west side, between Berkeley Way and Arbor Street.

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

Frank M. Jordan
Mayor

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, November 2, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners:	John L. Molinari, President Frederick E. Jordan, Vice President Steve Heminger Betty Louie
Staff:	John E. Newlin, Executive Director Bond Yee, Bureau Chief for Traffic Tim Johnson, Bureau Chief for Parking Kevin Hagerty, Director, Off-Street Parking Alice Villagomez, Personnel Director Larry Wayte, Deputy City Attorney Renee Faison, Commission Secretary

The President called the meeting to order at 4:00 p.m.

Commissioner Heminger entered the meeting at 4:04 p.m.

ROLL CALL

Quorum was present.

The President of the Commission announced the resignation of Commissioner Manuel A. Rosales to the Parking and Traffic Commission and the appointment of Commissioner Rosales to the Redevelopment Agency Commission.

ADOPTION OF MINUTES

The Vice President of the Commission moved to adopt the Minutes of the October 19, 1993 Regular Meeting and the October 23, 1993 Special Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Jordan, Louie, and Molinari**
Noes - None
Excused - Member Heminger

•

Commissioner Heminger entered the meeting.

•

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported on the following:

- A community meeting at the Hilton Hotel in which discussion was held on the Tenderloin 2000 Plan.
- The October 23, 1993 presentation by the Mayor on the Sunshine Ordinance and the Conflict of Interest Rules.
- A meeting held with the Immigration and Naturalization Service to discuss parking of Federal vehicles.
- A meeting with the Senior Action Network held to discuss pedestrian safety. *The Executive Director acknowledged the efforts of the Traffic Engineering Division.*
- His appearance before the California Transportation Commission in Sacramento, California resulting in $12.5 million in funding being secured for the widening of Army Street.
- A meeting with the Police Officers Association and Parking Control Officers Union held to discuss the implementation of an ordinance for overtime.
- The new Citation Review Center. *The Executive Director acknowledged the hard work of staff member Jocelyn Kane for her efforts in setting up the program.*

•

Commissioner Manuel A. Rosales entered the meeting after his swearing in by the Mayor to the Redevelopment Agency Commission. He thanked the Commission and staff for their support during his service.

The members wished Commissioner Rosales well in his new endeavors.

COMMISSIONERS' QUESTIONS AND MATTERS

Commissioner Louie

- Commented on the failure of many Parking Control Officers to remove bags from parking meters. *The Commission President instructed the Bureau Chief for Parking to reissue the directive to the Parking Control Officers to removed bags on meters.*

- Reported on a complaint by a customer of the Residential Parking Permit Office involving a long wait for service.

- Instructed staff to investigate an illegally-painted zone at a location in the Marina as reported by a resident of the area.

The Commission President interrupted the Commissioners' Questions and Matters section of the meeting to announce the arrival of Board of Supervisor member Sue Bierman and to hear the matter on which Supervisor Bierman attended to meeting to address.

Resolution No. 131-93-PA Supporting the Proposal of Changing the Name of Churchill Street to Turk Murphy Lane

Supervisor Bierman addressed the Commission in support of changing the name of Churchill Street to Turk Murphy Lane. She urged the members to approve the Resolution. The Supervisor spoke of her appreciation of traditional jazz music and, in particular, the music of Turk Murphy.

Charles Campbell, a former restaurant owner and manager of Turk Murphy, spoke in support of the proposal. He stated that Turk Murphy was a resident in San Francisco for 40 years and made his style of jazz internationally popular.

The Commission President noted his approval of the proposal and described events in which he has had the pleasure of attending performances of Turk Murphy. He noted that Turk Murphy performed at the first fund raiser held by the Commissioner.

The Vice President moved to adopt Resolution No. 131-93-PA. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

COMMISSIONERS' QUESTIONS AND MATTERS (continued)

The Commission President

- Complimented the Bureau Chief for Traffic and his staff for their traffic mitigation efforts on Buchanan and Filbert Streets and reported that the residents of the area have signed a petition to show appreciation of the staff's efforts.

- Instructed the Commission Secretary to place a New Business item on the November 16, 1993 calendar to consider Scott I. Rodrick as a Commission appointee to the Fifth and Mission Garage Board of Directors.

- Instructed staff to investigate a letter from the manager of the Fifth and Mission Garage to the Garage operator that was sent anonymously to the President. The letter addressed the issue of the hiring of an individual at the Garage at a charge of $25.00 per hour.

  The Commissioner also instructed staff to contact the Garage operator and manager to request that Departmental staff receive copies of future correspondence of this nature.

- Questioned staff concerning the Fifth and Mission Garage expansion celebration. He reminded staff to provide him with a draft of the celebration program before finalization.

- Questioned the Deputy City Attorney concerning the status of the City Attorney opinion on the Commission-approved Minority Business Enterprise/Women Business Enterprise set aside contract for the Performing Arts Garage.

- Reported on the receipt of the draft Budget Analyst Report of the audit conducted on nonprofit garages. He noted that the draft is available in the Office of the Budget Analyst for those parties who have been contacted and may wish to comment on it.

- Inquired about the status of the preparation of the Enforcement Division Procedure Manual. The Commissioner instructed staff to provide the members with copies of the document upon completion.

- Questioned the Director of Off-Street Parking regarding Commission-appointed positions to the Board of the Directors of nonprofit garages.

- The Commissioner questioned staff about the status of the preparation of the conflict of interest forms for the Board

of Directors of nonprofit garages and noted that he would like the forms completed and distribution in January 1994.

Commissioner Louie reminded the Director of Off-Street Parking to notify her of nonprofit garage Board of Directors meetings.

- Questioned the Director of Off-Street Parking concerning the replacement of hand-lettered signs at the Polk-Bush Garage with permanent signs.

  The President requested that the elevator at the Polk-Bush Garage be cleaned.

- Questioned the Director of Off-Street Parking regarding parking validation for patrons of the Galaxy Theater.

Commissioner Heminger

- Asked about the status of the free parking issue before the Board of Supervisors.

- Commented on the response from the Recreation and Park Commission regarding special event parking and signage at Golden Gate Park. The Commissioner stated that the letter is not responsive.

  The President suggested that the Executive Director of the Department of Parking and Traffic meet with the Director of the Recreation and Park Department to discuss the concerns of the Commission.

- Commented on a scenario listed in the parking citation processing press packet that describes an incident whereby a citation is successfully protested. He noted the need for definitive guidelines for the citation referees.

The Commission Vice President

- Questioned staff concerning the Fifth and Mission Garage ceremony.

- Questioned staff concerning the "No Left Turn" restriction on Mission Street as it affects traffic entering the Fifth and Mission Garage.

- Inquired about Proposition M.

- Asked about the Sunshine Ordinance and the Mayor's meeting on the matter held on October 23, 1993.

- Commended staff for efforts undertaken to reduce the number of white zones in San Francisco.

- Requested approval from the Commission President to serve on the Bicycle Selection Committee to review the Request for Proposals for the Bicycle Plan. *The President agreed to the request and appointed the Vice President to serve on the Bicycle Selection Committee.*

CONSENT CALENDAR

The Commission President and Vice President requested that item number 5 be removed from the Consent Calendar -- **Muni Line No. 31 Bus Zone Extensions.**

The Vice President moved to approve the balance of the Consent Calendar. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The President and Vice President questioned the Bureau Chief for Traffic concerning item number 5. The Bureau Chief reported that Municipal Railway has requested the establishment of the bus zone extension to accommodate buses equipped with lifts to assist the disabled. The current bus zones are substandard.

The President commented on the refusal of many Municipal Railway drivers to pull into bus zones. He noted that the Commission wrote a letter to Municipal Railway regarding the matter but the practice continues.

Commissioner Heminger moved table the item. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, and Molinari**
Noes - Member Louie
Excused - None

The President instructed staff to contact Municipal Railway regarding the matter.

UNFINISHED BUSINESS

Adoption of the Amendments to Rules of Order of the Parking and Traffic Commission and Parking Authority Commission

Commissioner Heminger described the amendments to the Rules of Order as recommended by the Rules Committee of the Parking and

Traffic Commission. He noted that the recommended amendments address:

(1) the new Sunshine Ordinance,
(2) the transfer of parking citation adjudication responsibilities from Municipal Court to the Department, and
(3) the request of the President of the Commission that the Committee review the order of business of the agenda for revisions.

Commissioner Heminger described the Committee-recommended amendments to the Rules of Order found in:

Article 3: Definitions, "Open Meeting Laws"
Article 4, Section 6: Requests Regarding Parking Citations
Article 7, Section 5: Open and Public Meeting
Article 7, Section 6: Notice
Article 7, Section 7: Agenda Items
Section 10: Order of Business

The President of the Commission recommended amending language in Article 7, Section 7 to include staff in the requirement to submit agenda items to the Commission Secretary on a timely basis.

Commissioner Heminger moved to amend the language in Article 7, Section 7 by deleting the words "Members of the Commission shall submit any items to the Secretary no less than eight (8) days prior to a meeting" and inserting the words "Agenda items shall be submitted to the Secretary no less than eight days prior to a meeting." Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved to amend erroneous type in the Article 7, Section 7 so that the second sentence reads: "Except as provided under Open Meeting Laws, the Commission shall not act upon or discuss any item at a meeting unless a description of such item appears on the posted agenda for that meeting in accordance with Open Meeting Laws." The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie and Molinari**
Noes - None
Excused - None

The President inquired about Section 10, which pertains to the Order of Business of the agenda. He asked if the Committee

considered moving the placement of the Director's Report on the agenda. Commissioner Heminger replied that the Director does not express individual opinions in the Director's Report but reports on items of current interest to the Department. Therefore, it was the view of the Committee that it is appropriate to group the Director's Report with the business items on the agenda; the President agreed.

Commissioner Heminger moved approval of the amendments to the Rules of Order. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie and Molinari**
Noes - None
Excused - None

NEW BUSINESS

Staff Policy on Citation Adjudication

The Executive Director briefed the members on the staff policy on citation adjudication. He noted that in drafting the policy, staff has attempted to achieve the highest level of integrity in processing and issuing parking citations. He stated that the staff is of the opinion that extremely extenuating circumstances may occur that would dictate the interaction of the Department in forwarding the appropriate citation directly to the Citation Review Center.

Commissioner Heminger stated that he does not believe the Department would abuse the provision but noted his concern regarding the language "extremely extenuating circumstances." He suggested that all citations be forwarded through the regular process.

The President suggested that the policy read:

> **To ensure achievement of this goal, the following policy is established for departmental members who may be requested to intervene regarding the processing of parking citations. Members of the Department should advise citizens that the procedure is that as defined in Article 4, Section 6 of the Rules of Order of the Parking and Traffic Commission of the City and County of San Francisco."**

Commissioner Heminger moved the suggestion of the President. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Jordan, Louie and Molinari**
Noes - None
Excused - None

Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal for Towing Contract

This item was continued from the October 19, 1993 meeting.

The President recommended that a letter of credit be used in lieu of cash. He explained that if an operator goes into bankruptcy, the cash becomes an asset of the bankrupt estate. The letter of credit is not an asset of the bankrupt estate.

Commissioner Louie advised the members that the criteria within the letter of credit should be explicit and in a form acceptable the City and County of San Francisco. In addition, she noted that the letter of credit can be written with an expiration date and suggested requiring that the bank give the Department 30 days written notice by certified mail of their intent of not renewing the letter of credit.

The Executive Director recommended making the appropriate amendments in Section III.A.3. of the Invitation for Bids to parallel the amendments in the Agreement.

The Deputy City Attorney recommended deleting Sections 13.4 and 13.5 of the Agreement if the letter of credit is used.

The President noted the importance of specifying that the bank in which the letter of credit is drawn should have an international department and no less than a "B" rating.

The President recommended:

(1) That page 23, Section 13.1 of the Agreement be amended to read: "Throughout the term of this Agreement, Contractor shall maintain a security deposit of an irrevocable letter of credit in a form acceptable to the City and County of San Francisco and on a financial institution acceptable to the City and County of San Francisco."

(2) To delete Sections 13.4 and 13.5 on Page 24 of the Agreement, and

(3) To provide conforming amendments to Page 3, Section 3 of the Invitation for Bids document.

Commissioner Heminger moved the recommendation of the President. Commissioner Louie seconded the motion.

Commissioner Heminger commented on the document entitled "Vehicle Tow Process, a Description." He stated that the language in Step No. 9 is misleading.

Commissioner Heminger moved to change the language in the final Resolve Clause of Resolution No. 139-93-PTC to read: "Further Resolved, That the Parking and Traffic Commission directs Departmental staff to bring its recommendations of the successful bidder back to the Commission for its approval no later than *January 18, 1994*." Commissioner Louie seconded the motion.

The Executive Director commented on Section 5.6 of the Agreement, **Police "Hold" Vehicles.** This section delineates the procedure by which the Police Department is accommodated with enclosed secured storage of vehicles connected with law enforcement matters. This section states that the such Police Hold area shall accommodate at least ninety (90) vehicles. The Executive Director reported that currently the San Francisco Police Department has approximately 400 vehicles that are stored at no charge. He suggested leaving the number of vehicles blank in the Agreement until he has met with the San Francisco Police Department to determine an appropriate number to enter in the Agreement.

The President suggested holding the vehicles for a lien period and charging the Police Department after the lien period has lapsed.

John Banner, owner of City Tow, stated that his employees contact the Police Department weekly to inquire about the possible disposal of Police Hold vehicles. Mr. Banner noted that there are currently 479 vehicles being held for Police Department purposes.

Robert McCarthy, Attorney representing City Tow, stated that the "90 vehicle figure" in the Agreement is a number that he and the City Attorney's Office agreed upon some time ago. He noted that 479 vehicles take up over two acres of storage space.

Commissioner Heminger suggested removing the number of vehicles from the Agreement but building in the incentive not to retain so many vehicles. He suggested requiring that after a 120-day period, the vehicle hold must be renewed or the charging for storage will start.

The Executive Director noted that there is a level of vehicles that will require storage for an extended periods of time because of Police investigations.

Commissioner Heminger moved:

(1) to amend Section 5.6 of the Agreement to read "Contractor shall neither charge nor receive any fee or

other reimbursement from City for the towing or storage of less than *90 or fewer* Police Hold Vehicles." and

(2) adding a new sentence at the end of the section to read "After 120 days, any vehicle in excess of the 90 vehicle limit, shall be subject to a storage charge of $10.00 per day unless the Police Hold is renewed or removed by the San Francisco Police Department."

Commissioner Heminger opined that the legitimate number of vehicles should be stored without charge as long as they are needed by the Police Department.

Following discussion on the item, the members agreed that the Executive Director should meet with the San Francisco Police Department to discuss the matter and to determine an appropriate number of vehicles to be held for the Police Department.

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Commissioner Heminger renewed his motion to amend Section 5.6 of the Agreement as follows:

(1) The sixth line to read "Such Police Hold area shall accommodate at least *blank* vehicles, and shall be covered and secured..."

(2) The eleventh line to read "Contractor shall neither charge nor receive any fee or other reimbursement from City for the towing or storage of *blank or fewer* Police Hold Vehicles."

(3) To add a new sentence at the end of the section to read "After 120 days, any vehicle in excess of the blank limit, the City shall be charged at a rate of $10 per day per vehicle."

The Vice President seconded the motion.

Robert McCarthy provided the members with a letter delineating recommendations for a point system in the bid process and suggestions for service requirements.

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The Commission recessed at 7:09 p.m. and reconvened at 7:21 p.m.

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PUBLIC COMMENT

Mark Madd, representing a private towing company, complimented the Commission for their efforts to conduct a fair bidding process.

Richard Robertson, a resident of San Francisco, commented on the process for recovering stolen vehicles that have been towed. He questioned staff concerning an ordinance in the City that waives tow charges for San Francisco residents whose vehicles have been

towed and noted that his car was towed four years ago while he was on vacation. The tow charges were not waived.

VOTING ON MOTIONS:

The first motion: **to amend Page 23, Section 13.1 of the Agreement to read: "Throughout the term of this Agreement, Contractor shall maintain a security deposit of an irrevocable letter of credit in a form acceptable to the City and County of San Francisco and on a financial institution acceptable to the City and County of San Francisco." Also, delete Sections 13.4 and 13.5 on Page 24 of the Agreement and provide conforming amendments to Page 3, Section 3 of the Invitation for Bids document.**

***VOTE*: Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The second motion: **to change the language in the final Resolve Clause of Resolution No. 139-93-PTC to read: "Further Resolved, That the Parking and Traffic Commission directs Departmental staff to bring its recommendations of the successful bidder back to the Commission for its approval no later than *January 18, 1994*."**

Commissioner Heminger recommended changing the date in the Resolution to February 1, 1994 to accommodate the two weeks in continuing the item.

Commissioner Heminger moved to amend the motion to change the final Resolve Clause to read: "Further Resolved, That the Parking and Traffic Commission directs Departmental staff to bring its recommendations of the successful bidder back to the Commission for its approval no later than *February 1, 1994*." Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The third motion, **to amend Section 5.6 of the Agreement, sixth line to read "Such Police Hold area shall accommodate at least *blank* vehicles, and shall be covered and secured..."; the eleventh line to read "Contractor shall neither charge nor**

receive any fee or other reimbursement from City for the towing or storage of *blank or fewer* Police Hold Vehicles."; and to add a new sentence at the end of the section to read "After 120 days, any vehicle in excess of the blank limit, the City shall be charged at a rate of $10 per day per vehicle." The Vice President seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Louie moved to continue the item to the meeting of November 16, 1993 of the Commission. Commissioner Heminger seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 130-93-PA Recommending the Board of Supervisors Approve Bid Documents and Management Contract for the Parking Operator Lease at 1660 Mission Street Parking

Commissioner Heminger recommended delaying the vote on the matter pending an opinion from the City Attorney regarding the set aside bid at the Performing Arts Garage.

The Deputy City Attorney stated that any challenge that would come about as a result of the process would occur after the award of the contract is made and not during interim or bidding stages.

The Director of Off-Street Paring reported that the Human Rights Commission elected to proceed with the approval conditioned on City Attorney determination.

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger moved to continue the item to the November 16, 1993 meeting of the Commission. There was no second to the motion.

The Vice President asked about the criteria that the bidders will be required to demonstrate. The Director of Off-Street Parking replied that an audited financial statement will be required.

Commissioner Louie moved to adopt the Resolution. The Vice President seconded the motion.

VOTE: Ayes - Members Jordan, Louie, and Molinari
Noes - Member Heminger
Excused - None

Presentation on the Telkor EP Electronic Coin Parking Meter

The President reported that the representatives of Telkor have requested that the matter be continued.

The Vice President moved to continue the item to the call of the Chair. Commissioner Louie seconded the motion.

VOTE: Ayes - Members Heminger, Jordan, Louie, and Molinari
Noes - None
Excused - None

Resolution No. 140-93-PTC Approving the Meter Collection Contract

The Executive Director requested that the Commission amend Item e on page 16 of the contract, which pertains to Special Conditions. He recommended that a sentence be added after the first sentence of the paragraph to read:

> "***Collection vehicles will have no less than two employees present to include at least one supervisor when any collected monies are in said vehicle.***"

Commissioner Heminger moved the amendment recommended by the Executive Director. Commissioner Louie seconded the motion.

Commissioner Louie observed that there are contradictory statements in item e. The paragraph reads that: "The vehicles (s) used to transport Collectors and Collection canisters shall at no time be left unoccupied." Also, included in the paragraph is a statement that: "The anti-theft alarm must be activated any time the vehicle is unoccupied." The Executive Director explained that the last sentence refers to night storage of the vehicles.

Commissioner Louie requested that the last sentence of item e on page 16 of the contract read:

> ***"The anti-theft alarm must be activated when the vehicle is in storage."***

Commissioner Heminger moved to add Commissioner Louie's suggestion to his motion. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

PUBLIC COMMENT

There was no public comment.

Commissioner Heminger recommended that the contract be returned to the Commission for approval and **moved to amend the Resolved Clause in the Resolution to read *"Resolved, That the Executive Director of the Department of Parking and Traffic is directed to bring to the Parking and Traffic Commission for approval a contract to perform parking meter revenue collection services beginning December 1, 1993 through November 30, 1995."*** **Commissioner Louie seconded the motion.**

VOTE: **Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved to adopt the Resolution and Contract Proposal as amended. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Application for Temporary Street Closing by United Parcel Service for San Bruno Avenue Between 16th and 17th Streets

The President of the Commission reported that the application for temporary street closing for San Bruno Avenue was submitted too late for approval by the Department and must be forwarded to the Board of Supervisors for approval. The President questioned

Jerry Lee, representative from United Parcel Service (UPS), regarding the matter. Mr. Lee noted that the late submittal was unintentional.

The President commented on the persistent problem of the United Parcel Service drivers double parking. He questioned **Steven Scott**, a United Parcel Service manager, concerning the matter.

The President Messrs Lee and Scott to the double parking issue with their staff.

PUBLIC COMMENT

Robert Robertson addressed the members concerning handicapped zones in the Financial District. He stated that it is difficult to find a handicapped zone in the area and requested that more zones be established.

The Executive Director urged Mr. Robertson to contact the Department with suggestions of locations for zones. He noted that persons with disabled placards can park for free at meters.

The Bureau Chief for Traffic stated with he will provide Mr. Robertson with information on the location of the handicapped zones.

ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, November 16, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of the Minutes of the November 2, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

5. ***UNFINISHED BUSINESS***

   a. Enforcement Deployment Plan
   b. Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal for Towing Contract

6. ***NEW BUSINESS***

   a. Resolution No. 141-93-PTC Commending Commissioner Manuel A. Rosales for Service as Member of the Parking and Traffic Commission
   b. Resolution No. 132-93-PA Appointing Scott I. Rodrick to the Board of Directors of the Fifth and Mission Garage
   c. Monthly Citation Report

7. ***COMMISSIONERS' QUESTIONS AND MATTERS***

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***EXECUTIVE SESSION***

a. Personnel Evaluation of the Executive Director

10. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

CONSENT CALENDAR
PARKING AND TRAFFIC COMMISSION
NOVEMBER 16, 1993

1. **White Zone - Revoke**
   Blue Zone - Establish
   a. 2300 - 3rd Street, west side, from 15 feet to 33 feet south of 20th Street (18-foot zone).
   b. 1706 Yosemite Street, south side, 18 feet west of Lane Street (18-foot zone).
2. **White Zone - Extension**
   a. 2300 - 3rd Street, west side from 53 feet to 67 feet south of 20th Street (14-foot extension).
      Note: The establishment of the blue zone above shortens the existing 38-foot white zone to 20 feet. This proposal extends the white zone by 14 feet to create a 34-foot white zone.
   b. 1706 Yosemite Street, north side, from 33 feet to 51 feet west of Lane Street (18-foot extension).
3. **White Zone - Revoke**
   a. 1640 Stockton Street, east side, from 111 feet to 138 feet south of Filbert Street (28-foot zone, to be replaced by two 22-foot part-time metered truck loading zones).
4. **Metered Truck Loading Zone, 8:00 a.m. to 1:00 p.m., Monday through Friday - Establish**
   a. 1640 Stockton Street, east side, from 111 feet to 155 feet south of Filbert Street (44-foot two-space zone).
5. **White Zone, 9:00 a.m. to Midnight, Everyday - Establish**
   a. 1630 Stockton Street, east side, from 155 feet to 183 feet south of Filbert Street (28-foot zone).
6. **Blue Zone - Establish**
   a. 150 Otis Street, west side, from 25 feet south of the north property line to 26 feet southerly (26-foot zone).
   b. 3010 Geary Boulevard, north side, from 5 feet to 23 feet west of Blake Street (18-foot zone, replacing parking meter #3002).
   c. Jackson Street, south side, from 5 feet to 27 feet east of Battery Street (22-foot zone, replacing parking meter #229).
   d. 850 Bryant Street, north side, from 267 feet to 303 feet west of Harriet Street (36-foot zone, extending the existing blue zone by replacing a 14-foot red zone and a 22-foot parking meter space). In effect, this proposal creates two 27-foot blue zones, which will allow for the eventual construction of accompanying access ramps.
   e. Bryant Street, north side, from 20 feet to 38 feet east of Harriet Street (18-foot zone).

7. **Yellow Zone - Revoke**
White Zone - Establish
a. Harriet Street, east side, 22 feet north of Bryant Street (22-foot zone).

8. **White Zone - Revoke**
a. 902 Stockton Street, east side, from 80 feet to 100 feet north of Clay Street (20-foot zone, to be replaced by a parking meter).

9. **White Zone - Establish**
a. 902 Stockton Street, east side, from 16 feet to 80 feet north of Clay Street (64-foot zone, replacing parking meters #906 and #908).
b. 620 Post Street, north side, from 39 feet to 59 feet east of Agate Alley (20-foot zone, replacing parking meter #608).

10. **Passenger Loading Zone, 6:00 p.m. to Midnight, Everyday - Establish**
a. 517 Castro Street, east side, from 111 feet to 148 feet south of 18th Street (37-foot zone, at location of the existing yellow zone).
Note: The curb will remain painted yellow, but will be supplemented with a passenger loading zone sign.

11. **White Zone - Revoke**
a. 460 Brannan Street, north side, from the east property line to 44 feet westerly (44-foot zone, to be replaced by a green zone).

12. **Green Zone - Establish**
a. 460 Brannan Street, north side, 40 feet easterly from the west property line (40-foot zone).

13. **Yellow Zone - Establish**
a. 460 Brannan Street, north side, 6 feet westerly of the east property line (6-foot zone, extending the existing 20-foot zone to the west).

14. **Yellow Zone - Revoke**
a. 99 Columbia Square Street, from the north property line to 20 feet southerly (20-foot zone).
b. 880 Folsom Street, north side, from the east property line to 31 feet westerly (31-foot zone).

15. **Yellow Zone - Establish**
a. 868 Folsom Street, north side, from 10 feet to 41 feet east of the west property line (31-foot zone).
b. 3057 - 17th Street, south side, from 33 feet to 55 feet west of the east property line (22-foot zone, next to the driveway).

16. **Short-Term Parking Meter (30 Minutes) - Establish**
a. Pine Street, south side, from 9 feet to 31 feet west of Polk Street (22-foot zone, at parking meter #1503).

17. **Metered Special Truck Loading Zone, 1:00 p.m. to 6:00 p.m., Monday through Friday - Establish**
a. 24th Street, north side, from 149 feet to 193 feet east of Noe Street (meters #3944 and #3948).

18. **Metered Special Truck Loading Zone, 7:00 a.m. to 6:00 p.m., Monday through Friday - Establish**
    a. 24th Street, north side from 222 feet to 242 feet east of Noe Street (meter #3940), replacing the existing special truck loading zone 7:00 a.m. to 1:00 p.m.
19. **Metered Special Truck Loading Zone, 7:00 a.m. to 1:00 p.m., Monday through Friday - Revoke**
    a. 24th Street, north side, from 222 feet to 242 feet east of Noe Street (meter #3940).
20. **Metered Truck Loading Zone, 7:00 a.m. to 1:00 p.m., Monday through Friday - Establish**
    a. Bush Street, south side, from 96 feet to 108 feet east of Franklin Street (22-foot zone, at parking meter #1527-G).
21. **Muni Line No. 2 Bus Zone - Delete**
    a. Sutter Street, north side, from Divisadero Street to 90 feet easterly (90-foot zone to be replaced with farside stop).
22. **Muni Line No. 2 Bus Zone - Establish**
    a. Sutter Street, north side, from Divisadero Street to 80 feet westerly (80-foot zone replacing nearside stop).
23. **Muni Line No. 5 Bus Zone - Delete**
    a. McAllister Street, south side, from Gough Street to 90 feet easterly (90-foot zone to be replaced with nearside stop).
24. **Muni Line No. 5 Bus Zone - Establish**
    a. McAllister Street, south side, from Gough Street to 100 feet westerly (100-foot zone replacing farside stop)..
25. **Passenger Loading (White) Zone - Establish**
    a. McAllister Street, south side, from 13 feet to 31 feet east of Gough Street (18-foot zone at #687 McAllister Street).
26. **Tow-Away, No Stopping, 3:00 p.m. through 6:00 p.m., Monday through Friday - Establish**
    a. Pine Street, north side, between Kearny and Stockton Streets. (Replaces existing Tow-Away, No Stopping, 4:00 p.m. through 6:00 p.m., Monday through Friday.)
27. **No Parking, 7:00 a.m. through 6:00 p.m., Except Sundays - Rescind**
    No Parking Anytime - Establish
    a. Dore Street, east side, between Harrison and Bryant Streets. (This change will be made in conjunction with the establishment of Residential Permit Parking on the west side.)
28. **Motorcycle Parking Only (Unmetered) - Establish**
    a. Noe Street, west side, from approximately 150 feet to 158 feet south of Market Street (8-foot zone between driveways accommodating two motorcycle stalls).
29. **Residential Permit Parking Area "H" - Extend**
    a. Monticello Street, both sides, between Garfield and Shield Streets.

Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
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554-9800

John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, November 16, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

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PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Helen J. Hobbs
Betty Louie

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director, Off-Street Parking
Kathryn Hile, Director of Budget and Finance
Alice Villagomez, Personnel Director
Larry Wayte, Deputy City Attorney
Renee Faison, Commission Secretary

The President called the meeting to order at 4:00 p.m.

ROLL CALL

A Quorum was present.

Commissioner Heminger entered the meeting at 4:01 p.m.

The President greeted Helen J. Hobbs, the new member of the Parking and Traffic Commission.

ADOPTION OF MINUTES

The Vice President suggested two changes to the November 2, 1993 Minutes:

1. Adding a phrase to the last sentence of the third paragraph of Resolution No. 131-93-PA on page 3 to read:
   "He noted that Turk Murphy performed at the first fund raiser held by the Commissioner ***when campaigning for the Board of Supervisors position in 1971.***"

2. Correcting the second bullet on page 5 under Questions and Matters of the Commission Vice President to read:
   "Questioned staff concerning the 'No Left Turn' restriction on Mission Street as it affects traffic entering the ***Third and Mission Parking Lot.***"

Commissioner Louie moved to adopt the Minutes of the November 2, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission as amended. The Vice President seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

The Executive Director highlighted his recent activities as follows:

1. He attended an exit conference on the Budget Analyst's audit of City-owned garage facilities.

   The President of the Commission reported that he has received, and responded to, correspondence from the Mayor regarding separate garage audits conducted by the Controller and the Budget Analyst. Staff of the Department of Parking and Traffic will prepare an analysis and report on the matter at the Special Meeting of the Parking and Traffic Commission scheduled for 2:00 p.m. Tuesday, December 7, 1993.

2. He spoke before the Senior Action Network Annual Conference addressing concerns regarding traffic and pedestrian safety.

3. He participated in a community meeting for the Bernal Heights Neighborhood Association addressing concerns regarding lack of parking in the community.

4. He met with Departmental units to discuss ways in which to improve work climate.

~

The Executive Director reported that he has attempted to schedule a meeting with the General Manager of the Recreation and Park Department to discuss issues of parking and signage in Golden Gate Park. He stated that the General Manager canceled the meeting. The Executive Director noted that he is attempting to reschedule that meeting.

~

The Executive Director provided the members with a draft Oath of Office for Hearing Officers assigned to the Parking Citation Division.

The Commission President made two recommendations for amending the Oath of Office:

1. **The first paragraph of the Oath of Office changed to read: "I, _____, *recognize* that Hearing Officers for the Department of Parking and Traffic have highly visible and sensitive position in the government of the City and County of San Francisco."**

2. **The third paragraph, of the second sentence changed to read: "Hearing Officers must avoid both actual and perceived conflicts of interest."**

Commissioner Heminger moved to adopt the Hearing Officer Oath of Office with the amendments recommended by the President of the Commission. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

CONSENT CALENDAR

The President of the Commission requested the removal of items three, four, and five from the Consent Calendar and noted that letters had been forwarded to the members regarding the items.

Commissioner Louie requested the removal of Consent Calendar items eight, nine (a), and 26.

The Vice President moved to adopt the balance of the Consent Calendar. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Item #3, White Zone - Revoke

a. 1640 Stockton Street, east side, from 111 feet to 138 feet south of Filbert Street (28-foot zone, to be replaced by two 22-foot part-time metered truck loading zones).

Item #4, Metered Truck Loading Zone, 8:00 a.m. to 1:00 p.m., Monday through Friday - Establish

a. 1640 Stockton Street, east side, from 111 feet to 155 feet south of Filbert Street (44-foot two-space zone).

Item #5, White Zone, 9:00 a.m. to Midnight, Everyday - Establish

a. 1630 Stockton Street, east side, from 155 feet to 183 feet south of Filbert Street (28-foot zone).

The Bureau Chief for Traffic briefed the members on Consent Calendar items three, four, and five. He reported that several months ago the Department approved the extension of the hours of the white zone located in front of the Post Office so that the San Francisco Italian American Athletic Club could share the zone during special events. Recently, the Post Office expressed concern regarding the lack of truck loading space.

The Bureau Chief informed the members that correspondence had been forwarded to the Department from persons who incorrectly assumed that Moose's Restaurant had requested the zonal changes. He noted for the record that the United States Postal Office and the San Francisco Italian American Athletic Club submitted the request.

The Bureau Chief for Traffic urged the Commission to approve the staff recommendations but suggested amending item five of the Consent Calendar to change the effective hours of the white zone from 8:00 a.m. to 6:00 p.m.

Public Comment

Renzo Penelly, of the San Francisco Italian Athletic Club, supported the staff recommendations.

Joan Wood, representing the North Beach Neighbors and the Telegraph Hill Dwellers, questioned the Commission concerning the purpose of the zones. The Executive Director explained that the metered truck loading zone will allow for loading and unloading of large volumes of Post Office mail on Mondays through Fridays. After 1:00 p.m. the zone changes to general metered parking. The Director noted that the white zone facilitates short-term parking for people dropping off packages and for use by the San Francisco Italian American Athletic Club during special events.

Rolland Hendricks commented on his concern that Moose's Restaurant had requested the change in zone. The President of the Commission assured Mr. Hendricks that the Post Office and the San Francisco Italian American Athletic Club requested the change in zone.

Commissioner Heminger moved to amend item five of the Consent Calendar to read: "White Zone - Establish" thereby eliminating the words "9:00 a.m. to Midnight, Everyday." Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Vote on the item five as amended.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved to adopt items number three and four. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Item #8 White Zone - Revoke

a. 902 Stockton Street, east side, from 80 feet to 100 feet north of Clay Street (20-foot zone, to be replaced by a parking meter).

Item #9 White Zone - Establish

a. 902 Stockton Street, east side, from 16 feet to 80 feet north of Clay Street (64-foot zone, replacing parking meters #906 and #908).

The Bureau Chief for Traffic stated that St. Mary's Catholic Center, Church, School and Childcare Center requested the change in zones. He explained that the existing zone is short and is located north of Bay Street where double parking impedes the northbound traffic flow.

Commissioner Louie questioned the Bureau Chief concerning the net change in parking meters. The Bureau Chief replied that the zonal change will result in the elimination of one parking meter space.

Commissioner Louie moved to adopt items eight and nine (a). Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Item #26 Tow-Away, No Stopping, 3:00 p.m. through 6:00 p.m., Monday through Friday - Establish

a. Pine Street, north side, between Kearny and Stockton Streets. (Replaces existing Tow-Away, No Stopping, 4:00 p.m. through 6:00 p.m., Monday through Friday.)

Commissioner Louie questioned the Bureau Chief for Traffic regarding the zonal change. The Bureau Chief explained that the change corrects an inconsistency on the field.

Commissioner Louie moved to adopt item #26. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

UNFINISHED BUSINESS

Enforcement Deployment Plan

The Executive Director highlighted the proposed Enforcement Division deployment plan and made comparisons to the current deployment plan.

He reported that the Department is working to transfer the midnight tow dispatch from the Enforcement Division of the Department of Parking and Traffic to the Communications Division of the San Francisco Police Department. The transfer of functions will allow for the redeployment of five Parking Control Officers. He noted that most of the towing that occurs from midnight to 6:00 a.m. serves the Police Department in matters such as recovered and stolen vehicles, arrests and accidents.

The Executive Director stated that the proposed Enforcement deployment plan would increase Parking Control Officers on the midnight streetsweeping shift by two persons. There would be a total of eight Parking Control Offices on that shift.

The President of the Commission commented on his disapproval of the increase in staffing on the midnight streetsweeping shift and recommended redirecting the staff to duties such as the enforcement of blocked sidewalks.

Commissioner Heminger commented on the recommendation to eliminate 15 Parking Control Officers from the complaint program. The Commissioner questioned the Director regarding his strategy and noted that the responsibilities of the complaint program include responding to blocked sidewalk calls. The Executive Director replied that the Department has evaluated complaints and has determined that several complaints are repetitive. The proposed plan would incorporate repetitive complaints with general enforcement responsibilities.

The President was excused from the meeting from 4:40 p.m. to 4:52 p.m.

The Executive Director described the strategy of his deployment plan including the following:

- Commingling residential parking enforcement and general enforcement.
- Combining midnight streetsweeping assignments with early morning tow beat and rush hour enforcement assignments.
- Expanding the 10:00 a.m. Saturday enforcement team from 21 to 42 persons.
- Increasing Friday night enforcement from ten to 18 persons.

- Increasing Saturday night enforcement from nine to 18 persons.
- Commingling the general streetsweeping detail with abatement of abandoned vehicle responsibilities.

Commissioner Heminger echoed the concerns of the President regarding the increase of staff on the midnight streetsweeping detail. He suggested that staff be assigned to improve traffic flow during the daylight hours. The Executive Director supported his recommendation to add staff to the streetsweeping shift and emphasized that effective streetsweeping can only be achieved through enforcement. He also spoke of maintaining the quality of life in San Francisco and opined that clean streets are an essential element.

The Vice President of the Commission urged the members to allow the Executive Director to conduct his plan as proposed. The Commissioner suggested that the Executive Director return to the Commission with progress reports on the plan. The members agreed.

Public Comment

There was no public comment.

The Vice President moved to adopt the Enforcement Deployment Plan and instructed the Executive Director to report to the Commission on the progress of the Plan at the April 5, 1994 meeting of the Commission. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

NEW BUSINESS

Resolution No. 141-93-PTC Commending Commissioner Manuel A. Rosales for Service as Member of the Parking and Traffic Commission

Commissioner Louie moved to adopt Resolution No. 141-93-PTC. The Vice President seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 132-93-PA Appointing Scott I. Rodrick to the Board of Directors of the Fifth and Mission Garage

The President of the Commission introduced Scott I. Rodrick as his nominee to the position of Commission-representative on the Board of Directors of the Fifth and Mission Garage.

The President stated that he has worked with Mr. Rodrick over the past years on several civic endeavors. He noted that Mr. Rodrick is the owner and operator of three McDonald franchises in San Francisco.

The President observed that Mr. Rodrick is a young man and commented on the importance of getting young people involved in civic projects.

Public Comment

There was no public comment on the matter.

Commissioner Heminger moved approval of Resolution No. 132-93-PA. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The Vice President recommended scheduling periodic briefings by the Commission appointees. The President agreed and also suggested that Commissioner Louie report to the Commission monthly on her attendance at nonprofit garage corporation Board of Directors meetings.

The President suggested that the Commission invite Gordon J. Lau, the Commission-appointee on the Portsmouth Square Garage Board of Directors, to address the Commission members at the January 4, 1994 meeting.

UNFINISHED BUSINESS

Resolution No. 139-93-PTC Authorizing Issuance of Request for Proposal of Towing Contract

The President recommended eliminating the following sentence on page four, line five of the Invitation for Bids document: "The letter must certify in the event the respondent is awarded the City's towing contract, the bank or lending institution will make available to the respondent a cashier's check made payable to the Treasurer of the City and County of San Francisco in the amount of Five Hundred Thousand Dollars ($500,000) to be deposited by the Treasurer and held in trust in accordance with Section 13 of the Agreement."

The Deputy City Attorney agreed with the recommendation and suggested that the following sentence serve as a replacement: "The letter of credit will be subject to the terms and conditions of Section 13 of the Agreement."

Commissioner Heminger moved the recommendation. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The President reminded the Deputy City Attorney to confer with a bankruptcy attorney to determine that the letter of credit is preferable.

Commissioner Heminger inquired about the $50,000,000 combined capital and surplus requirement in the Invitation for Bids in the Security Deposit-Documentation section. The Commissioner asked the Deputy City Attorney if the amount is sufficient. The Deputy City Attorney replied that the Risk Manager has reviewed the figure and has opined that the amount is an adequate safeguard. The Attorney noted that the $50,000,000 is a minimum requirement of the City.

Commissioner Heminger commented on a statement in the November 1, 1993 letter to the Commission from Robert McCarthy, representative for City Tow. The letter states that City Tow "urges that the Security Deposit criteria be clarified so as to allow an existing contractor's cash deposit with the City Treasurer meet the requirement." The Commissioner asked if the cash deposit can be returned to the existing contractor and that cash applied to the letter of credit. The President of the Commissioner replied Yes.

Commissioner Louie asked for clarification of another comment in the representative's letter that states: "That the Administrative Fee provision set out in section 3.2 of the proposed new Agreement for Towing, Storing and Disposal of Abandoned and Illegally Parked Vehicles ("Agreement") be clarified to exclude Police Hold Vehicles (for which the Contractor earns no revenue)." Mr. Robert McCarthy explained that approximately 1,000 Police Hold vehicles are towed per year. City Tow pays the subcontractor $50.00 per tow. The Agreement states that an administrative fee in the amount of $12.50 is to be charged for Police Hold vehicles. Mr. McCarthy requested that the Commission consider waiving the administrative fee.

John Banner, General Manager of City Tow, answered the Commissioners questions on the matter.

Public Comment on the Matter

There was no public comment.

Commissioner Louie moved to amend the first sentence Section 3.2 on page 4 of the Agreement to read "Contractor shall pay to the City a monthly administrative fee (the "Administrative Fee") equal to the number of vehicles towed by Contractor, except for vehicles owned by the City and Police Hold vehicles as defined in Section 5.6 below for which a waiver of fees is issued and contractor is not reimbursed for such fees..." Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved to accept the redraft of Section 5.6 as provided by staff. The Vice President seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Public Comment on the Contract

Jack Davis commended the staff for preparing a fair proposal. He stated that the contract will benefit the City greatly.

Robert McCarthy commended the staff for their hard work. In addition, he made the following recommendations:

- Insert a clause in the Invitation for Bids saying that in evaluating the experience of the applicant, the staff shall consider the applicant's compliance with Department of Motor Vehicle regulations including their lien and auction sale regulations and their compliance with the Department of Motor Vehicle trust regulations.
- Change the Invitation for Bids so that price remains a significant factor, but is weighted against other considerations, such as contractor's knowledge, experience and operational capability, using a point system consistent with the existing contract and other similar contracts.

Commissioner Heminger moved to approve the amendment of the Resolution 139-93-PTC as a whole authorizing the Executive Director of the Department of Parking and Traffic to Issue Invitations for Bids for Towing, Storing and Disposal of Abandoned and Illegally Parked Vehicles. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The vote on the Resolution as amended.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

The Commission meeting recessed at 6:15 p.m. and reconvened the 6:30 p.m.

Deputy City Attorney was excused from the meeting at 6:15 p.m.

Monthly Citation Report

The Executive Director briefed the members on the parking violations for calendar year 1993 and made comparisons to calendar year 1992. He noted that total in October 1993 reach over 236,679. The totals for the same period in 1992 were 181,984.

The members commented and questioned the Director on the statistics.

COMMISSIONERS' QUESTIONS AND MATTERS

The President of the Commission

- Reminded the members of the rededication of the Fifth and Mission Garage scheduled for November 22, 1993.

- Encouraged the members to offer suggestions for Commission-appointees to the Board of Directors of nonprofit garage corporations.

- Reported that two meters are in need of replacement in the 2200 block of Polk Street and questioned staff concerning the scheduling of meter replacement.

- Reminded the members of the Special Commission Meeting scheduled for 2:00 p.m. on December 7, 1993 to discuss the Budget Analyst audit of City-owned garage facilities.

- Remarked that he was pleased to see a Parking Control Officer removing a bag that had been placed over a meter. He questioned staff concerning the timing for decals for broken meters.

Commissioner Heminger

- Questioned when the procedures for listing the Commissioners' Questions and Matters on the Agenda will take effect. The President of the Commission said the new procedure will take effect upon the implementation of the Sunshine Ordinance.

- Questioned staff concerning the amount of funds generated by the Amnesty Program. The Budget and Finance Director replied that as of November 12, 1993 the figure was $1,446,000. The final figure is forthcoming.

- Requested that staff invite a representative from the Mayor's Office to brief the members on the Mayor's implementation plan for Proposition M.

- Requested a briefing on the Commission-approved free parking policy before the Board of Supervisors. The Bureau Chief for Parking provided that briefing noting that a vote of nine to two referred the matter back to a Committee of the Board of Supervisors.

Commissioner Hobbs had no matters to raise.

The Vice President

- Questioned the Bureau Chief for Traffic concerning the "No Left Turn" restriction on Mission Street as it affects traffic entering the Third and Mission Parking Lot. The Bureau Chief for Traffic noted that he will provide a written response to the inquiry.

- Observed that incorrect signage was posted at Third Street and Revere Avenue. The Bureau Chief for Traffic reported that the signage has been replaced.

- Questioned the Director of Off-Street Parking regarding the scheduling of garage briefings for Minority Business Enterprise/Women Business Enterprise persons. The Director of Off-Street Parking replied that the matter is pending review by the City Attorney's Office. The Commissioner requested that the members be informed of any negative aspects associated with the City Attorney's determination.

Commissioner Louie

- Commented on red light running by motorists in San Francisco. She stated that an article in the Chronicle newspaper reported on an accident caused by a red light runner. The motorist hit a bus and injured ten people. She suggested that the Commission contact the San Francisco Police Department again regarding the matter.

  The President of the Commission recommended providing the Police Department with figures on intersections with high incidents of accidents. The Bureau Chief for Traffic acknowledged the request and said that he will provide the members with a report on locations of high incidents of right angle accidents.

- Questioned staff concerning a letter in the Editorial Section of the Examiner newspaper from a citizen who alleged that the Department has eliminated location information from citations. The letter further alleged that staff charges $1.00 for the information. The Executive Director replied that the allegations are incorrect. Citations provide information on the location of violations. He added that there is a $2.00 charge for photocopies of lost citations.

- Questioned the Executive Director regarding the possibility of shortening yellow zones in the Downtown area. The Executive Director discouraged the members from shortening the zones. He explained that San Francisco has one of the

most congestion free downtown areas in the United States. He stated that this is achieved by restricting on-street parking and aggressively towing vehicles that violate truck space.

PUBLIC COMMENT

James Walters, a resident of San Francisco, addressed the Commission concerning tow and storage charges he is unable to pay.

Mr. Walters reported that he had accumulated several tickets. This resulted in the booting and impounding of his vehicle. He is now participating in a Project 20 program to perform community service in lieu of paying citation fees. The City requires that the impounded vehicles remain in storage until the community service is completed. The community work is scheduled for a 30-day period and the cost for impounding Mr. Walter's vehicle at the end of that period is $800. Mr. Walters stated that he is unable to pay the fee and requested that the Commission assist him.

The Executive Director stated that the Department cannot assist Mr. Walters. He explained that Mr. Walters' vehicle was impounded because of the accumulation of ten or more citations. Before the City impounded the vehicle, many notices were issued. At any point before towing, it was possible for Mr. Walters to arrange for payment of citation fees. Unfortunately, once the vehicle is impounded, it must remain in storage pending settlement of citation fees.

The President and Vice President questioned the Executive Director regarding the possibility of Mr. Walters participating in community work to pay for storage charges. The Executive Director reported that City Tow does is a participant in the Project 20 program.

The President informed Mr. Walters that the Commission cannot assist him.

EXECUTIVE SESSION

Personnel Evaluation of the Executive Director

The Commission convened into Executive Session at 7:26 p.m. and reconvened the Commission meeting at 7:38 p.m.

The President announced that the Commission met to review the performance evaluation for the Executive Director of the

Department of Parking and Traffic. He reported that the Commission took no action during the Executive Session.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

Frank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

25 VAN NESS AVENUE, SUITE 410
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John L. Molinari
President

Frederick E. Jordan
Vice President

Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, December 7, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

AGENDA

1. ***ROLL CALL***

2. ***ADOPTION OF MINUTES***

   Adoption of the Minutes of the November 16, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

3. ***EXECUTIVE DIRECTOR'S REPORT***

4. ***CONSENT CALENDAR***

   There will be no separate discussion on Consent Calendar items unless a request is made by a Commission member, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

5. ***UNFINISHED BUSINESS***

6. ***NEW BUSINESS***

   a. Election of Officers of the Parking and Traffic Commission and the Parking Authority Commission
   b. Monthly Revenue Report
   c. Fiscal Year 1992-1993 Annual Report

d. Resolution No. 133-93-PA Amending Existing Contract between United Artists and City Parking Company for the Galaxy Theater
e. Resolution No. 134-93-PA Approving Interim Operator Agreement for the Civic Center Garage
f. Resolution No. 135-93-PA Approving Bid and Contract Documents for the Civic Center Garage
g. Resolution No. 142-93-PTC Recommending Award of Bid of the Union Square Tour Bus Stand License
h. Resolution No. 143-93-PTC Authorizing the Department of Parking and Traffic to Submit A Request to the Mayor for a Supplemental Appropriation to Add Funds to the Worker's Compensation Budget Line Item
i. Resolution No. 144-93-PTC Authorizing the Department of Parking and Traffic to Submit A Request to the Mayor for a Supplemental Appropriation to Add Funds to the City Attorney's Fee Budget Line Item
j. Resolution No. 145-93-PTC Authorizing the Department of Parking and Traffic to Submit A Request to the Mayor for a Supplemental Appropriation for Motorcycle Maintenance
k. Motion Cancelling the December 21, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

7. ***COMMISSIONERS' QUESTIONS AND MATTERS***

a. City Attorney Opinion Regarding Lobbyists (Commissioner Heminger)
b. Memorandum from the Bureau Chief for Traffic Regarding Parking Meter Alternatives (Commissioner Heminger)
c. Parking by Judges at City-owned Garages (Commissioner Heminger)
d. Curb Stenciling by the Department of Parking and Traffic (Commissioner Heminger)
e. Impounded Vehicles of Persons Participating in the Project 20 Program - Towing (Commissioner Jordan)
f. Discussion of Exclusivity of Colored Curb Markings (Commissioner Molinari)
g. Hours of Meter Operation at the Pierce Street Parking Facility (Commissioner Molinari)

8. ***PUBLIC COMMENT***

The public may address the Commission on any matter within the jurisdiction of the Commission. This should not relate to any item on this agenda since public comment will be taken as each agenda item is discussed. The President requests that each person addressing the Commission limit herself/himself to five minutes.

9. ***EXECUTIVE SESSION***

   a. Consideration of Performing Arts Garage MBE/WBE Set Aside
   b. Personnel Evaluation of the Executive Director

10. ***ADJOURNMENT***

DISABILITY ACCESS

The Parking and Traffic Commission's meeting room, Room 282, Second Floor, City Hall is wheelchair accessible. Sign language interpreters can be made available by contacting the Commission Secretary, Renee Faison, at 554-9800 at least 72 hours before a meeting. Assistive listening systems are available upon request. See the Commission Secretary at the meeting for assistance. Large print copies of the agenda can be made available by contacting the Commission Secretary's Office at least 72 hours in advance of need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

There is parking available at the Civic Center Garage which is located at 355 McAllister Street. Please note that the Civic Center Garage does not provide for van access. There are blue zones located at the Northeast corner of Van Ness Avenue at McAllister Street (one space); southwest corner of McAllister Street at Van Ness Avenue (one space); southwest and southeast corners of Grove Street at Polk Street (four spaces). The closest accessible BART station is the Civic Center BART Station. Accessible MUNI lines serving the City Hall area are Market Street/Civic Center and Market Street/Van Ness Avenue.

Consent Calendar
Parking and Traffic Commission Meeting
December 7, 1993

1. **White Zone - Establish**
   a. 1180 California Street, north side, from 78 feet to 166 feet east of Jones Street (88-foot zone, four parking spaces).
   b. 935 Geary Street, south side, 30 feet easterly from west property line (30-foot zone, two parking spaces).
2. **White Zone, 7:45 a.m. to 8:15 a.m. and 2:30 p.m. to 3:00 p.m., Schooldays - Establish**
   a. 715 - 39th Avenue, west side, from 37 feet to 81 feet south of the south building line (44-foot zone, starting south of the driveway).
3. **Part-Time White Zone, 8:00 a.m. to 9:00 a.m. and 2:00 p.m. to 6:00 p.m., Schooldays - Establish**
   a. 1140 Jones Street, east side, 139 feet south of Sacramento Street (139-foot zone, seven parking spaces).
4. **Part-Time White Zone, 8:00 a.m. to 9:30 a.m. and 5:00 p.m. to 6:00 p.m., Monday through Friday - Establish**
   a. 1120 Church Street, west side, from south property line to north property line (32-foot zone).
5. **Part-Time White Zone, 5:00 p.m. to 10:00 p.m., Daily - Revoke White Zone - Establish**
   a. 1122 Post Street, north side, from 21 feet to 63 feet west of Polk Street (42-foot zone; if approved, parking meters #1104 and 1106 would be removed).
6. **Metered Truck Loading, 8:00 a.m. to 1:00 p.m., Monday through Friday - Establish**
   a. Geary Boulevard, south side, from 9 feet to 43 feet east of Stanyan Street (34-foot, at unused driveway).
7. **Metered Truck Loading, 7:00 a.m. to 6:00 p.m., Monday through Friday - Revoke Blue Zone - Establish**
   a. Front Street, east side, 22 feet north of Sacramento Street (22-foot zone).
8. **Special Truck Loading, 8:00 a.m. to 5:00 p.m., Monday through Saturday - Establish**
   a. Clarence Place, west side, from 67 feet to 109 feet north of Townsend Street (42-foot zone, signs only).
9. **Special Truck Loading, 7:00 a.m. to 10:00 a.m., Monday through Friday - Revoke**
   a. 2550 Ocean Avenue, north side, from 75 feet to 108 feet east of Woodacre Drive (32-foot zone, parking meters #2536, #2534, and #2632).
10. **Compact Parking Meters - Establish**
    a. 2036 Clement Street, north side, from 95 feet to 110 feet east of 22nd Avenue (15-foot zone. Two feet of red zone would be painted on each side of this space).
11. **Yellow Zone - Establish**
    a. One Lawrence Avenue, south side, 62 feet to 92 feet west of Mission Street (30-foot zone, two parking spaces).
    b. 907 Harrison Street, south side, from 14 feet east to 3 feet west of the west property line (17-foot zone).

12. **Muni Line No. 24 Bus Zone - Extend**
    a. Jackson Street, north side, from 100 feet to 125 feet west of Webster Street (25-foot extension to existing zone, deletes 1 parking space).
13. **Tow-Away, No Stopping Anytime - Establish**
    a. Virginia Street, north side, from Winfield Street to 110 feet easterly (110-foot zone, replaces existing red zone).
    b. Virginia Street, south side, from 32 feet to 75 feet east of Winfield Street (43-foot zone, replaces existing red zone).
14. **Yellow (Commercial Loading) Zone - Revoke**
    a. Virginia Street, south side, from 3 feet to 30 feet east of Winfield Street (27-foot zone).
15. **No Parking Anytime - Establish**
    a. Geneva Avenue, north side, from San Jose Avenue to 165 feet easterly (165-foot zone).
16. **No Parking, 6:00 a.m. to 6:00 p.m., Monday through Friday - Establish**
    a. Laguna Street, east side, from 6 feet to 24 feet south of Lafayette Park service road opposite Clay Street (18-foot zone adjacent to existing red zone, deletes 1 parking space during specified hours and days).
17. **No Parking Anytime - Revoke**
    Tow-Away, No Stopping Anytime - Establish
    a. Minna Street, north side, between 4th and 5th Streets.
18. **2-Hour Parking Time Limit, 9:00 a.m. to 6:00 p.m., Monday through Friday - Establish**
    a. Townsend Street, south side, between 3rd and 4th Streets.
    b. 3rd Street, west side, between Townsend and King Streets.
19. **Residential Permit Parking Area "U" - Extend**
    a. Stillman Street, both sides, between 2nd and 3rd Streets.
20. **Residential Permit Parking Area "N" - Extend**
    a. 15th Avenue, both sides, between Clement and California Streets.

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

Frank M. Jordan
Mayor

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John L. Molinari
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NOTICE

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND THE PARKING AUTHORITY COMMISSION

Tuesday, December 7, 1993
4:00 p.m.

Room 282, City Hall
San Francisco, California

ADDENDUM TO AGENDA

6. ***NEW BUSINESS (CONTINUED)***

l. Resolution No. 136-93-PA Rescinding the Parking Authority Commission's August 17, 1993 Resolution No. 121-93-PA and Authorizing the Executive Director of the Parking Authority to Proceed with the Completion of Design and Bidding of a Construction Contract for an 811-Space Garage for San Francisco General Hospital

m. Resolution No. 146-93-PTC Confirming the Appointment of John E. Newlin as Director of the Department of Parking and Traffic

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PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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Frederick E. Jordan
Vice President

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MEETING REPORT

REGULAR MEETING OF THE PARKING AND TRAFFIC COMMISSION AND SAN FRANCISCO PARKING AUTHORITY COMMISSION

Tuesday, December 7, 1993
4:00 p.m.
City Hall, Room 282
San Francisco, California 94102

PRESENT:

Commissioners: John L. Molinari, President
Frederick E. Jordan, Vice President
Steve Heminger
Helen J. Hobbs
Betty Louie

Staff: John E. Newlin, Executive Director
Bond Yee, Bureau Chief for Traffic
Tim Johnson, Bureau Chief for Parking
Kevin Hagerty, Director, Off-Street Parking
Kathryn Hile, Director of Budget and Finance
Alice Villagomez, Personnel Director
Renee Faison, Commission Secretary

The President called the meeting to order at 4:55 p.m.

ROLL CALL

There was a Quorum present.

ADOPTION OF MINUTES

Commissioner Louie requested the following amendments to the Minutes of the November 16, 1993 Parking and Traffic Commission and Parking Authority Commission meeting:

- Page 6, second paragraph, changed to read:
  "He explained that the existing zone is short and is located north of ***Clay*** Street."
- Page 8, a new third paragraph to read:
  "Commissioner Louie echoed the concerns of the President and Commissioner Heminger regarding the proposed increase of staff on the midnight streetsweeping detail of Enforcement Division.

Commissioner Heminger moved to adopt the Minutes of the November 16, 1993 meeting of the Commission as amended by Commissioner Louie. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

EXECUTIVE SESSION

Consideration of Performing Arts Garage MBE/WBE Set Aside

The Commission convened in Executive Session at 5:00 p.m. to discuss the Performing Arts Garage MBE/WBE set aside. The Regular Commission meeting reconvened at 5:20 p.m.

The President announced that no action was on the matter during the Executive Session.

The Vice President moved to hold a public hearing on the MBE/WBE set aside at the Performing Arts Garage on January 4, 1994. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

EXECUTIVE DIRECTOR'S REPORT

As requested by the members at a previous meeting, the Executive scheduled a briefing by the Mayor's Office on the status of Proposition M. The Executive Director reported that the Mayor's Office instructed the Department before the Commission meeting

that the Mayor will hold a press conference on the matter and is delaying the Commission briefing.

CONSENT CALENDAR

Commissioner Heminger requested removal of Item 1 from the Consent Calendar for Commission consideration.

Commissioner Louie moved to adopt the balance of the Consent Calendar. The Vice President seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Item # 1 White Zone - Establish

a. 1180 California Street, north side, from 78 feet to 166 feet east of Jones Street (88-foot zone, four parking spaces).

b. 935 Geary Street, south side, 30 feet easterly from west property line (30-foot zone, two parking spaces).

Commissioner Heminger asked about the 88-foot white zone described in item #1a. The Bureau Chief for Traffic reported that Grace Cathedral requested the zone because there is no white zone currently at the Cathedral. In the past the Cathedral used an off-street parking lot for the loading and unloading of passengers. However, the lot is closed for remodeling and will remain closed for several years.

The Executive Director explained that the size of institution requesting the white zone dictates the size of the zone granted. He noted that besides the size of the Cathedral, traffic is heavy in the area and doubled parked vehicles will pose a safety hazard.

Commissioners Louie and Heminger questioned staff concerning signage for the zone. Commissioner Heminger commented on the need to inform the public that parking is legal in the white zones when the zones are not in effect.

The President stepped out of the Chair and moved to approve the white zone. Commissioner Hobbs seconded the motion.

The Executive Director urged the members to consider the potential traffic hazard of double parking.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Louie questioned the Bureau Chief for Traffic regarding the reaction of the neighbors to the large zone. The Bureau Chief reported that there was no opposition from the neighborhood at the public hearing.

Commissioner Hobbs inquired about the schedule for modifying the zone. The Bureau Chief for Traffic replied that the zone is to be reviewed in two years.

The President moved to amend his motion to approve the white zone for a one-year period. He instructed staff to return the matter to the Commission after that time to determine if the zone has caused a disturbance in the neighborhood. Commissioner Hobbs seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved approval of item 1b. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Election of Officers of the Parking and Traffic Commission and the Parking Authority Commission

The Rules of the Commission require an election of officers at the first meeting in December of each year.

Commissioner Heminger remarked that the Commission has benefited greatly from the current leadership team and **moved to nominate John L. Molinari as President of the Commission and Frederick E. Jordan as Vice President of the Commission for another year. Commissioner Louie seconded the motion.**

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Monthly Revenue Report

The Budget and Finance Director reported that the year-to-date revenues are up over the same period last year. She explained that this is largely due to the Amnesty Program, a 32 percent increase in the average daily meter collection, and the rate increase at Sutter Stockton Garage. She also noted that the Department is optimistic that the new regulations associated with Assembly Bill #408 will increase the collection rate of fines.

Commissioner Heminger requested that the Director footnote on future Reports the amount of funds received from the Amnesty Program.

Fiscal Year 1992-1993 Annual Report

The Executive Director presented the 1992-93 Annual Report to the members for review.

Commissioner Heminger requested that the report include a table of contents, the Vice President asked that the report have an attractive cover and the President recommended that the letter from the Executive Director be placed behind the cover of the Report.

Commissioner Heminger moved to adopt the changes to the Annual Report as discussed by the members and instructed staff to circulate the Report to the Board of Supervisors, the Mayor and the Controller. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 133-93-PA Amending Existing Contract between United Artists and City Parking Company for the Galaxy Theater

The Director of Off-Street Parking provided the briefing on Resolution No. 133-93-PA. He explained that at the September 20, 1993 meeting of the Commission, the members approved a resolution consenting to a validation agreement between City Parking Company, the operator of the Polk-Bush Garage and the San Francisco Theaters, Inc. That agreement allowed the Theater to have access to 25 guaranteed spaces at the Polk-Bush Garage between the hours of 10:00 a.m. and 4:00 p.m. Monday through Friday.

The Director reported that San Francisco Theaters, Inc. is now requesting the amendment of the Agreement to allow for an additional 25 spaces. As a part of the new Agreement, review of the number of theater validation parkers will occur every 120 days. If the average volume of theater validated vehicles exceeds 90 percent of the total number of spaces in the Garage, the number of theater validated spaces permitted by the Garage will reduce by up to 20 spaces.

Deborah Stein, representing United Artist, reported on a variance application currently under consideration by the Zoning Administrator.

The Director of Off-Street Parking requested an amendment to Section 1(a) of the Parking Validation Agreement. He asked that the following sentence be added at the end of the paragraph:

> "In calculating the average transient parking level, the Manager will take into consideration, the policy of the Parking and Traffic Commission and providing priority in parking to transient parkers over long term parkers including those participating in Galaxy Theater Parking Validation program."

Commissioner Heminger moved approval of the Resolution. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 134-93-PA Approving Interim Operator Agreement for the Civic Center Garage

The Bureau Chief for Parking requested that the continuance of the matter pending further review and discussion between the Attorneys representing the operator and the Commission.

The Vice President moved to continue Resolution No. 134-93-PA until the January 4, 1994 meeting of the Commission. Commissioner Heminger seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 135-93-PA Approving Bid and Contract Documents for the Civic Center Garage

The Bureau Chief for Parking requested continuance of the item noting that the workload associated with preparation of the staff report on the Budget Analyst Report prevented staff from completing supporting material for Resolution No. 135-93-PA.

The Vice President moved to continue Resolution No. 135-93-PA until the January 4, 1994 meeting of the Commission. Commissioner Louie seconded the motion.

***VOTE*: Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 142-93-PTC Recommending Award of Bid of the Union Square Tour Bus Stand License

The Bureau Chief for Parking briefed the members on Resolution No. 142-93-PTC. He reported that Greyline Tours, the current operator, submitted the only bid.

Harry Quinn, the Deputy Director of the San Francisco Department of Real Estate, reported that a second bidder showed initial interest but did not appear at the bid.

The Vice President moved to adopt Resolution No. 142-93-PA. Commissioner Louie seconded the motion.

VOTE: **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger asked about the term of the lease. Mr. Quinn replied that the lease is for a five year period.

Resolution No. 143-93-PTC Authorizing the Department of Parking and Traffic to Submit A Request to the Mayor for a Supplemental Appropriation in the Amount of $339,840 to Offset a Projected Deficit in the Worker's Compensation Budget Line Item

Resolution No. 144-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation in the Amount of $309,000 to Offset a Projected Deficit in the City Attorney's Services Budget Line Item

The Budget and Finance Director briefed the members on the Supplemental Appropriation requests. She noted that the Board of Supervisors instructed each Department to submit pending Supplemental Appropriation requests to the Clerk of the Board to allow a collective review of the demands on the reserves of the City.

Regarding Resolution No. 143-93-PTC, the Director reported that the Department was under budget in the worker's compensation line item in 1992. In 1993, the Department received the amount of funds expended in 1991. In addition, many funds did not transfer to Parking and Traffic when the Department assumed the work responsibilities.

Regarding Resolution No. 144-93-PTC, the Budget and Finance Director reported that in May 1993, the City Attorney's Office informed the Department of a change in billing procedure. The City Attorney's Office now charges the Department for traffic claim work previously charged to their General Fund.

Commissioner Heminger asked if the Department should renew the request to transfer the funds from the Departments in which the work responsibilities originated. The Budget and Finance Director replied that she has posed that question to the Mayor's Office.

Commissioner Heminger moved approval of Resolution No. 143-93-PTC and instructed staff to submit a cover letter with the Supplemental Appropriation request reciting the issues that the Budget and Finance Director mentioned. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved approval of Resolution No. 144-94-PTC and instructed staff to provide a cover letter to the Supplemental Appropriation request that raises the subject that this function transferred to the Department of Parking and Traffic without the transfer of funds. If the funds had been transferred, the Department would not be requesting the Supplemental funds. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 145-93-PTC Authorizing the Department of Parking and Traffic to Submit a Request to the Mayor for a Supplemental Appropriation for Motorcycle Maintenance

The Budget and Finance Director requested that the matter be tabled.

Commissioner Louie moved that Resolution No. 145-93-PTC be tabled. Commissioner Heminger seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Motion Cancelling the December 21, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission

The Vice President moved to cancel the December 21, 1993 Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission. Commissioner Louie seconded the motion.

The Commission Secretary reminded the members to schedule a Special Meeting of the Parking and Traffic Commission for the consideration of the Departmental budget.

The Vice President moved to amend his motion to include the scheduling of a Special Meeting of the Parking and Traffic Commission and Parking Authority Commission on January 20, 1993 at 4:00 p.m. in Room 228 for consideration of the Departmental budget. Commissioner Louie seconded the amended motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution No. 136-93-PA Rescinding the Parking Authority Commission's August 17, 1993 Resolution No. 121-93-PA and Authorizing the Executive Director of the Parking Authority to Proceed with the Completion of the Design and Bidding of a Construction Contract for an 811-Space Garage for San Francisco General Hospital

The President reported that the Commission has received a letter advising that the Mayor is withdrawing his previous request for Department to submit plans for both the 811 and 1150-space garage at the San Francisco General Hospital and recommending that the Commission proceed with the 811-space garage.

Public Comment

Michael Schaal, a resident of Vermont Street, remarked that she is happy the Mayor is withdrawing the 1150-space garage but asked if the Mayor considered the 680-space garage. The President replied that the Mayor has recommended that the Commission proceed with the 811-space garage.

Ms. Schaal inquired about the height limit of the Garage. The Executive Director replied that the height limit of the Garage is 40 feet. The Bureau Chief for Parking reported that the Garage will be five stories tall.

Ray Ann Emery, a resident of Vermont Street, thanked the Parking and Traffic Commission for their support. She echoed the sentiments of Ms. Schaal noting that the residents of the area prefer the 680-space garage.

Ms. Emery also urged the Commission to subsidize public transit in the future and not parking garages. She said that she has worked in Oakland for 16 years. Her employer offers BART passes as an incentive for persons to use public transportation.

Commissioner Heminger moved to approve Resolution No. 136-93-PA. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Resolution 146-93-PTC Confirming the Appointment of John E. Newlin as the Executive Director of the Department of Parking and Traffic

The Personnel Director recommended changing line ten of the Resolution to read "...***full-time exempt*** appointment by the Commission..." and to change the Resolved clause to read "that the Commission hereby ***confirms the appointment of***..."

Commissioner Heminger moved the amendments recommended by the Personnel Director. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

Commissioner Heminger moved to approve the amended Resolution. Commissioner Louie seconded the motion.

***VOTE*:** **Ayes - Members Heminger, Hobbs, Jordan, Louie, and Molinari**
Noes - None
Excused - None

COMMISSIONERS' QUESTIONS AND MATTERS

City Attorney Opinion Regarding Lobbyists

Commissioner Heminger questioned staff concerning the City Attorney opinion on lobbyists and the registration of persons with the Clerk of the Board. The Commissioner requested that staff check on the matter and report back to the Commission at the January 4, 1993 Recessed Meeting of the Commission.

Memorandum from the Bureau Chief for Traffic Regarding Parking Meter Alternatives

Commissioner Heminger commented on the recommendations by staff on parking meter alternatives. He asked why staff is against citywide testing of the program. The Bureau Chief for Traffic replied that the impact of the program on revenue would be difficult to gauge in a citywide test.

The Commissioner urged the Bureau Chief to conduct the pilot program citywide.

Parking by Judges at City-owned Garages

Commissioner Heminger requested a copy of the City Attorney opinion on free parking. In addition, he instructed staff to forward a copy of the opinion to judges and City employees who receive free parking.

Curb Stenciling by the Department of Parking and Traffic

Commissioner Heminger commented on the stenciling of the Department logo. He said that he saw the logo on a curb in the Downtown area and the stenciling was of a poor quality. The President replied that in general, the Department stenciling is good.

Impounded Vehicles of Persons Participating in the Project 20 Program

The Vice President of the Commission commented on the testimony of a gentleman at the November 16, 1993 meeting of the Commission regarding the gentleman's vehicle remaining impounded while he participates in the Project 20 program. The Commissioner noted that many persons may be in this situation and asked if the Department can be of some assistance.

The Executive Director explained that the gentleman had over 20 tickets and did not respond to those tickets until the towing of his vehicle. The Director noted that the gentleman was contacted repeatedly before the towing of his vehicle but he was unresponsive.

The Executive Director reported that there is nothing the Department can do to help the gentleman at this point.

Commissioner Hobbs asked about the notification process. The Executive Director replied that cited individuals receive several follow-up notifications if there is no response to the initial notification.

Discussion of Exclusivity of Colored Curb Markings

The President of the Commission questioned the Bureau Chief for Traffic regarding the exclusivity of colored curb markings. The President noted that a restaurant on Lombard Street has signage saying that the white zone is for customers only. The Bureau Chief for Traffic replied that colored curbs are not for exclusive use and persons receive citation for installing signage regarding the exclusivity of the zones.

Commissioner Louie reported on a restaurant on Washington Street that also has the signage.

The Hours of Meter Operation at the Pierce Street Parking Facility

The President reported that meters at the Pierce Street Parking Lot are in effect from 9:00 a.m. to 10:00 p.m. seven days a week. He noted his opposition to the late hours of operation.

The President commented on the need for better collection practices at the lot during the weekends. He said that meters become overloaded with coins.

He also recommended more enforcement on Saturdays and Sundays after 6:00 p.m.

The Executive Director responded to the issues noting that an average of 14 citations are written after 6:00 p.m. on the weekends.

Regarding collection, the Director said that the contract with the former collection agency of the Department, Burns Security Company, required frequent coin collection at metered parking lots. He noted that Burns Security has not followed those terms.

The Executive Director reported that in 1994, the Department will be working with the Marina Merchants who are interested in converting the lot to an attended lot.

PUBLIC COMMENT

Virginia Conway, a resident of San Francisco, reported seeing an out-of-uniform Parking Control Office driving the cushman vehicle. The Bureau Chief for Parking replied that the person Ms. Conway observed was a citation collection survey clerk participating in bicycle training.

EXECUTIVE SESSION

The Commission convened in Executive Session at 6:50 p.m. to review the Annual Evaluation of its Executive Director.

The Regular Meeting of the Parking and Traffic Commission and Parking Authority Commission reconvened at 7:07 p.m.

The President of the Commission reported that took no action during the Executive Session.

ADJOURNMENT

The the meeting adjourned at 7:10 p.m.

Respectfully submitted,

PARKING AND TRAFFIC COMMISSION

Renee Faison
Commission Secretary

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12/21/93

rank M. Jordan
Mayor

PARKING AND TRAFFIC COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

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Steve Heminger
Betty Louie
Manuel A. Rosales

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NOTICE OF CANCELLATION

of the

REGULAR MEETING OF THE
PARKING AND TRAFFIC COMMISSION
AND THE PARKING AUTHORITY COMMISSION

The Regular meeting of the Parking and Traffic Commission and the Parking Authority Commission scheduled for December 21, 1993 has been canceled.

The next Regular Meeting is scheduled for Tuesday, January 4, 1994 at 4:00 p.m. There will also be a Special Meeting of the Parking and Traffic Commission and the Parking Authority Commission held on January 4, 1994 at 3:00 p.m. to continue the hearing on the Budget Analyst's audit of the City-owned parking facilities.